

Date: 2nd Jan 2020

To,

The Registrar,

Swarnnim startup and innovation university

Subject: Reimbursement of faculty expenses

As per our policy to support faculty for the seminar and workshops conducted by the department or Attended by the faculty . You are requested to kindly reimburse the expenses paid by the faculties for Related study program conducted on **30th December 2019**. The amount is Rs.7500/-. I am attaching the report of Related study program with this application .

1	Prof. Zalak Shah	7500
---	------------------	------

From Design Department



Swarnnim Startup & Innovation University

+91 - 95123 43333 | info@swarnnim.edu.in | www.swarnnim.edu.in

At Post Bhoyan Rathod, Nr. ONGC WSS, Opp. IFFCO Adalaj-Kalol Highway, Gandhinagar, Gujarat - 382420