

G. P. JAIN Charitable Trust

(Gayanprasad Jain Charitable Trust) Reg. No. : E/18050/A'bad
35, World Business House, Nr. Parimail Garden, Ellisbridge, Ahmedabad - 380 006.
Phone : 079 - 40021021. Email : rishbh_jain@yahoo.co.in



Ref No. :

VICT/CIVIL/APMTLTR/APRIL'16/1758

Date :
APRIL 4, 2016

To,
Mr. Hitesh D. Makad,
A-31 Shri Ram Nagar,
CHB ,Behind PF office,
Jodhpur (Rajasthan)

Sub: - Appointment to the Post of "ASSISTANT PROFESSOR IN Civil ENGINEERING DEPARTMENT" of VICT.

We feel great pleasure to inform you that, on basis of your performance at the interview held and presentation made on 22/03/2016, at Venus International College of Technology [VICT] in an Engineering Department on the following Terms & Conditions.

1. Date of Joining : April 04, 2016.
2. Probation Period : You will be on Probation for a period of one year.
3. Terms of Probation : On completion of Probationary Period, your service in the Institute Will be reviewed by a committee constituted for the purpose and Upon receipt of their satisfactory report; your service may be Considered for confirmation.
4. Salary and Allowance : Rs. 25000/= [Rupees Twenty Five Thousand Only]
5. Place of Posting : You will be posted at Venus International College of Technology [VICT], Bhoyan Rathod, Dist. Gandhinagar.
6. Physical Fitness : Your appointment is subject to your being found medically fit and Your continuance in our employment will be subject to your Continuous fitness.
7. Reporting : You will be reporting to the Director, VICT.
8. Termination of Employment : Your service is terminate able on One month's notice from either side. In case you leave the college without proper prior notice, you have to Refund One month's salary, last drawn by you and, you shall also Return books, instruments and other belonging of the college [VICT]. Issued to you during your appointment / tenure of your service. As Applicable, when the employment with institute ceases.
9. Job Responsibilities : a) You will be teaching the Subject of Mechanical Engineering Department and also related subjects in other courses.
b) Other job responsibilities maybe assigned to you from time to time by the competent Authorities.
10. General : a) You will have to Abide by the service rules and regulations of the

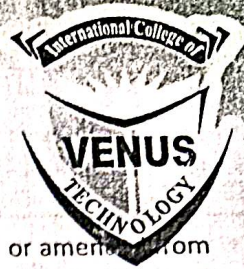
Venus International College of Technology

(Approved by AICT and AFFILIATED with GUJARAT TECHNOLOGICAL UNIVERSITY)

At. Bhoyan Rathod, Opp. IFFCO (ONGC WSS), Adalaj-Kalol Highway, Dist. L Gandhinagar - 382 420.
Ph. : 092 280 18001, 092 280 18003 Web. : www.venusict.org Email : venusict@gmail.com

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Institute now existing and as may be framed and or amended from
Time to time.

Ref. No. :

b) You will devote your full time attention and capability in the
Interest of the college.

- c) You will not take any interest or engage yourself directly or indirectly in any kind of business and or do any trade on your account.
- d) You will not be allowed any special leave with/without pay for pursuing higher studies except with the explicit permission of the college authorities.

11. Confidentiality

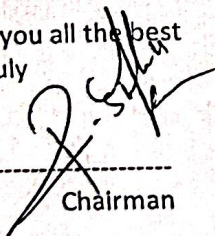
: You will treat as "Strictly Confidential" the affairs of the institute. In rendering your service, you will ensure that the interest of this Institute is at all times and don't act in any way, which is likely to Affect the interest of the institute adversely in any manner whatsoever.

Herein, if the above- mentioned Terms and Conditions of employment are acceptable to you, please return to the duplicate copy of this letter duly signed by you, in token of your formal acceptance of this offer of employment. You will treat these Terms and Conditions of your employment as confidential.

Documents required at the time of your joining:-

- All the certificates and mark-sheets in Original for verification.
- A duly attested copy of each of the mark-sheet and certificate for official record.
- Two copies of recent passport size photograph.
- Your permanent and present residential proof.
- Your relieving letter from your X Company [if applicable].

Wishing you all the best
Yours truly


Chairman

I read and Accept.


Hitesh Makad.

SWARNIM INSTITUTE OF
TECHNOLOGY

Venus International College of Technology

(Approved by AICTE and AFFILIATED with GUJARAT TECHNOLOGICAL UNIVERSITY)

At. Bhoyan Rathod, Opp. IFFCO (ONGC WSS), Adalaj-Kalol Highway, Dist. L. Gandhinagar - 382 420.
Ph : 092 280 18001 092 280 18002 Web : www.vicet.org Email : vicet@gmail.com



JOINING LETTER

Date: 04/04/2016

The Principal/ Director
Aadishwar College of Technology – Venus
Gandhinagar

Sub: Joining at the position of Asst. professor. in Civil Engineering
Department vide your appointment letter dated 04/04/2016.

Respected Sir,

With reference to the above mentioned letter I am glad to inform that I accept the above appointment at the post of Asst. professor. (Branch: Civil Engg.) as per the terms and conditions mentioned there in and report to join the institute w.e.f today.

I promise to abide by the rules and regulations of the institute and maintain discipline and sanctity of the institute. I also assure that will discharge from my roles & responsibilities with sincerity, honesty and dedication.

Kindly allow me to join.

Thanking You,

Yours Truly,

SWARNIM INSTITUTE OF
TECHNOLOGY

Name, Address & Signature

Hitesh Makad.

A-31 Shri Ram Nagar,
CHB, Jhanwar Road.

Jodhpur (Rajasthan)
Mob No. - 9512117080.

Hitesh