

Academic & Administrative Audit

A.Y: 2023-24

INTERNAL QUALITY ASSURANCE CELL



INDIA'S FIRST UNIVERSITY FOR STARTUP

INDEX

S. No.	Particulars
1	Audit Report AY:2023-24
2	Action Taken Report Received AY:2023-24
3	Audit Report AY:2022-23
4	Action Taken Report Received AY:2022-23
5	Audit Report AY:2021-22
6	Action Taken Report Received AY:2021-22



INDIA'S FIRST UNIVERSITY FOR STARTUP

Academic & Administrative Audit (AAA)

Audit Summary Report

The Academic & Administrative Audit (AAA) for the academic year 2023 -2024 was conducted by Experts. This comprehensive audit aimed to evaluate various aspects of the university's functioning across academic, administrative, and skill development domains.

- 1.The establishment of Internal Complaints Committee (ICC) and Anti -Ragging Committee showcases the institution's dedication to ensuring a safe and conducive learning environment.
2. Noteworthy efforts to encourage faculty participation in prestigious conferences such as the conference demonstrate the university's commitment to fostering international exposure and academic collaboration.
- 3.The university's prompt response to the recommendation for cloud-based data storage demonstrates a proactive approach to cyber security and data management.
- 4.The introduction of supplementary examinations for failed papers reflects the institution's commitment to providing ample opportunities for academic progression.
- 5.The audit team commends the university's efforts to enhance faculty consulting activities and support research endeavors, reflecting a commitment to academic excellence and innovation.
- 6.The GPCB Lab Center underscores the institution's commitment to maintaining high standards of research infrastructure and quality assurance.
- 7.The university's commitment to providing holistic skill development opportunities across disciplines is commendable, reflecting a proactive approach to addressing industry demands and fostering student employability.

Thanking You,

Registrar





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Academic & Administrative Audit (AAA)
2023-2024

S.No.	Auditor Remarks
1	In presentation Faculty strength shown.
2	Team suggested not to place targets for Awards for faculty.
3	Team suggested to maintain ICC (Internal complaining committee) ladies in chair, Governance committee — with one member from NGO, Anti-ragging — with Local police as a member (Supreme court made these mandatory). Team also suggested to maintain 2/3 ladies in committees.
4	Sponsoring to Conference/Seminars/Workshops
5	FDP attended faculty with financial support of 100% projection is not good
6	GSIRF has good marks for expenditure on seminar& conference conducted in institution.
7	Team Asked for expenditure spent separately for Conference /membership/Seminar sponsored.
8	In Faculty appraisal team suggested on new appraisal system to Replace the Word desired with optional. Student number cannot be taken for marks Calculation.
9	Faculty need to train for how to do counseling.
10	The Feedback forms need to be prepared for taking parents' feedback.
11	Data backup is not happening. Need to be stored in cloud to avoid hacking

Thanking You,

Registrar



Mr. Anant Gijare
External Expert



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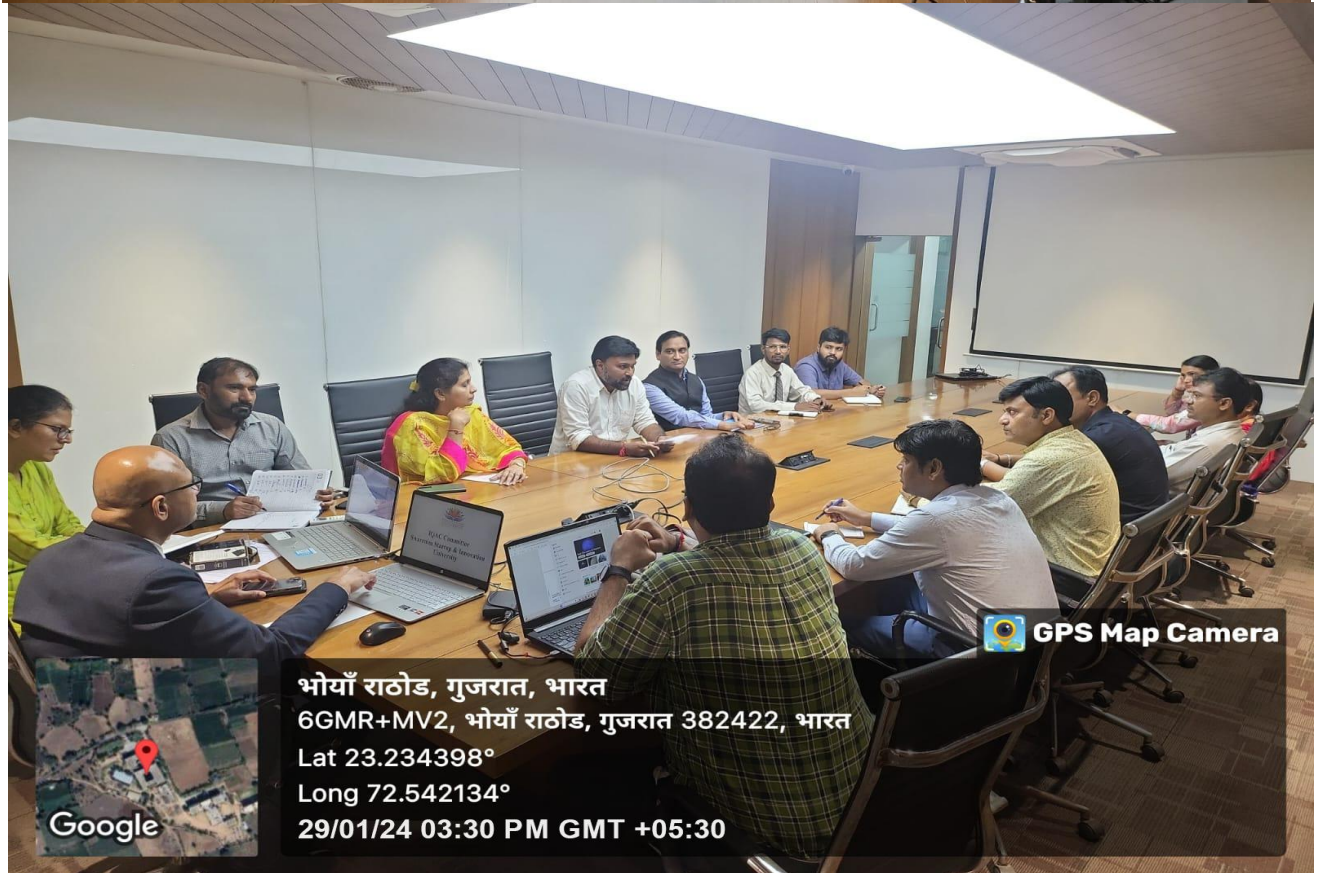


GPS Map Camera



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Lat 23.234389°
Long 72.542117°
29/01/24 03:20 PM GMT +05:30



GPS Map Camera



Google

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Long 72.542134°
29/01/24 03:30 PM GMT +05:30



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Academic & Administrative Audit (AAA)
2023-2024
Action taken Report Received

S.No.	Auditor Remarks	Action taken Report
1	In presentation Faculty strength showed greater than sanctioned strength.	We have shown minimum faculty required as per norms
2	Team suggested not to place targets for Awards for faculty.	No targets were kept on faculty w.r.t. awards & recognitions, but it is choice for them.
3	Team suggested to maintain ICC (Internal complaining committee) ladies in chair, Governance committee — with one member from NGO, Anti-ragging — with Local police as a member (Supreme court made these mandatory). Team also suggested to maintain 2/3 ladies in committees.	We are already following these suggestions. Internal complaints committee chaired by a lady with members from NGO; and Anti ragging committee with member from local police person.
4	Sponsoring to Conference/Seminars/Workshops - Separate policy need to be drafted (like International visit 3 years).	Draft policy for faculty attending conference/workshop is available
5	FDP/MDP attended faculty with financial support of 100% projection is not good	We encouraged faculty for attending conference/workshop or membership in any professional body in every academic year. Financial support was given to the faculty who have submitted of payment. For the online free conferences/workshops, no financial assistance was given.



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6	GSIRF has good marks for expenditure on seminar & conference conducted in institution.	Noted and also informed to Dean(R&D).
7	Team Asked for expenditure spent separately for Conference /membership/Seminar sponsored.	We will arrange split up of expenditure separately for conferences/workshops and memberships.
8	In Faculty appraisal team suggested on new appraisal system to Replace the word desired with optional. Student number cannot be taken for marks calculation.	We will change the word desired to optional.
9	Faculty need to train for how to do counselling.	We will conduct training session on how to do counselling of students.
10	The Feedback forms need to be prepared in all languages for taking parents feedback. Change the terminology Industry peers to Industry expert	We will inform this to the HODs/Principals.
11	Data backup is not happening. Need to be stored in cloud to avoid hacking	The team recommended that as the volume of data maybe increasing yearly, it is advisable to go for Cloud Storage.

Thanking You,

Registrar



Mr. Anant Gijare
External Expert



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Academic & Administrative Audit

A.Y: 2022-23

INTERNAL QUALITY ASSURANCE CELL



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Academic & Administrative Audit (AAA) 2022-2023

Sr.No.	Auditor Remarks
1	Audit Team asked about how publications increased from 2019 to 2023?
2	list of Papers from students' publication
3	Confusion on plagiarism of project reports [UG/PG]
4	Present the details of editors and reviewers among the faculty which gives good mileage.
5	To enhance Consulting activities
6	Support and encourage the faculty to publish good quality papers.
7	Calibration of instruments should be conducted periodically of Laboratory.
8	Display the list of prominent equipment at strategic places.
9	In presentation, emphasis should be given to the following: o Mobile apps o Agriculture fields o Software available o Databases
10	Curriculum should include — How to write paper, project, Research methodology, etc.
11	Incubation centre details are not shown properly.



Thanking You,

Registrar



Dr. Divyakant Patel
External Expert



INDIA'S FIRST UNIVERSITY FOR STARTUP

Academic & Administrative Audit (AAA)

2022-2023

Action taken Report Received

S.No.	Auditor Remarks	Action taken Report Received from Dean-Academics
1	Audit Team asked about how publications increased from 2019 to 2023?	Justified during presentation the increase in the number of faculty and the motivation for Research.
2	list of Papers from students' publication	Ph.D student publications sorted and will be highlighted in the next presentation
3	Confusion on plagiarism of project reports [UG/PG]	Regarding thesis plagiarism policy was Showcased
4	Present the details of editors and reviewers among the faculty which gives good mileage.	Will be adopted.
5	To enhance Consulting activities	Consultancy activities will be enhanced.
6	Support and encourage the faculty to publish good quality papers.	There is observed change in the trend of faculty publications since 2022.
7	How many faculty are using the University facilities? How many are carrying out research outside?	Will be evaluated and presented.
8	Calibration of instruments should be conducted periodically from renowned agency.	Will be taken up
9	Display the list of prominent equipment at strategic places.	Will be taken up
10	In presentation, emphasis should be given to the following: <ul style="list-style-type: none"> o Mobile apps o Agriculture fields o Software available o Databases 	Will be taken up
11	Curriculum should include — How to write paper, project, Research methodology, etc.	Will be taken up
12	Incubation centre details are not shown properly.	Under the purview of Dean Progression



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Academic & Administrative Audit (AAA) 2022-2023

S.No.	Auditor Remarks
1	For each equipment in facility must gone through Calibration and maintenance as per schedule
2	Asked for university policy for placing any equipment in Lab Instrumentation
3	All instrument in facility Utilization/ Access register is need to maintain in online portal or book
4	Ambiance of equipment/ Fire safety/ Machine birthing space must relouked (pictures need to be placed in reports with proper policy)
5	Facilities for cultural activities, yoga, games and sports (indoor & outdoor); (yoga, auditorium, etc.,) Photos shown are not good.
6	Team recommended the presence of all deans at one place.
7	Team suggested to showcase the Awards achieved by students and university along with the facilities available.
8	4.1.3 -For General campus facilities and overall ambience team suggested Replace "special tree" Medical Nakshatra trees, told to mark the Oldest tree age in presentation of university, Carbon credits (CO2), Generate photo(asked to remove rusted photos).
9	4.3.2 —Team told that along that along with IT Policy, maintain E —Waste, also Updating of Software, Back up policy, Data showing policy, Use of license, IPR policy, Data privacy.
10	6.2.1 In Strategic plan keep one slide indicating the goals, objectives, policies, action plans.
11	6.4.1 Need to mention how much amount is coming from each source and the strategy involved.

Thanking You,

Registrar



Dr. Divyakant Patel
External Expert



INDIA'S FIRST UNIVERSITY FOR STARTUP

**Academic & Administrative Audit(AAA)
2022-2023
Action taken Report Received**

S.No.	Auditor Remarks	Action taken Report Received from Dean -P&D
1	3.1.5 Team suggested that for each equipment in facility must gone through Calibration and maintenance as per schedule	All the equipment in the should be calibrated by a certified agency, the Dean is requested to cooperate and complete the calibration. The company supplier name to be deleted in PPT, the updating should be completed within 2 days
3	Asked for university policy for placing any equipment in central Instrumentation centre	Sponsor research policy will include the details of allocating Instruments to the Central Instrument Lab, and it will be completed within one week.
5	All instrument in facility Utilization/ Access register is need to maintain in online portal or book	Central instrumentation online portal and accession register will be created and updated by within a week.
6	In center, Ambiance of equipment/ Fire safety/ Machine birthing space must relooked (pictures need to be placed in reports with proper policy)/ Team enquired about "First Aid facility in Gym, Trainer, Regular Checkup for students using Gym (health-BP, Cardio), Drinking water in Gym, Portable Oxygen cylinder and oximeter" and asked to maintain in GYM	It is informed to Dean to maintain spacing between thread mills and to provide oxygen cylinders, first aid box within a week.



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7	Minimum requirement of Business lab need to be defined (How it is called as Business lab). In reports and video proof only Space for computers is shown. But it must include the Softwares which are used for trading etc..	Modification of PPT with inclusion of software's like Tally Prime, R, Python, SAP, Prowess Database will be done within one week
8	Video Proofs of facilities recording must be done professionally. Especially for showcasing the Studio facility— it needs top quality recording and specifications of each equipment need to be highlighted	Video recordings will be updated again with the help of a professional, and all the specifications of the equipment's will be updated in PPT within one month
9	Facilities for cultural activities, yoga, games and sports (indoor & outdoor); (yoga, auditorium, etc.,) Photos shown are not good.	All the photographs of the facilities will be updated within one month
10	Team recommended the presence of all deans at one place.	As Dean is showcasing all the central facilities in the university, the team has suggested the presence of all the Dean's in person during Dean's presentation.
11	Team suggested to showcase the Awards achieved by students and university along with the facilities available.	Awards of sports will be included in the PPT within one week
12	4.1.3 -For General campus facilities and overall ambience team suggested Replace "special tree" Medical/ Nakshatra trees, told to mark the Oldest tree age in presentation of university, Carbon credits (CO2), Generate photo(asked to remove rusted photos).	Details of the oldest tree and carbon credits will be included in one slide within one week
13	4.3.2 —Team told that along that along with IT Policy, maintain E — Waste, also Updating of Software, Back up policy, Data showing policy, Use of license, IPR policy, Data privacy (e.g Salary).	Completed



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14	6.2.1 In Strategic plan keep one slide indicating the goals, objectives, policies, action plans.	Strategic plan is presented in 6 slides, as suggested these 6 slides will be modified into one slide within one week
15	6.4.1 Need to mention how much amount is coming from each source and the strategy involved.	Separation of the amounts which are mobilized from each source (Industry, &/Innovations, Alumni, and departments) will be completed within one week.

Thanking You,

Registrar



Dr. Divyakant Patel
External Expert



INDIA'S FIRST UNIVERSITY FOR STARTUP

Academic & Administrative Audit

A.Y: 2021-22

INTERNAL QUALITY ASSURANCE CELL



INDIA'S FIRST UNIVERSITY FOR STARTUP

**Academic & Administrative Audit
(AAA) 2021-2022
Audit Report**

S.No.	Auditor Remarks
1	Advised to use “micro-teaching” for lecture demo of faculty.
2	Internal Placement for MBA: average and medium; packages are very low
3	Review MBA student diversity to avoid underemployment.
4	Placement UG/PG (Govt /private/public) separate.
5	Faculty shall undergo training programs for improving their “communication skills”.
6	A separate budget must be created for conducting FDPs.
7	Present high packages, lower packages, average and median packages distinctly

Thanking You,

Registrar



**Dr. Dilip Maheshwari
External Expert**



INDIA'S FIRST UNIVERSITY FOR STARTUP

Academic & Administrative Audit(AAA)

2021-2022

Action taken Report Received

S.No.	Auditor Remarks	Action taken Report Received from Dean -P&P
1	Advised to use “micro-teaching” for lecture demo of faculty.	Every course, w.e.f. 2022-23 even semester, is asked to prepare SLMs (Self Learning materials), with video recorded content, for minimum 60% of total sessions, which can be used by students for flipped learning, and since each such video is a micro learning module, the same can be showcased as Micro learning modules.
2	Internal Placement for MBA: average and medium; packages are very low!	However, In regard to 5 LPA and 4.5 LPA packages for MBA graduates, being termed as very low, we agree with this remark, and we have worked out meticulously towards the same, and prepared cohort-skill sets mapping with companies offering better pay packages, i.e. above 10 LPA packages Skilling MoU are entered into as part of the same initiative, w.e.f. 2022-23 graduated batch onwards the pay packages of MBA based on skill based hiring, if meticulously abided by placements team, will definitely enhance the pay packages attained by our students of MBA.
3	Review MBA student diversity to avoid underemployment.	In 2021-22 academic year, 100% of the graduated MBA students of both campuses have been placed, and no student is left without placement, and no student of MBA has gone for higher studies in 2021-22, and same is case with 2022-23 batch MBA, 100% students opted for placements, and process is underway. Diversity drives are specifically conducted for women, as well as socially backward students, which however needs to be strengthened further-especially bringing more companies with better pay packages through diversity drives for socially backward as well as women students of MBA.

4	Placement UG/PG (Govt /private/public) separate.	Public and Govt jobs are one and same, and are shown separately under GATE / IES ranks. Only private and MNC jobs are shown in placements, which however will be clearly demarcated and shown
5	Faculty shall undergo training programs for improving their "communication skills".	100% of faculty, are made to mandatorily undergo communications skills course on courser, which was put up to audit team, however they insisted n conducting on campus, off line training, and the same will be scheduled in 2022-23, before summer break for all faculty of both campuses.
6	Separate budget must be created for conducting FDPs.	FDPs budget is clearly separated and show as faculty training expenses, when audit team asked us, it was clearly mentioned and team agreed for that, and even we explained to audit team that all such expenses are under ASC umbrella, and are visible under Staff and Faculty training expenses, even in audited statements of each financial year. The same will however be continued in future also.
7	Present high packages, lower packages, average and median packages distinctly	Noted, and Highest pay, Average, Median and Low pay will be shown separately in four different slides hereafter.

Thanking You,



Registrar




Dr. Dilip Maheshwari
External Expert



INDIA'S FIRST UNIVERSITY FOR STARTUP

Academics Audit Report

S.no.	Auditor Remarks
1	While developing curricula the industry interaction may be quoted instead of website link
2	Most of the new courses introduced bares old names-To be modified as per the Modified BOS
3	Indicate the Number of students opted for Online courses semester wise.
4	It is necessary to maintain the list of students opted for elective course and list of new electives introduced semester wise.
5	Maintain process diagram of feedback and also the action taken reports of last five years.

Thanking You,

Registrar



Dr. Dilip Maheshwari
External Expert





INDIA'S FIRST UNIVERSITY FOR STARTUP

Academic & Administrative Audit (AAA)2021-2022

Action taken Report Received

S.No.	Auditor Remarks	Action taken Report Received from Dean -Academics
1	While developing curriculum the industry interaction may be quoted instead of website link	It is incorporated and updated.
2	Most of the new courses introduced bares old names-To be modified as per the comments	BOS is modified and it is updated in course Curriculum also.
3	Indicate the Number of students opted for Online courses semester wise.	Prepared the list of students opted in online courses.
4	It is necessary to maintain the list of students opted for elective course and list of new electives introduced semester wise.	soft copies available.
5	Maintain process diagram of feedback and also the action taken reports of last five years.	It will be updated in ppt and action taken reports also.

Thanking You,

Registrar



Dr. Dilip Maheshwari
External Expert