

Date:1st Nov 2023

To,

The Registrar,

Swarnnim startup and innovation university

Subject: Reimbursement of faculty expense

As per our policy to support faculty for the seminar and workshops conducted by the department or Attended by the faculty . You are requested to kindly reimburse the expenses paid by the faculties for attending the workshop conducted at Vadodara.Details of the workshop is below:-

Name of Workshop:-Future of Urban and Spatial Design		
SR.No	Name of Faculty	Travelling expense+Registration fees+Food and others
1	Manoj Rami	6000

Design Department



Swarnnim Startup & Innovation University

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