

Date: 07/09/2020

To,
Registrar,
Swarnnim Start Up & Innovation University,
Gandhinagar

Subject: To provide financial support to faculties for seminar

As per our policy to support faculty to attend Seminar, conferences & Workshops, the following faculty member have sought approval to attend Seminar on " Innovations in HVAC Technology in Mechanical Engineering" on 07/09/2020 .You are requested to kindly approve the financial support.

Requested expences : Registration Fee/ Travel & Other Expense

I hope you would find everything in order.

This are the list of faculties and their expences :

1	Prof. CHINTAN A PRAJAPATI	6387
2	Prof. VAIBHAV JAVALE	6022
3	Prof. GOPAL A CHHATABAR	5000

Thank you for considering my request. I am happy to provide any additional information or documentation required to support my application. I look forward to your positive response.