

7.1.10 INSTITUTION ORGANIZES PROFESSIONAL ETHICS PROGRAMS FOR STUDENTS, TEACHERS, ADMINISTRATORS, AND OTHER STAFF

INDEX

SR.	NAME OF THE PROGRAMME		
NO			
1	Facing life challenges: Teachings from life manual		
2	Seminar on Awareness in Intellectual Property		
3	Demystifying questionnaires Design: Key Principles and practical tips		
4	A one-day National workshop on Plagiarism, Academic Integrity and smart referencing using Mendeley		
5	Burn Anger before angers burns you		
6	Human Values and Ethics		
7	Human Values and Professional Ethics		
8	Moral Personality at Swarrnim University		
9	Research Paper Writing and Publication Ethics		

Ragin Digita Ragin Ravindrabh Shah ai Shah Date:





Ref: SWARRNIM/RO/CIRCULAR- CODE OF CONDUCT/2024/15

06.03.2024

CIRCULAR

This is to notify that an awareness session on "Code of Conduct for the faculty and staff" is scheduled on march 07, 2024. Attendance is requested from all teaching, non-teaching, and administrative staff of Swarrnim Startup & Innovation University.

The details of the session are as follows:

Date: 07/03/2024

Time: 2.00 P.M. to 3.00 P.M.

Venue: Seminar hall, Swarrnim Startup & Innovation University Campus.

Registrar

Copy to;

- 1. The Vice President, Swarrnim Startup & Innovation University
- 2. The Provost, Swarrnim Startup & Innovation University
- 3. Chief Administrative Officer/Academic Director/Dean/ Principals/Functional Head/HODs, Swarrnim Startup & Innovation University
- 4. Guard File

Ragin Digital Ragin Ravindrabh Shah Date: 12:52



1. **Title of the Programme**: Facing life challenges: Teachings from life manual

2. Category: Seminar

3. **Organized person name**: Dr Parwathi Pillai and Dr Gunjan Yadav

4. **Organized Department**: Chemical & Environment department

5. **Date/s and Duration**: 07/03/2024, Friday and 3 hours seminar

6. Venue: Swarrnim Seminar Hall

7. **Invited speaker /Expert**: Dr. Swapnil Dharaskar

8. Total no. of participants: 65

Swarrnim Startup and Innovation University has organized seminar on life challenges: Teachings from life manualon7thOctober 2022. Theresource persons are Dr Swapnil Dharaskar, Pandit Deendayal energy university. Swarrnim Startup and Innovation University tanks to the resource persons for sparing their valuable time.

In our session on anger management, titled "Burn Anger Before Anger Burns You," we will focus on equipping participants with effective strategies to understand and control their anger. We'll begin by exploring common triggers and the physical and emotional signs of anger. Through cognitive restructuring techniques, participants will learn to challenge negative thought patterns that escalate anger. Practical skills such as deep breathing and mindfulness will be taught to help individuals manage their physiological response and regain emotional control.

We will emphasize the importance of communication skills in expressing anger constructively and assertively. Role-playing exercises will provide opportunities to practice these skills in realistic scenarios. Additionally, we'll discuss long-term



management strategies including stress reduction techniques, healthy lifestyle habits, and seeking professional support when needed.

By encouraging participants to "burn" their anger through proactive and mindful approaches, we aim to empower them to handle anger in ways that preserve relationships and enhance personal well-being. The ultimate goal is for each participant to gain insight and tools that enable them to prevent anger from causing harm to themselves and others.

11. **Photos**:



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Ref: SWARRNIM/RO/CIRCULAR- CODE OF CINDUCT/2023/32

19.08.2023

CIRCULAR

This is to notify that an awareness session on "Code of Conduct for the faculty and staff" is scheduled on **August 21**,2023. Attendance is requested from all teaching, non-teaching, and administrative staff of Swarrnim Startup & Innovation University.

Details of the session are as follows:

• Date: 21/08/2023

• Time: 4:00 P.M. to 5:00 P.M.

• Venue: Seminar hall, Swarrnim Startup & Innovation University Campus.

Registrar

Copy to;

- 1. The Vice President, Swarrnim Startup & Innovation University
- 2. The Provost, Swarrnim Startup & Innovation University
- 3. Chief Administrative Officer/Academic Director/Dean/ Principals/Functional Head/HODs, Swarrnim Startup & Innovation University
- 4. Guard File

Ragin Digita Ragin Shah ai Shah



1. Title of the Programme: Seminar on Awareness in Intellectual Property

2. Category: Seminar

3. Organized person name: Dr Parwathi Pillai, Dr Jayant Shekar

4. Organized Department: Chemical & Environment department

5. Date/s and Duration: 22/08/2023, Tuesday and 2 hours seminar

6. Venue: Swarrnim Seminar Hall

7. **Invited speaker /Expert**: Dr. Ankit Oza

8. Total no. of participants: 28

9. **Program summary (200words):** This programme is been highlighted for the patent awareness and how one can do the procedure of patent. In this seminar, faculty members from engineering colleges, research scholars, under graduate and post graduate students have participated in the program. This event was organized with the idea of giving a base platform to reduce the gap between academic curriculum and application of the concept of patent. The core objective of this seminar was to provide a platform to academician/ Industry, PhD scholars and PG students for discussion and exchange of ideas and make the prototype and preserve their ideas.

10. Technical brochure / leaflet (attached)-

Ragin Digita Ragin Shah ai Shah Date:





11. **Photos**:



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17.08.2023

CIRCULAR

This is to notify that an awareness session on "Code of Conduct for the faculty and staff" is scheduled on **August 18,2023**. Attendance is requested from all teaching, non-teaching, and administrative staff of Swarrnim Startup & Innovation University.

Details of the session are as follows:

• Date: 18/08/2023

• Time: 2:00 P.M. to 3:00 P.M.

• Venue: Seminar hall, Swarrnim Startup & Innovation University Campus.

Registrar

Copy to;

- 1. The Vice President, Swarrnim Startup & Innovation University
- 2. The Provost, Swarrnim Startup & Innovation University
- 3. Chief Administrative Officer/Academic Director/Dean/ Principals/Functional Head/HODs, Swarrnim Startup & Innovation University
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1. **Title of the Programme**: Demystifying questionnaires Design: Key Principles and practical tips

2. Category: Seminar

3. **Organized person name**: Dr. Parwathi Pillai, Dr Savan Tank

4. **Organized Department**: Chemical & Environment department

5. Date/s and Duration: 18/08/2023, Friday and 3 hours seminar

6. Venue: Swarrnim Seminar Hall

7. **Invited speaker /Expert**: Dr. Samir Patel

8. Total no. of participants: 28

9. **Program summary (200words):** This programme is been highlighted for the Questionaries awareness and how one can do the procedure of questions to be made while doing the Ph.D. in management or relate field. In this seminar, faculty members from engineering colleges, research scholars, under graduate and post graduate students have participated in the program. This event was organized with the idea of giving a base platform to reduce the gap between academic curriculum and application of the concept of patent. The core objective of this seminar was to provide a platform to academician/ Industry, PhD scholars and PG students for discussion and exchange of ideas and make aware of their idea.

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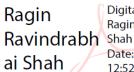




10. Technical brochure / leaflet (attached) -











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10.08.2022

CIRCULAR

This is to notify that an awareness session on "Code of Conduct for the faculty and staff" is scheduled on **September 12,2022**. Attendance is requested from all teaching, non-teaching, and administrative staff of Swarrnim Startup & Innovation University.

Details of the session are as follows:

Date: 12/09/2022

Time: 2:00 P.M. to 3:00 P.M.

Venue: Seminar hall, Swarrnim Startup & Innovation University Campus.

Registrar

Copy to;

- 1. The Vice President, Swarrnim Startup & Innovation University
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- 3. Chief Administrative Officer/Academic Director/Dean/ Principals/Functional Head/HODs, Swarrnim Startup & Innovation University
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1. **Title of the Programme**: A one-day National workshop on Plagiarism, Academic Integrity and smart referencing using Mendeley

2. Category: Seminar

3. Organized person name: Dr Parwathi Pillai

4. **Organized Department**: Research Cell

5. Date/s and Duration: 12/09/2022,

6. Venue: Swarrnim Seminar Hall

7. **Invited speaker /Expert**: Dr. G.A Thivakaran

8. Total no. of participants: 64

Swarrnim Startup and Innovation University has organized one day National workshop on Plagiarism, Academic integrity and Smart referencing using Mendeley on 12thSeptember 2022. There source persons are Shri G.A. Thivakaran, Director of GUIDE Institute, Dr. Thivakaran has described the plagiarism as crime in the academics and hence should be avoided. However, due to lack of awareness about the plagiarism and academic integrity among faculty and researchers. The software for plagiarism and smart referencing. He gave hands on training on Mendeley to arrange the references in the smart way. Swarrnim Startup and Innovation University thanks to the resource persons for sparing their valuable time.

The national workshop on "Plagiarism, Academic Integrity, and Smart Referencing using Mendeley" aims to educate participants on ethical writing practices and

Ragin Digita Ragin Shah ai Shah Date:

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effective referencing techniques. Participants will gain a comprehensive understanding of plagiarism—its forms, consequences, and how to avoid it through proper citation and attribution. The workshop will highlight the importance of academic integrity in research and scholarly writing.

A significant focus will be on utilizing Mendeley, a reference management tool, to streamline the citation process and maintain consistency in bibliographies. Participants will learn practical skills such as importing references, organizing bibliographic data, and generating citations and bibliographies in various citation styles effortlessly.

Through interactive sessions and hands-on exercises, attendees will practice smart referencing strategies using Mendeley, ensuring accuracy and efficiency in their academic work. By the end of the workshop, participants will be equipped with the knowledge and tools necessary to enhance the quality and credibility of their research outputs while upholding ethical standards in academia.

11. **Photos**:

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Ref: SWARRNIM/RO/CIRCULAR- CODE OF CONDUCT/2022/11

16.02.2022

CIRCULAR

This is to notify that an awareness session on "Code of Conduct for the faculty and staff" is scheduled on February 17,2022. Attendance is requested from all teaching, non-teaching, and administrative staff of Swarrnim Startup & Innovation University.

Details of the session are as follows:

Date: 17/02/2022

Time: 2:00 P.M. to 3:00 P.M.

Venue: Seminar hall, Swarrnim Startup & Innovation University Campus.

Registrar

Copy to;

- 1. The Vice President, Swarrnim Startup & Innovation University
- 2. The Provost, Swarrnim Startup & Innovation University
- 3. Chief Administrative Officer/Academic Director/Dean/ Principals/Functional Head/HODs, Swarrnim Startup & Innovation University
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Digitally signed by Ragin Ravindrabhai Date: 2024.10.28

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1. **Title of the Programme**: Burn Anger before angers burns you

2. Category: Seminar

3. **Organized person name**: Dr Gunjan Yadav

4. Organized Department: Research Cell

5. Date/s and Duration: 17/02/2022,

6. Venue: Swarrnim Seminar Hall

7. **Invited speaker /Expert**: Mr. Chetan Khavadiya

8. Total no. of participants: 28

In our session on anger management, titled "Burn Anger Before Anger Burns You," we will focus on equipping participants with effective strategies to understand and control their anger. We'll begin by exploring common triggers and the physical and emotional signs of anger. Through cognitive restructuring techniques, participants will learn to challenge negative thought patterns that escalate anger. Practical skills such as deep breathing and mindfulness will be taught to help individuals manage their physiological response and regain emotional control.

We will emphasize the importance of communication skills in expressing anger constructively and assertively. Role-playing exercises will provide opportunities to practice these skills in realistic scenarios. Additionally, we'll discuss long-term management strategies including stress reduction techniques, healthy lifestyle habits, and seeking professional support when needed.

By encouraging participants to "burn" their anger through proactive and mindful approaches, we aim to empower them to handle anger in ways that preserve relationships and enhance personal well-being. The ultimate goal is for each



participant to gain insight and tools that enable them to prevent anger from causing harm to themselves and others.

11. **Photos**:







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04.08.2021

CIRCULAR

This is to notify that an awareness session on "Code of Conduct for the faculty and staff" is scheduled on August 5,2021. Attendance is requested from all teaching, non-teaching, and administrative staff of Swarrnim Startup & Innovation University.

Details of the session are as follows:

Date: 05/08/2021

Time: 2:00 P.M. to 3:00 P.M.

Venue: Seminar hall, Swarrnim Startup & Innovation University Campus.

Registrar

Copy to;

- 1. The Vice President, Swarrnim Startup & Innovation University
- 2. The Provost, Swarrnim Startup & Innovation University
- 3. Chief Administrative Officer/Academic Director/Dean/ Principals/Functional Head/HODs, Swarrnim Startup & Innovation University
- 4. Guard File

Ragin Ravindrabh Shah ai Shah

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1. **Title of the Programme**: Human Values and Ethics

2. Category: Seminar

3. Organized person name: Dr Gunjan Yadav

4. Organized Department: Research Cell

5. Date/s and Duration: 5/08/2021, Friday and 3 hours seminar

6. **Venue**: Swarrnim Seminar Hall

7. Invited speaker /Expert: Mr. Divyesh Prajapati

8. Total no. of participants: 60

Human values and ethics are fundamental principles that guide individuals and societies in their interactions and decision-making processes. Human values encompass ideals that are considered important in promoting the well-being and dignity of individuals, such as honesty, integrity, compassion, fairness, respect, and responsibility. These values serve as a moral compass, influencing how people perceive right and wrong and guiding their actions towards ethical behavior.

Ethics, on the other hand, involves the study of moral principles and the application of these principles in various contexts. It examines questions of how individuals and groups should behave, considering what is morally right or wrong, just or unjust. Ethical frameworks provide guidelines for making decisions that balance individual interests with broader societal concerns, aiming to promote justice, equity, and the common good.

In contemporary society, the discussion of human values and ethics extends beyond individual behavior to include professional ethics in fields such as medicine, law, business, and technology. Institutions and organizations often establish codes of ethics to govern the conduct of their members and ensure accountability and integrity.

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Understanding and promoting human values and ethics are crucial for fostering harmonious relationships, building trust, and creating a sustainable and equitable society. Educational initiatives, discussions, and awareness programs play a vital role in cultivating a culture where individuals are mindful of ethical considerations and strive to uphold universal human values in their actions and decisions.

11. **Photos**:



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Ref: SWARRNIM/RO/CIRCULAR- CODE OF CONDUCT/2021/

10.02.2021

CIRCULAR

This is to notify that an awareness session on "Code of Conduct for the faculty and staff" is scheduled on February 11, 2021. Attendance is requested from all teaching, non-teaching, and administrative staff of Swarrnim Startup & Innovation University.

The details of the session are as follows:

Date: 11/02/2021

Time: 2.00 P.M. to 3.00 P.M.

Venue: Seminar hall, Swarrnim Startup & Innovation University Campus.

Registrar

Copy to;

- 1. The Vice President, Swarrnim Startup & Innovation University
- 2. The Provost, Swarrnim Startup & Innovation University
- 3. Chief Administrative Officer/Academic Director/Dean/ Principals/Functional Head/HODs, Swarrnim Startup & Innovation University
- 4. Guard File

Ragin Digita Rayindrabh Shah ai Shah Date:



1. **Title of the Programme**: Human Values and Professional Ethics

2. Category: Seminar

3. Organized person name: Dr Gunjan Yadav

4. Organized Department: Research Cell

5. **Date/s and Duration**: 11/02/2021,

6. Venue: Swarrnim Seminar Hall

7. Invited speaker /Expert: Mr. Divyesh Prajapati

8. Total no. of participants: 60

Human values and ethics are fundamental principles that guide individuals and societies in their interactions and decision-making processes. Human values encompass ideals that are considered important in promoting the well-being and dignity of individuals, such as honesty, integrity, compassion, fairness, respect, and responsibility. These values serve as a moral compass, influencing how people perceive right and wrong and guiding their actions towards ethical behavior.

Ethics, on the other hand, involves the study of moral principles and the application of these principles in various contexts. It examines questions of how individuals and groups should behave, considering what is morally right or wrong, just or unjust. Ethical frameworks provide guidelines for making decisions that balance individual interests with broader societal concerns, aiming to promote justice, equity, and the common good.

In contemporary society, the discussion of human values and ethics extends beyond individual behavior to include professional ethics in fields such as medicine, law, business, and technology. Institutions and organizations often establish codes of ethics to govern the conduct of their members and ensure accountability and integrity.

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Understanding and promoting human values and ethics are crucial for fostering harmonious relationships, building trust, and creating a sustainable and equitable society. Educational initiatives, discussions, and awareness programs play a vital role in cultivating a culture where individuals are mindful of ethical considerations and strive to uphold universal human values in their actions and decisions.

11. Photos:



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Ref: SWARRNIM/RO/CIRCULAR- CODE OF CONDUCT/2020/36

05.08.2020

CIRCULAR

This is to notify that an awareness session on "Code of Conduct for the faculty and staff" is scheduled on August 6, 2020. Attendance is requested from all teaching, non-teaching, and administrative staff of Swarrnim Startup & Innovation University.

The details of the session are as follows:

Date: 06/08/2020

Time: 2.00 P.M. to 3.00 P.M.

Venue: Seminar hall, Swarrnim Startup & Innovation University Campus.

Registrar

Copy to;

- 1. The Vice President, Swarrnim Startup & Innovation University
- 2. The Provost, Swarrnim Startup & Innovation University
- 3. Chief Administrative Officer/Academic Director/Dean/ Principals/Functional Head/HODs, Swarrnim Startup & Innovation University
- 4. Guard File

Ragin Digita Ravindrabh Shah ai Shah Date:

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1. **Title of the Programme**: Moral Personality at Swarrnim University

2. Category: Seminar

3. **Organized person name**: Dr Gunjan Yadav

4. Organized Department: Research Cell

5. Date/s and Duration: 06/08/2020,

6. Venue: Swarrnim Seminar Hall

7. **Invited speaker /Expert**: Mr. Rakesh Prajapati

8. Total no. of participants: 29

At Swarrnim University, the concept of "Moral Personality" encompasses a holistic approach to developing students' ethical awareness and character. Rooted in the belief that education should not only focus on academic knowledge but also on fostering values and ethics, the university emphasizes the cultivation of a strong moral compass among its students.

The program aims to instill core values such as integrity, compassion, responsibility, and respect through a variety of educational initiatives and practical experiences. Students are encouraged to reflect on ethical dilemmas, engage in discussions about moral principles, and participate in community service activities that promote social responsibility.

Swarrnim University integrates moral education into its curriculum across disciplines, ensuring that ethical considerations are embedded in every aspect of academic and extracurricular life. This approach not only prepares students for professional success but also equips them with the moral resilience and ethical reasoning skills necessary to navigate complex challenges in their personal and professional lives.

By emphasizing the development of moral personality, Swarrnim University aims to cultivate graduates who are not only knowledgeable and skilled but also

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conscientious leaders who contribute positively to society, uphold ethical standards, and inspire others through their exemplary conduct and decision-making

11. **Photos**:







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1. **Title of the Programme**: Research Paper Writing and Publication Ethics

2. Category: Seminar

3. Organized person name: Dr Gunjan Yadav

4. **Organized Department**: Research Cell

5. **Date/s and Duration**: 05/03/2020,

6. Venue: Swarrnim Seminar Hall

7. **Invited speaker /Expert**: Dr Manish Sinha

8. Total no. of participants: 28

Research paper writing and publication ethics are essential for maintaining integrity and credibility in academic research. Authors are expected to adhere to ethical principles throughout the research process, including data collection, analysis, and reporting. This involves ensuring accuracy, transparency, and honesty in presenting research findings.

Publication ethics encompass standards that journals and publishers expect authors to follow. These include avoiding plagiarism, properly attributing sources, and disclosing any conflicts of interest. Authors should also respect copyright laws and ethical guidelines related to human or animal subjects involved in research.

Peer review plays a crucial role in maintaining publication ethics by ensuring that research meets rigorous academic standards and ethical guidelines. Reviewers are expected to provide constructive feedback and evaluate research impartially.

Overall, adherence to research paper writing and publication ethics promotes trust in the scientific community, enhances the quality of published research, and protects the rights and welfare of research participants. Educating researchers about these ethical standards and fostering a culture of integrity are essential for advancing knowledge and promoting ethical conduct in academic publishing.

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