

Date: 12/11/2020

To,  
Registrar,  
Swarnnim Start Up & Innovation University,  
Gandhinagar

Subject: To provide financial support to faculties for seminar

As per our policy to support faculty to attend Seminar, conferences & Workshops, the following faculty member have sought approval to attend Seminar on " Sustainable Transportation Planning and Design" on 12/11/2020. You are requested to kindly approve the financial support.

**Requested expences :** Registration Fee/ Travel & Other Expense

I hope you would find everything in order.

This are the list of faculties and their expences :

1	Prof. MANSI D PRAJAPATI	8000
2	Prof. LAKHI NIRAJ GAREJA	7142
3	Prof. SANSKRUTI BHAVSAR	6000

Thank you for considering my request. I am happy to provide any additional information or documentation required to support my application. I look forward to your positive response.