Date: 20.01.2023

To,

Registrar

Swarrnim Startup & Innovation University,

Gandhinagar

Subject: Financial Support to Attend Conference

As per our policy to support faculty to attend conferences & workshops, the following faculty member have sought approval to attend **“Nanomaterials for Novel Applications”** on **13.01.2023** held at Ramco Institute of Technology, Virudhunagar, Tamil Nadu.You are requested to kindly approve the financial support.

Purpose: Registration Fee/ Travel & Other Expense

I hope you would find everything in order

|  |  |  |
| --- | --- | --- |
| **Sr.No.** | **Name of faculty** | **Amount**  |
| 1 | Prem Prajapati | 6300 |

Thank you for considering my request, I am happy to provide additional information or documentation required to support my application. I look forward to your positive response.