

Date:16/01/2022

To,

The Registrar,

Swarnnim startup and innovation university

**Subject: Reimbursement of faculty expense**

As per our policy to support faculty for the seminar and workshops conducted by the department or Attended by the faculty . You are requested to kindly reimburse the expenses paid by the faculties for attending the workshop conducted at Kutch.Details ofthe workshop is below:-

Name of Workshop:-Kutch RSP		
SR.No	Name of Faculty	Travelling expense+Registration fees+Food and others
1	Harshad mane	7097
2	Parul Chauhan	7871

Design Department

