

Date:16th Dec 2023

To,

The Registrar,

Swarrnim startup and innovation university

## Subject: Reimbursement of faculty expense

As per our policy to support faculty for the seminar and workshops conducted by the department or Attended by the faculty. You are requested to kindly reimburse the expenses paid by the faculties for Cunducting Workshop of Related Study program Goa.Details of the workshop is below:-

Related Study Program-Mandu		
SR.No	Name of Faculty	Travelling expense+Registration
		fees+Food and others
1	Pratik lohiya	5000
2	Hiteshri Patel	5164

UNIVERSITY WHERE IDEAS COME ALIVE.

**Design Department** 

