

Date: 6th Sep 2023

To,

The Registrar,

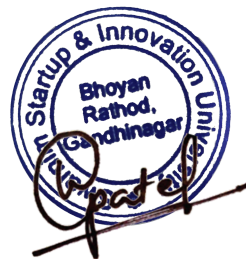
Swarnnim startup and innovation university

Subject: Reimbursement of faculty expense

As per our policy to support faculty for the seminar and workshops conducted by the department or Attended by the faculty. You are requested to kindly reimburse the expenses paid by the faculties for Conducting Workshop at Adalaj Live Sketching. Details of the workshop is below:-

Live Sketching At Adalaj		
SR.No	Name of Faculty	Travelling expense+Food and others
1	Jatin Patel	6400

Design Department



Swarnnim Startup & Innovation University

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At Post Bhoyan Rathod, Nr. ONGC WSS, Opp. IFFCO Adalaj-Kalol Highway, Gandhinagar, Gujarat - 382420