Swarrnim Startup & Innovation University

At & Post Bhoyan Rathod, Opposite IFFCO, Near ONGC WSS, Adalaj Kalol Highway, Gandhinagar, Gujarat - 382420.

EXAMINATION AUTOMATION SYSTEM MANUAL



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INTRODUCTION

As we embrace the advancements in technology, the need for a more efficient examination process has become increasingly important. This manual serves as a comprehensive guide to our newly implemented exam automation system, designed to enhance the overall exam experience for students and faculty alike.

The primary objective of this automation is to streamline various aspects of the examination process, from scheduling and administration to grading and feedback. By minimizing manual tasks and reducing the potential for errors, we aim to create a more efficient and user-friendly environment.

In this manual, you will find detailed instructions on how to navigate the automated system, including the creation and management of exams, as well as guidelines for students on accessing their exam materials. We also address common challenges and provide solutions to ensure a smooth transition to this new system.

Our commitment to innovation in education drives us to adopt these technological solutions, ultimately aiming for a fair and transparent examination process. We hope this manual will serve as a valuable resource as we move toward a more modern approach to assessments.

It is organized into three sections as follows.

- 1. Student Portal
- 2. Faculty Portal
- 3. Examination Portal



Faculty Portal

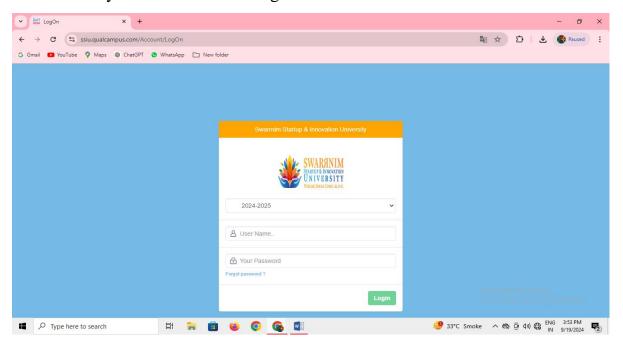
Module list:

- 1. Class Information Module
- 2. Time Table Module
- 3. Attendance Module
- 4. Session Plan Module
- 5. Assignment Module
- 6. Digital Repository Module
- 7. Examination
- 8. Online Classroom
- 9. Quiz
- 10. Mentoring
- 11. Notice
- 12. Events
- 13. Library
- 14. OPAC
- 15. Student Feedback

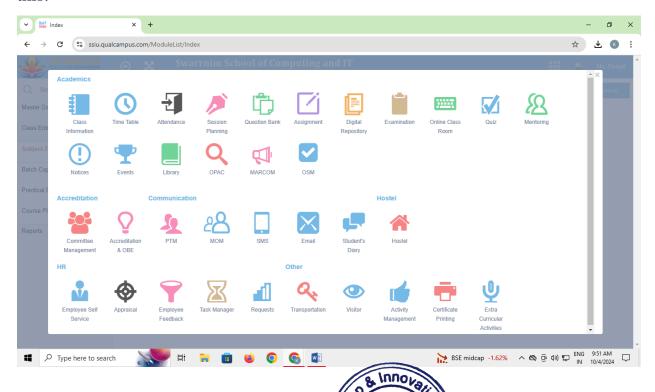


Please go to your ERP: https://ssiu.qualcampus.com/

Please enter your credentials to Log in:



After successfully logged in, the Faculty Information Dashboard will be shown like this.



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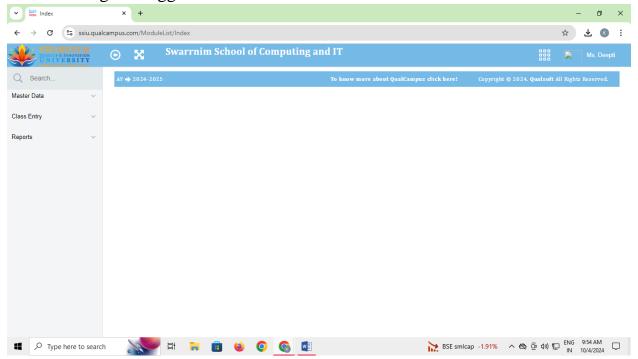
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If you want to switch from one module to another module please click on the Swarrnim logo or toggle button





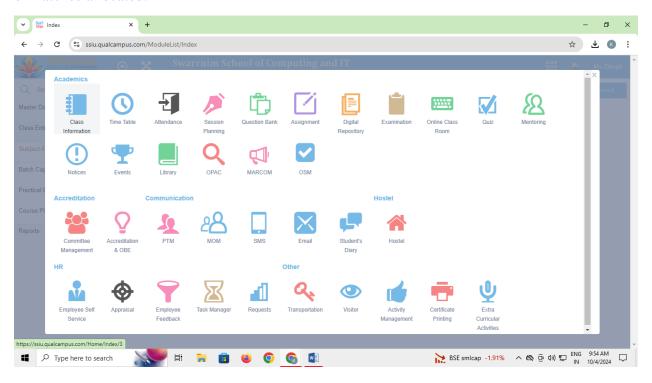


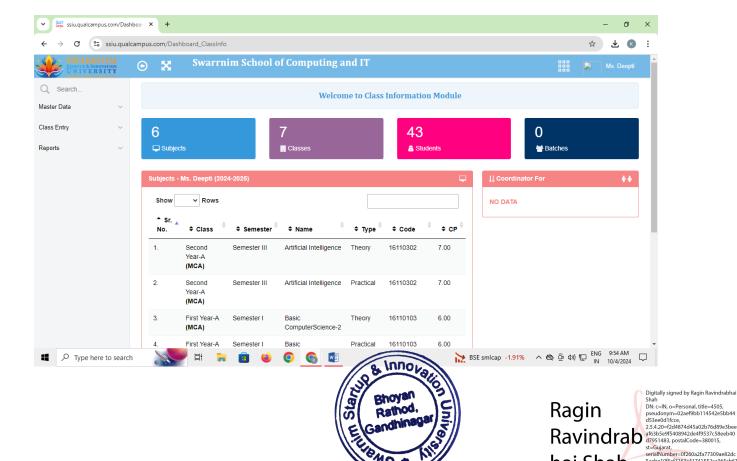
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1. Class information Module:

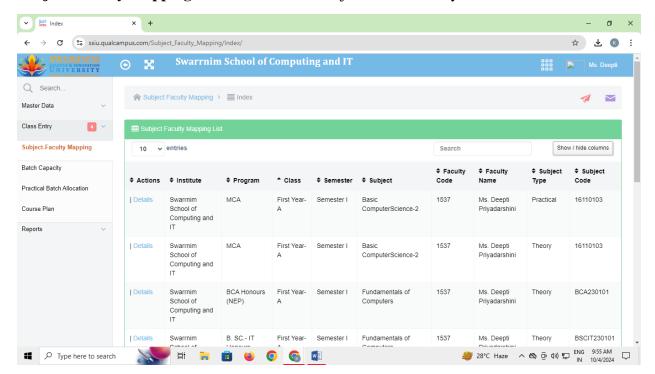
In Class Information Module you can see No of Subjects, No of Classes, No of Students and No of Batches allocated.



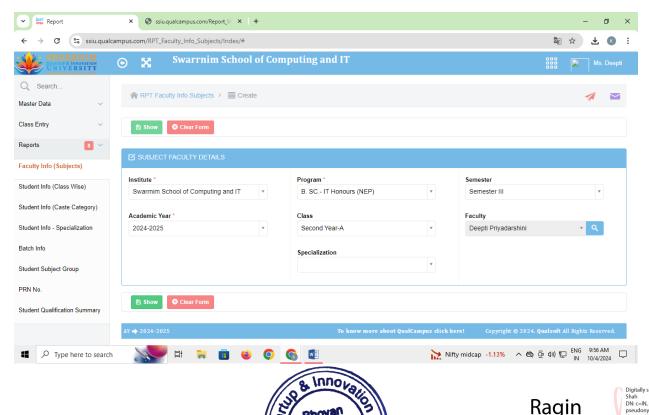


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Subject-Faculty Mapping: To view allocated subjects to the faculty member.



Reports: To view reports such as Faculty info (Subjects), Subject Info (Class wise) & Batch Info.



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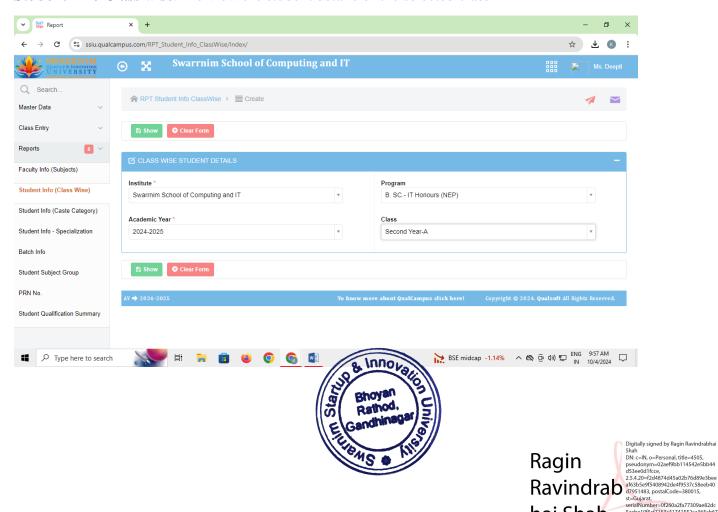
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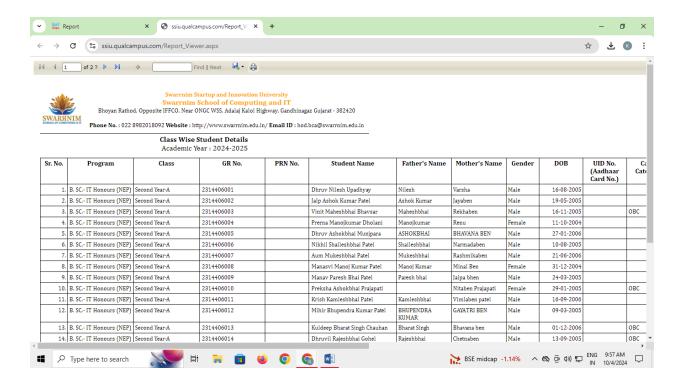




Student Info Class wise: To view the student details of the selected class



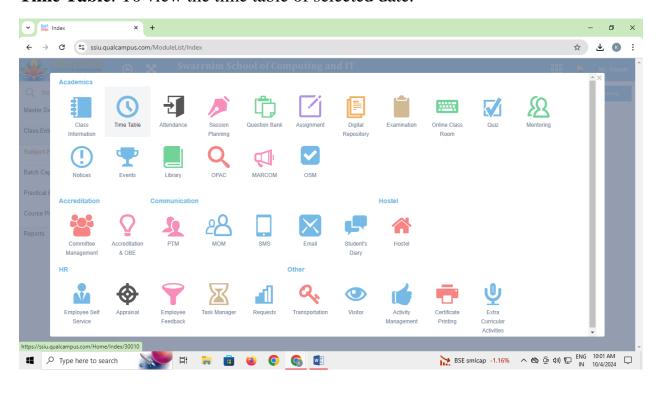
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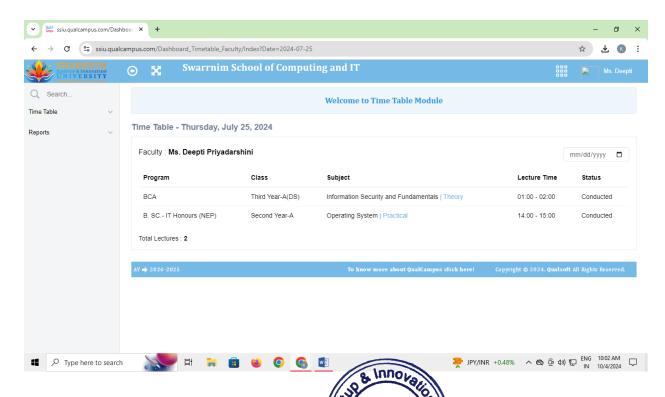




2. Time Table Module:

Time Table: To view the time table of selected date.





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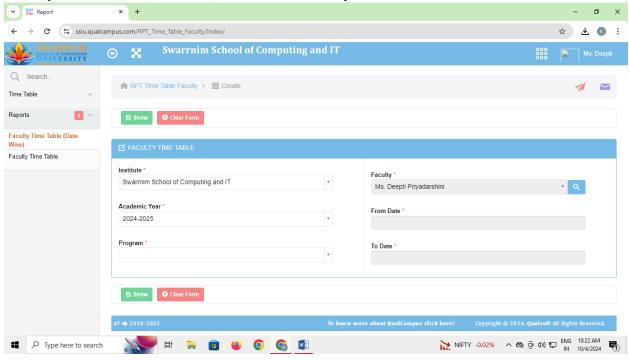
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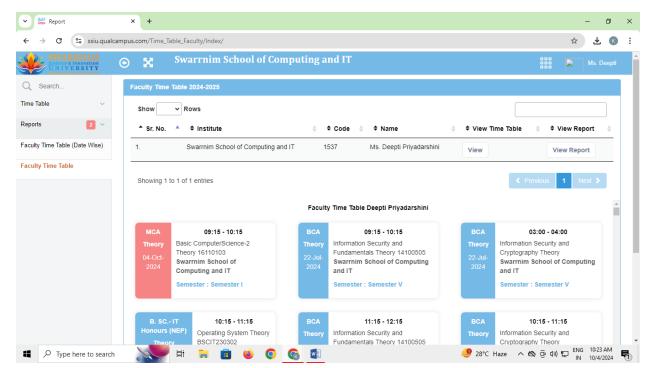
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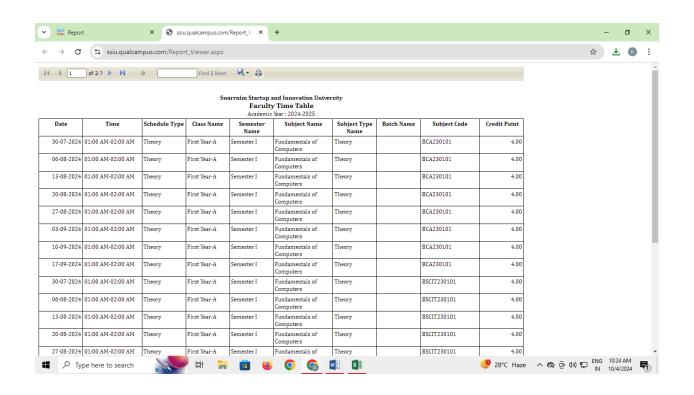
Faculty Time Table (Date wise): To view the faculty time table







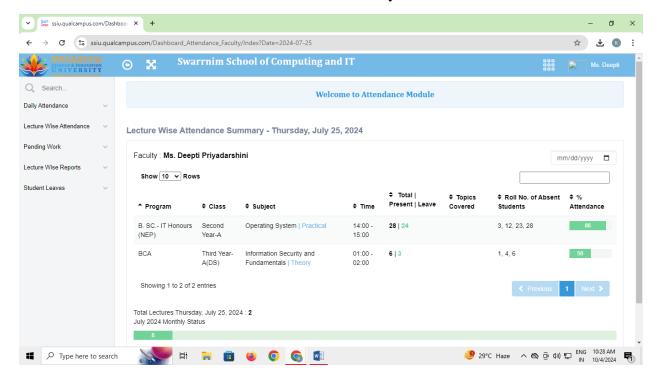
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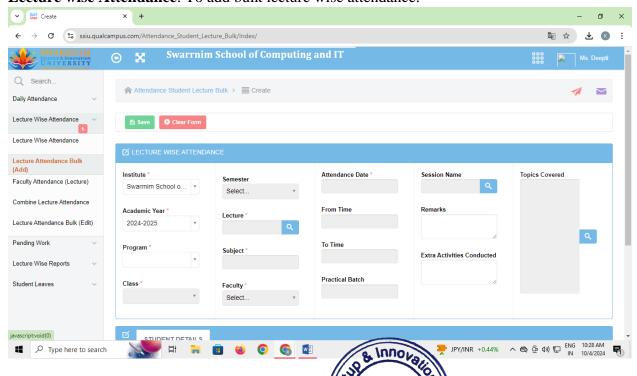


3. Attendance Module

Dashboard: To view the lecture wise attendance summary



Lecture wise Attendance: To add bulk lecture wise attendance.



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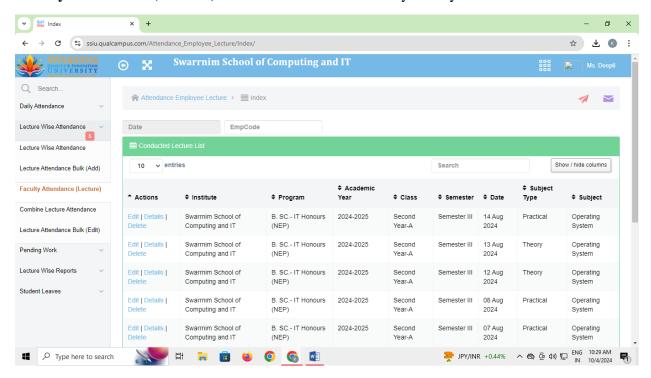
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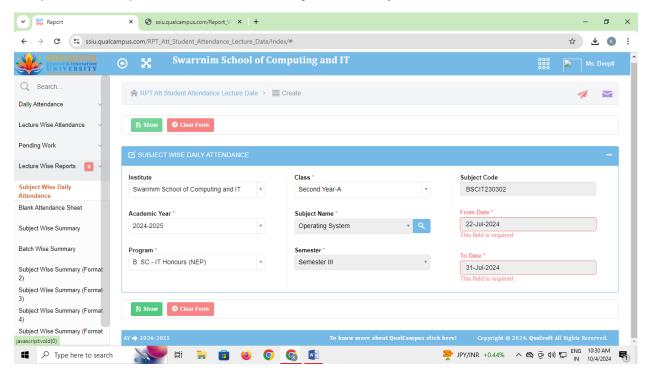
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d7931483, postalCode=3809, postalCode=38

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Faculty Attendance (Lecture): To view attendance filled by faculty on date basis.



Subject wise daily attendance: To view subject wise daily attendance.





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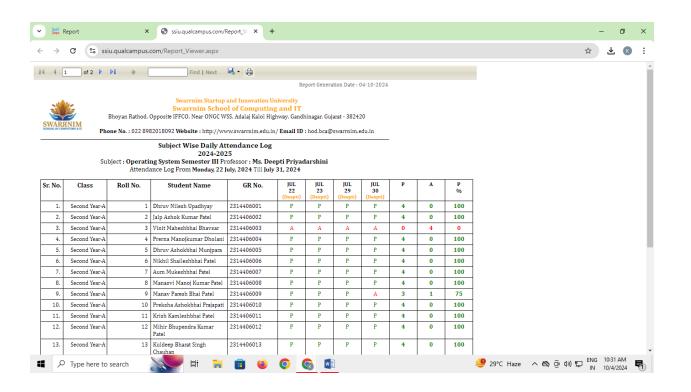
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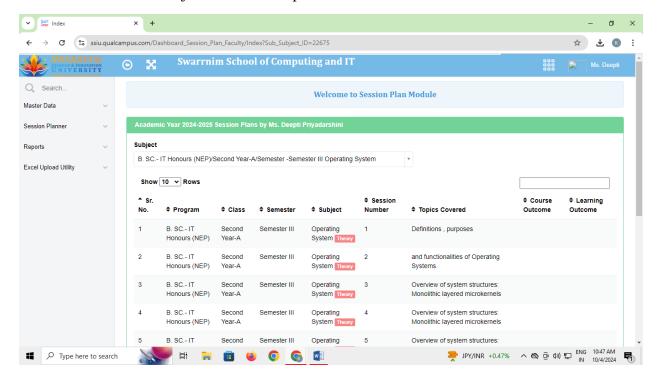
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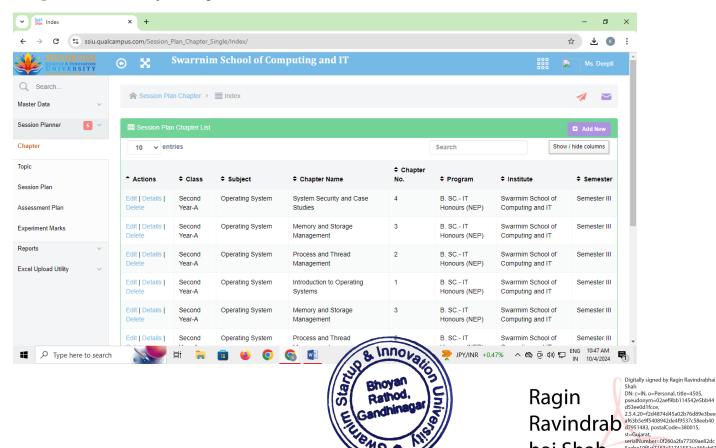


4. Session Plan Module:

Dashboard: To view subject wise session plan

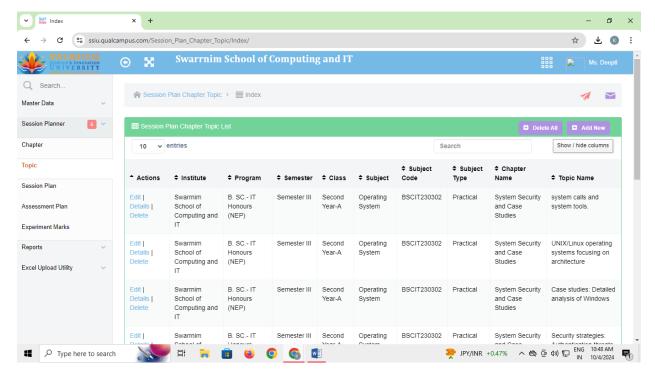


Chapter: To view subject chapter in session Plan

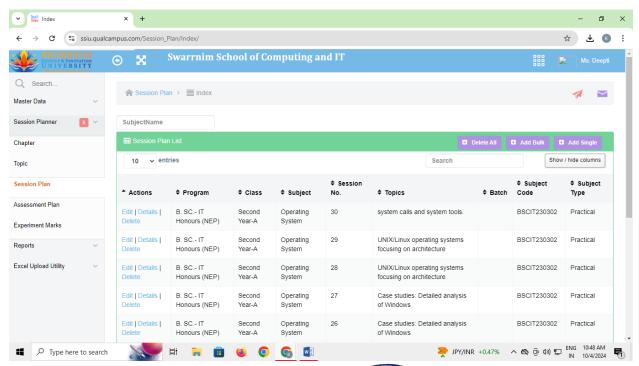


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Topic: To view subject topic in session Plan



Session Plan: To view the session plan of the subject.





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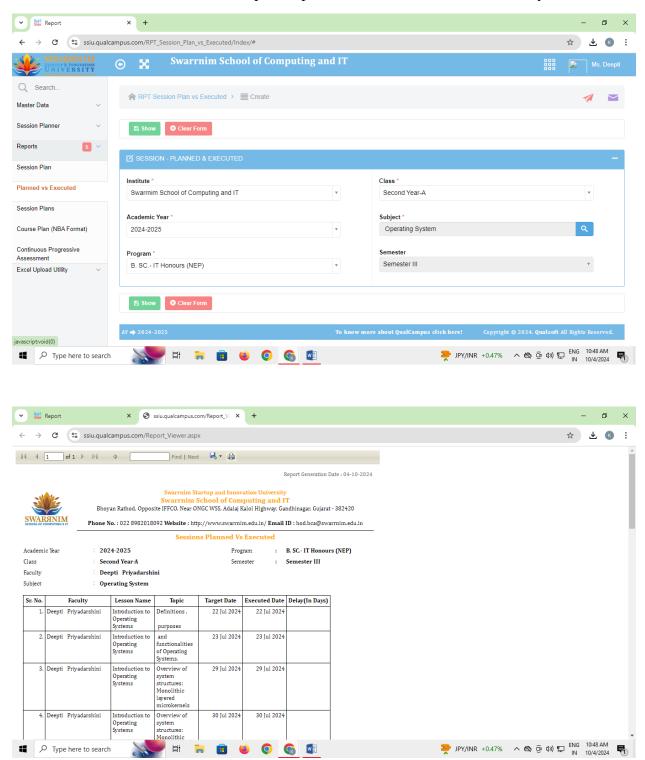
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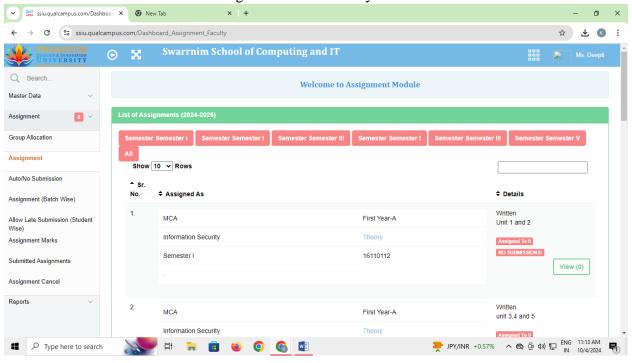


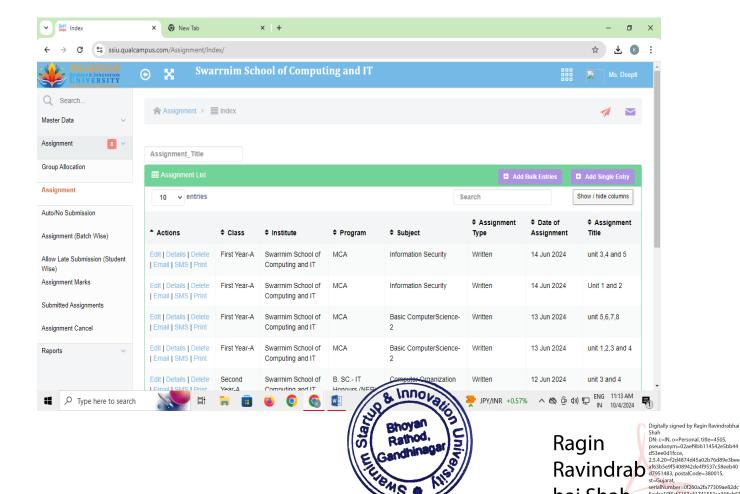




5. Assignment Module

Dashboard: To view the all the assignment of the faculty member

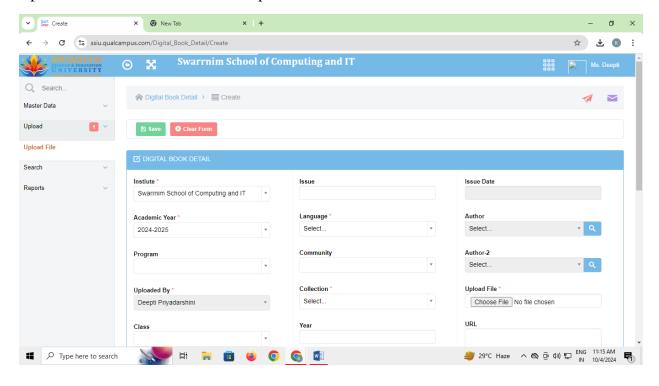


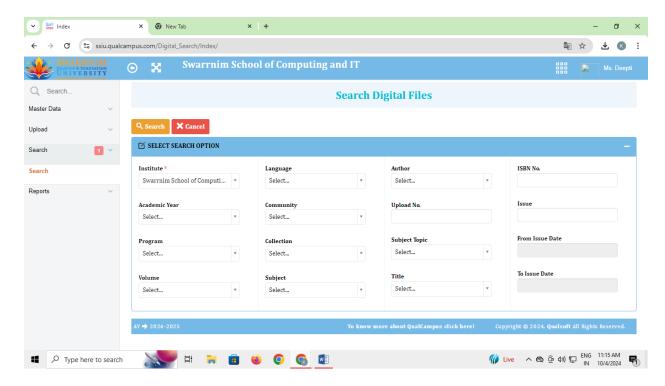


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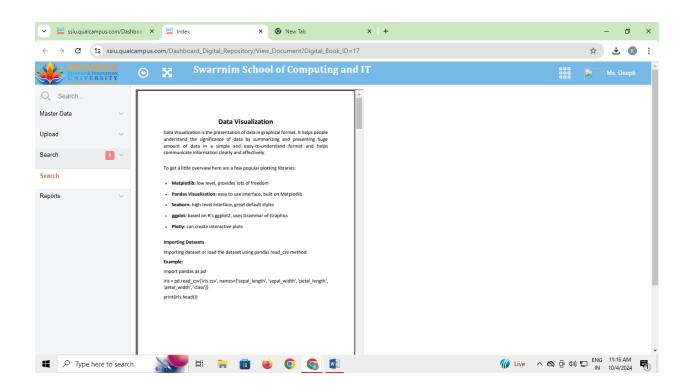
6. Digital Repository Module

Upload different documents of the department.





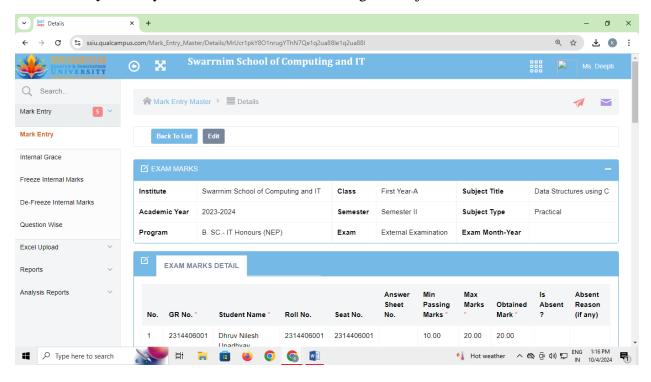


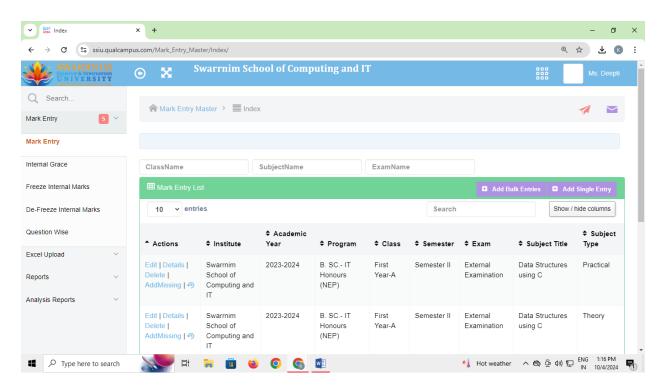




7. Examination Module

Marks Entry: Faculty can add the marks of their assigned subjects

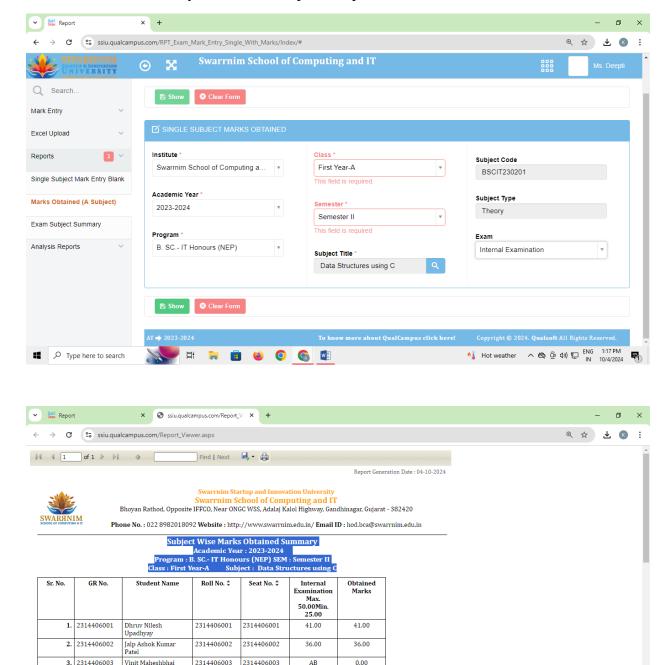








Marks Obtained: Faculty can view the report of uploaded marks





4. 2314406004

6. 2314406006

7. 2314406007

Type here to search

2314406005

Prerna Manojkumar

Dhruv Ashokbhai Munjpara

Nikhil Shaileshbhai

Aum Mukeshbhai Patel 2314406007

Patel

2314406004

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46.00

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34.00

38.00

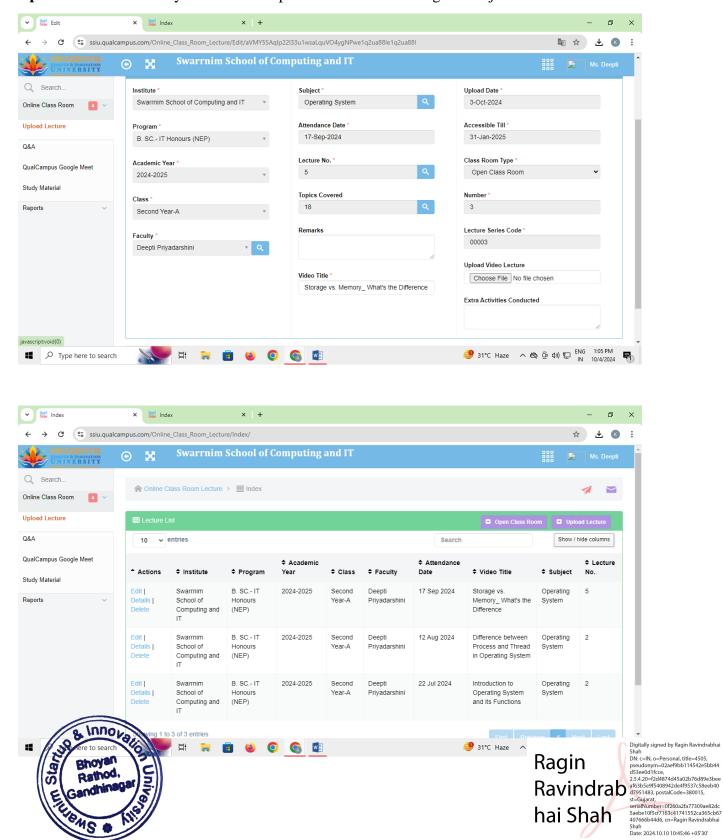
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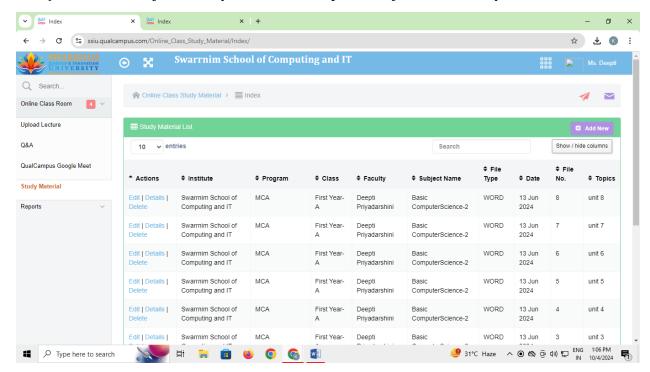
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8. Online Classroom Module:

Upload Lecture: Faculty Member can upload video of their assigned subjects



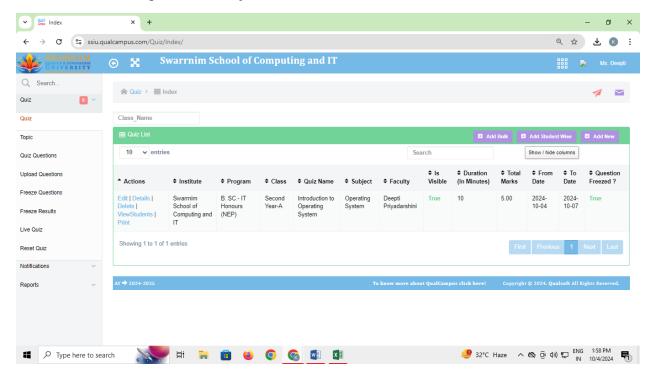
Study Material: Subject Faculty Members can upload subject related study material.



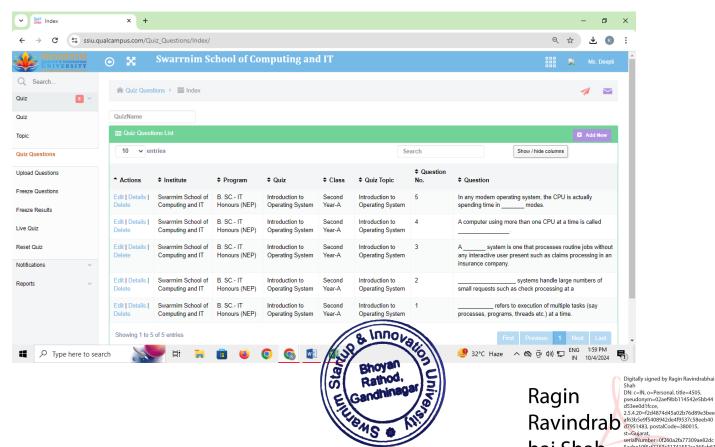


9. Quiz Module

Quiz: To create the quiz of the subject.

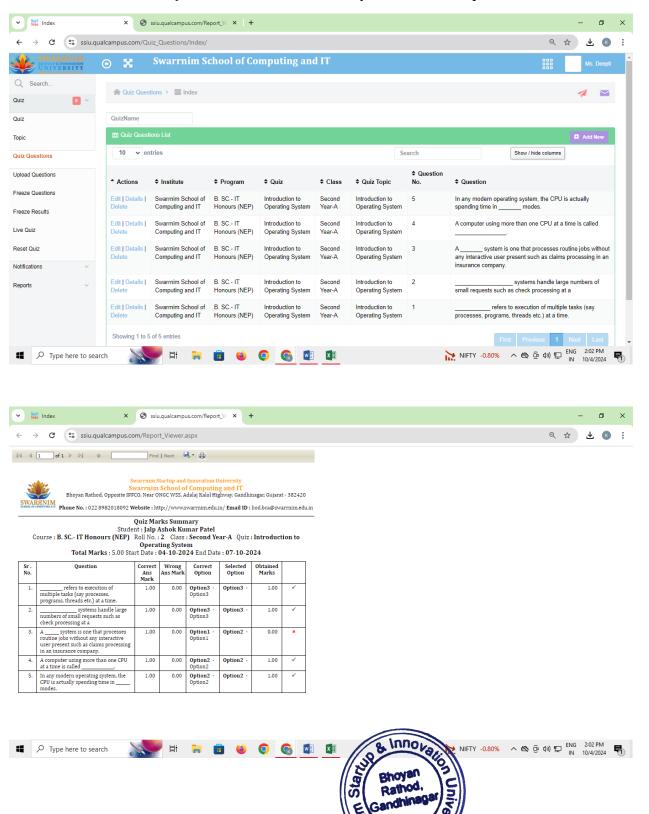


Quiz Questions: To add the questions in the created quiz



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Student Marks Summary: To view obtained marks by the students in quiz



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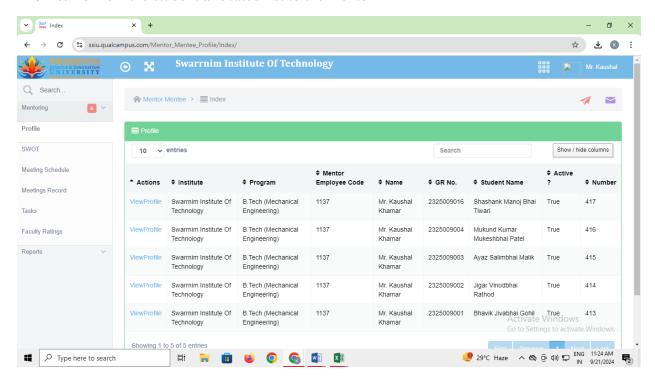
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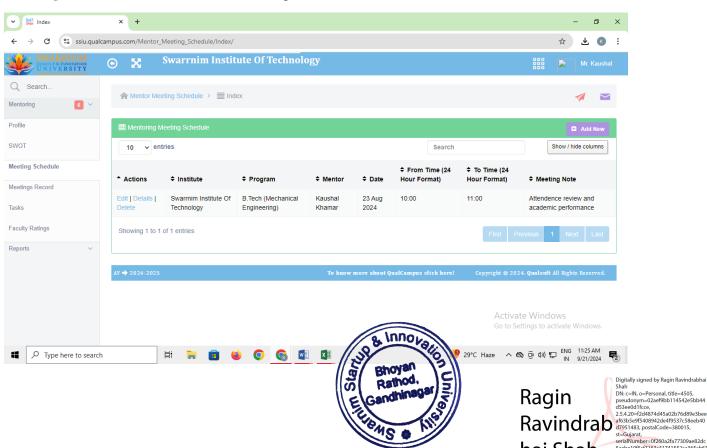
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10. Mentoring Module

Profile: To view the student allocated list to the mentor

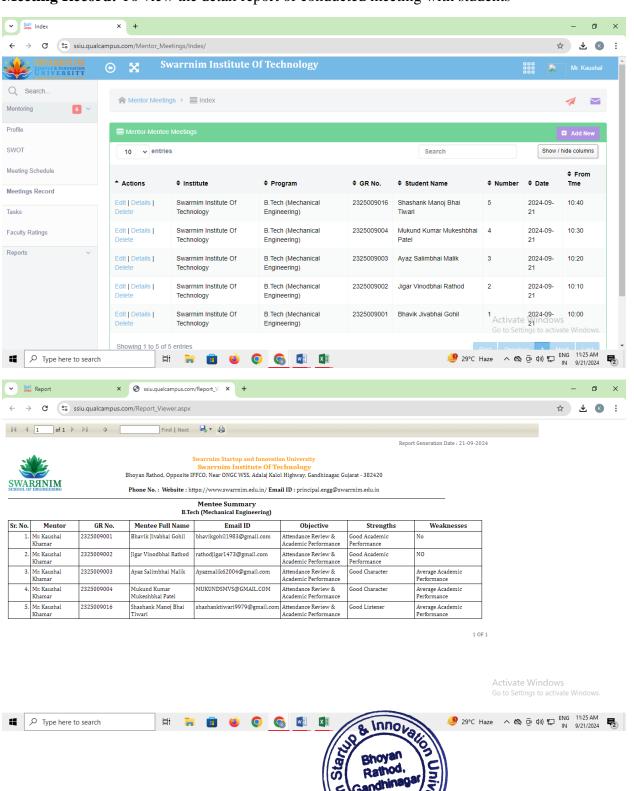


Meeting Schedule: To schedule the meeting with the students



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Meeting Record: To view the detail report of conducted meeting with students



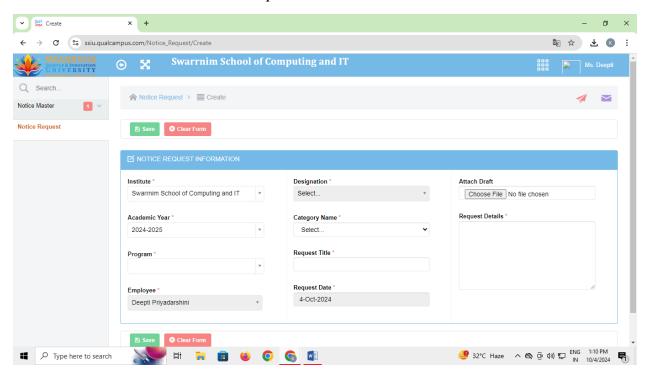
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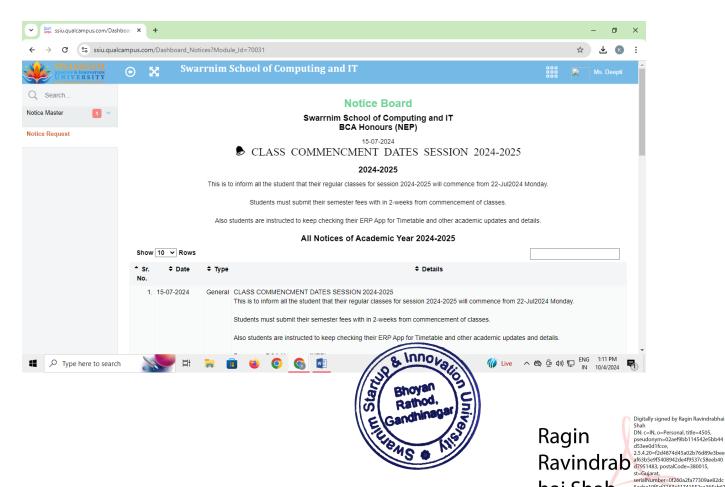
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11. Notice Module:

Notice Master: To create the notice request.

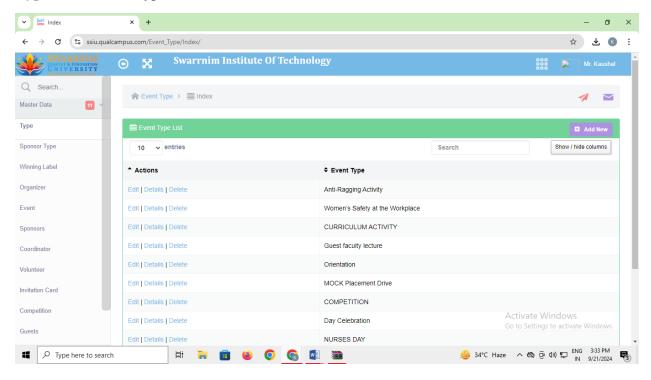




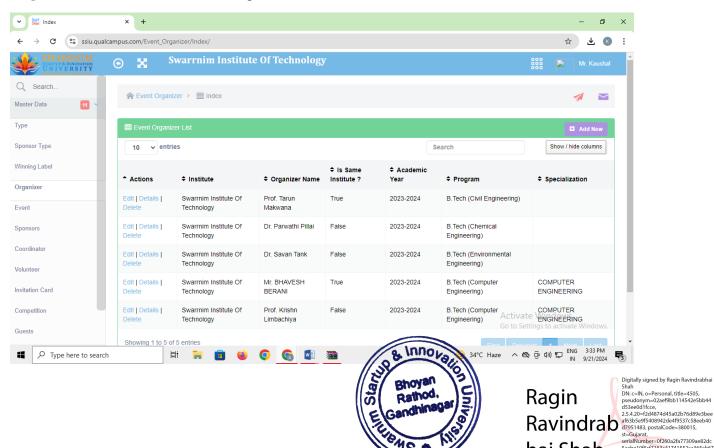
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12. Events Module:

Type: To view the type of events

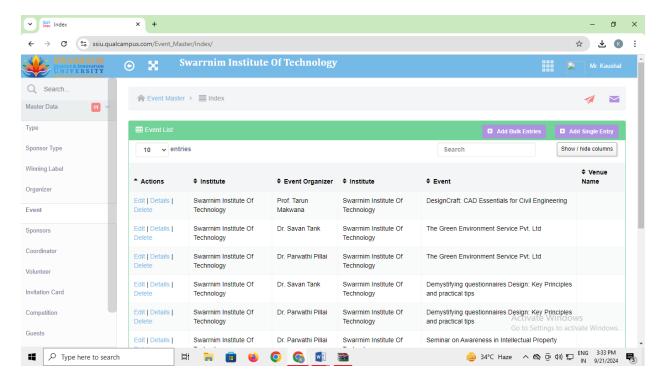


Organizer: To view the details of organizer

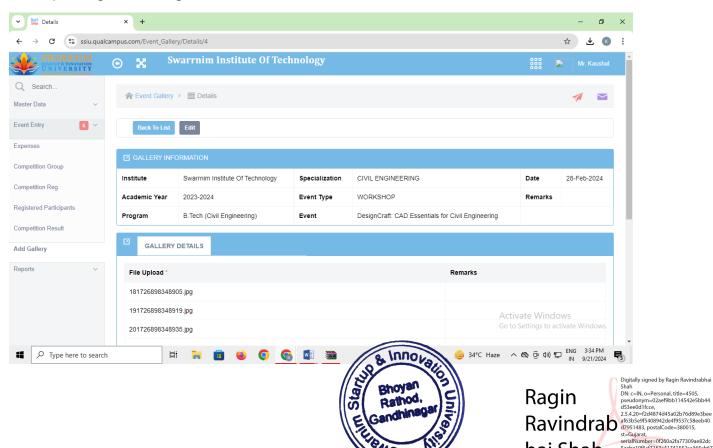


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Event: To view the event details



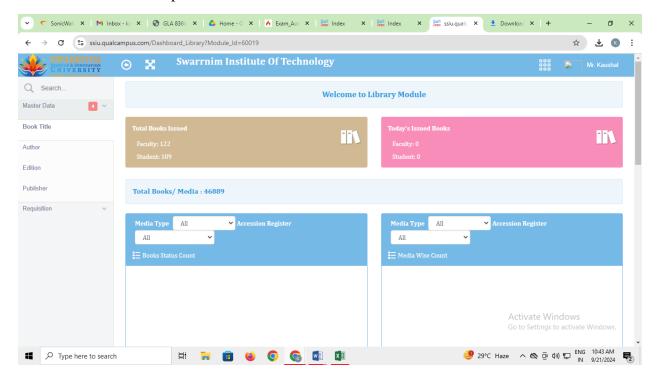
Gallery: To upload event photos



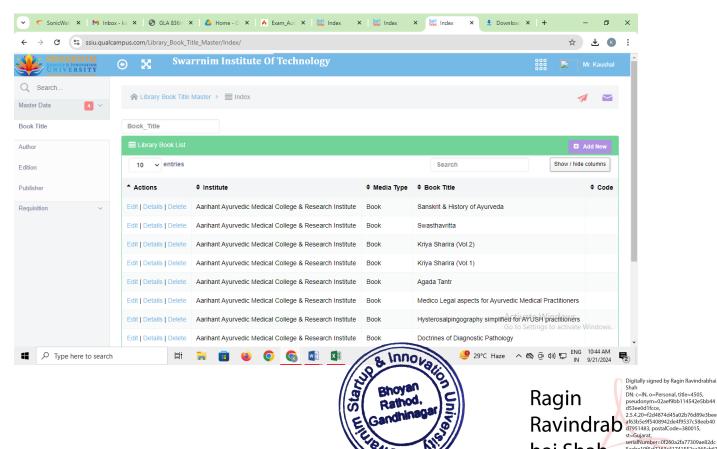
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13. Library Module:

Dashboard: To view report of total book issued

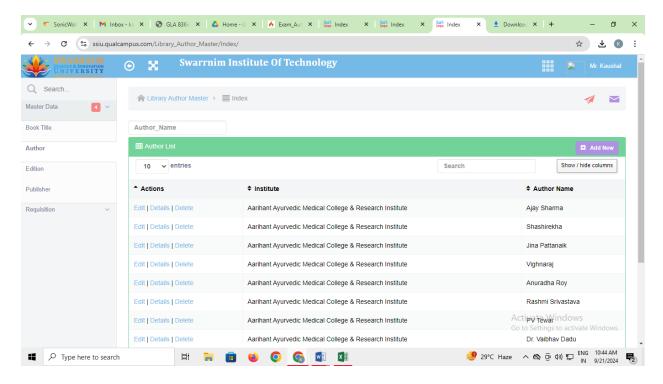


Book Title: To view available list of book title

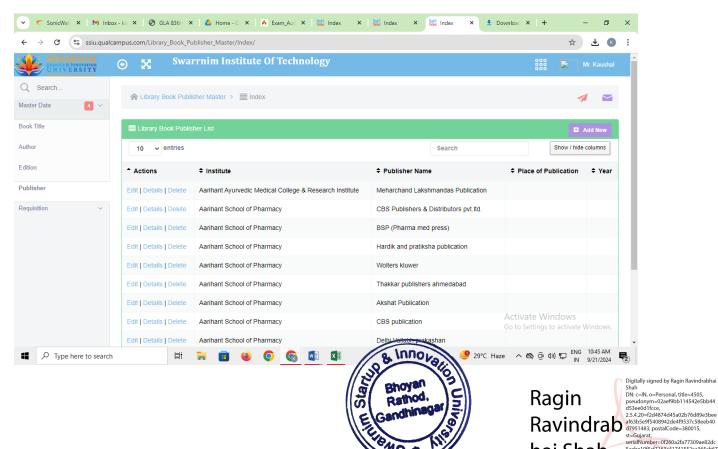


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Author: To view available list of Authors



Publisher: To view available list of Publisher

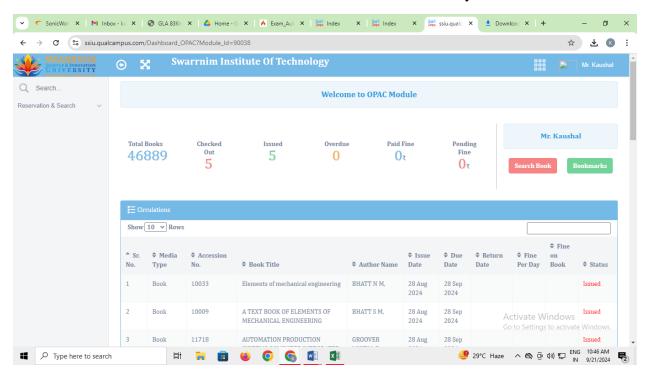


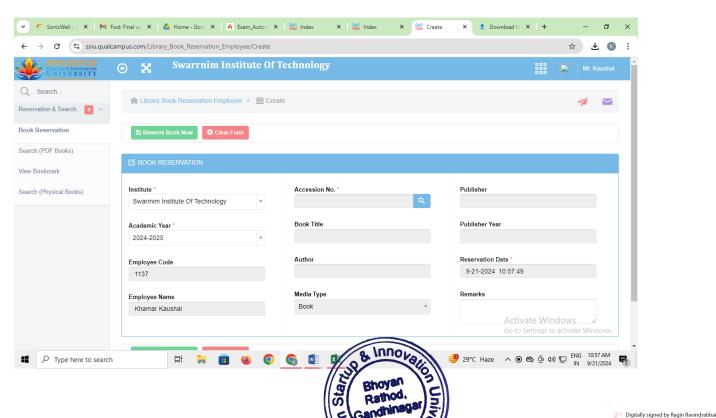
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14. OPAC Module:

Dashboard: To view total no of books available in the Institute Library





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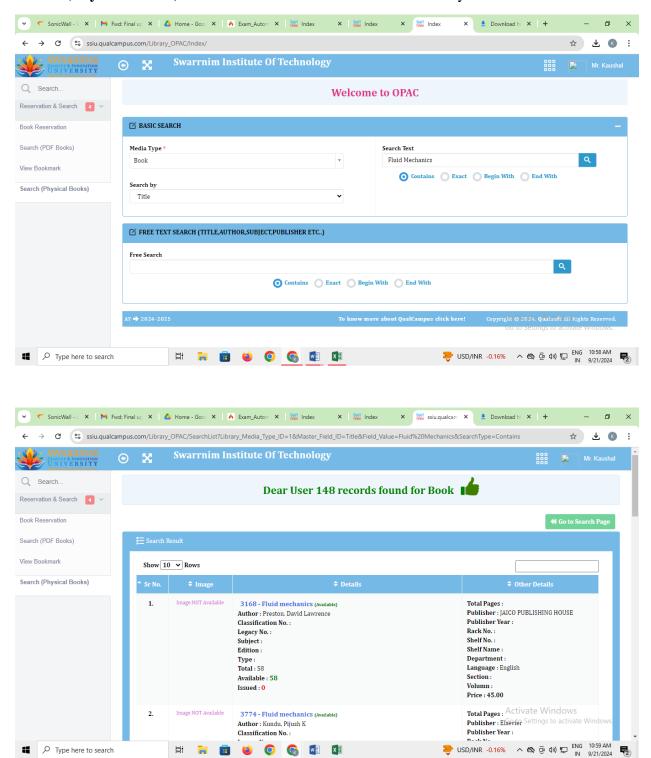
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d7931483, postalCode=3809, postalCode=38

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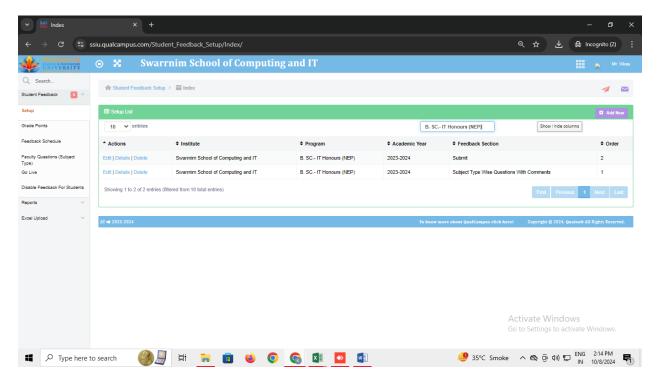
Search (Physical Books): To search the available books in the library



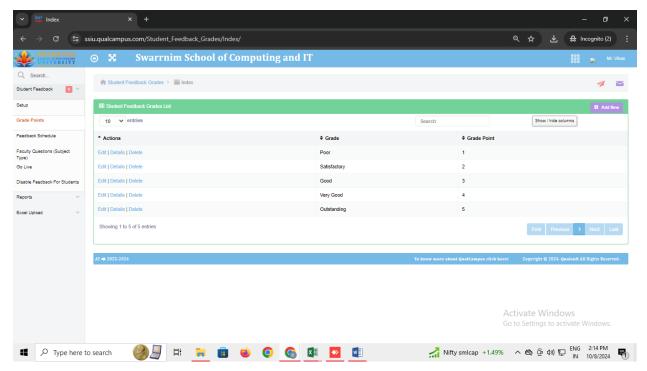




15. Student Feedback: In Student Feedback, Admin will setup the Student Feedback



After student feedback setup grade points is added as follows.





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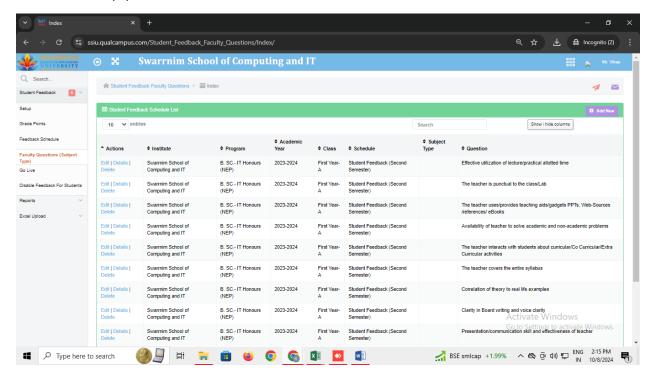
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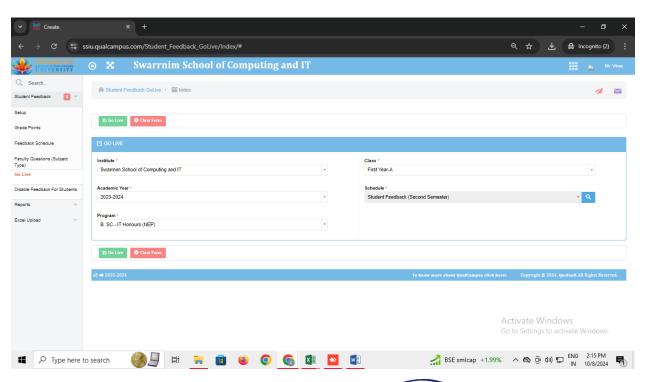
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After that faculty questions is added.



To setup a student feedback go live.





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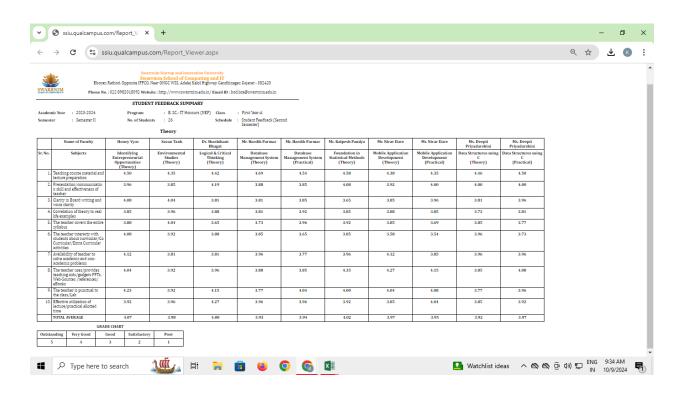
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