

Date: 15/10/2019

To,
Registrar,
Swarrnim Start Up & Innovation University,
Gandhinagar

Subject: To provide financial support to faculties for seminar

As per our policy to support faculty to attend conferences & Workshops, the following faculty member have sought approval to attend one day Attended seminar on "Air pollution control" at Dharmsinh Desai University on 16/10/2019. You are requested to kindly approve the financial support.

Requested expenses: Registration Fee/ Travel & Other Expense

I hope you would find everything in order.

This are the list of faculties and their expenses:

1	Prof. KARTIK S ZALA	5500/-
2	Prof. LAKHI NIRAJ GAREJA	5500/-
3	Prof. PAYAL ROHAN MODI	5500/-

WHERE IDEAS COME ALIVE.

Thank you for considering my request. I am happy to provide any additional information or documentation required to support my application. I look forward to your positive response.

