

Ref. No.: SWARNNIM/HR/APPT.LETTER/2021/157

26th July, 2021

Mr. Manoj Rami
Ahmedabad

Dear Mr. Manoj Rami,

We take great pleasure in inviting you to be an integral part of Swarnnim Startup & Innovation University.

Congratulations! on being selected for the position of Associate Professor (Urban Planner) in the Department of Planning, Swarnnim Institute of Design a constituent institute of Swarnnim Startup & Innovation University.

Please note that the employment terms contained in this letter are subject to University policy.

1. APPOINTMENT

- Your date of appointment is effective from the 1st August, 2021 which shall be as soon as possible but not later than the mentioned date.
- You will be on probation for a period of Six Months from the date of your appointment. If in the opinion of the University you are found suitable in the appointed post you will be confirmed and intimated accordingly.
- You will be liable to be transferred in such capacity as the University may from time to time determine to any other location, department, function, establishment or branch of the University or subsidiary, associate or affiliate institute. In such case you will be governed by the terms and conditions of service applicable to the new assignment.

2. COMPENSATION

- Your monthly salary would be as per the University Norms subject to necessary deduction as per the compliance.
- You will be entitled to other compensation and benefits in accordance with the SSIU University policy as modified and intimated to you from time to time.
- Your performance would be reviewed periodically and necessary correction in the salary will be done accordingly.



Managed by G P Jain Charitable Trust

+91 9512343333 | info@swarnnim.edu.in | www.swarnnim.edu.in

H.O : Swarnnim House, At Urvasad Cross Road, Adalaj, SG Highway, Gandhinagar 382421

3. OTHER BENEFITS

- a) Leave, holidays and working hours as applicable to your category of employees and location, Department of posting.
- b) Perquisites, if any, as applicable to your category of employees and/ or based on functional requirements as and when applicable would be determine by the Management.

4. RESPONSIBILITIES

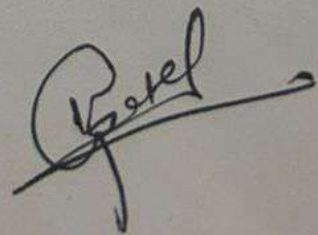
- a) You shall report to the **Principal**.
- b) In view of your position and office, you must effectively, diligently and to the best of your ability perform all responsibilities and ensure results.
- c) You will be required to undertake travel on University work for which you will be reimbursed travel expenses as per the University policy applicable to you.
- d) You shall be asked to perform other duties whether its Academic, Research or Administrative apart from your routine work as and when deemed necessary by the Management.

5. CONFIDENTIALITY

In consideration of the opportunities, training and access to new techniques and know-how that will be made available to you, you will be required to comply with the confidentiality policy of the University. Therefore, please ensure that you maintain as secret and confidential all Confidential Information and shall not use or divulge or disclose any such Confidential Information except as may be required under obligation of law or as may be required by SSIU and in the course of your employment with written permission of Management. This covenant shall endure during your employment and for a period of one year from the cessation of your employment with SSIU (irrespective of the circumstances of, or the reasons for, the cessation). Apart from the above you must sign the Non-Disclosure Agreement with the university in order to maintain the confidentiality during your tenure. Please be informed that in case of any breach of confidentiality Legal Actions would be initiated against you.

6. GENERAL

- a) We trust that you have not provided us with any false declaration or willfully suppressed any material information. If you found guilty or produce wrong information/ documentation, you will be removed from the service without prior notice/ intimation. Please note that you are required to inform us if there are any agreements, oral or written, which you have entered into and which relate to your commitments under this Agreement.
- b) Your employment terms may be specifically enforced legally, if required. In this connection, if any of the provisions of this Agreement are declared or found to be void or unenforceable due to any reason whatsoever, the remaining provisions of this Agreement shall continue in full force and effect.

A handwritten signature in black ink, appearing to be 'R. Patel', with a long horizontal stroke extending to the right.

- c) These employment terms supersede and replace any existing agreement or understanding, if any, between SSIU and you relating to the same subject matter.

7. NOTICE PERIOD

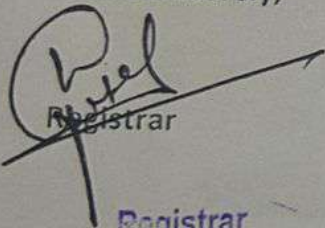
- a) This contract of employment is terminable, without reasons, by either party giving 03 Month (90Days) written notice. SSIU reserves the right to pay or recover salary in lieu of notice period.
- b) Further, the university may at its discretion relieve you from such date as it may deem fit even prior to the expiry of the notice period.
- c) Management reserves the right to terminate the employment terms without giving any notice either verbal or written in case of any misconduct or integrity or any kind of similar issue, if found.
- d) No resignation would be accepted by the Authorities/ Management in between the semester/ academic term. In such case written approval from President/ Vice President should be required in order to complete the smooth relieving process.

8. ON SEPARATION

On acceptance of separation notice, you will have to immediately submit all correspondence, specifications, formulae, books, documents, cost of data, market data, literature, drawings, effects to the higher authority as per the university norms. You cannot make or retain any copies of these items.

Please confirm that the above terms are acceptable to you and that you accept the appointment by signing a copy of this letter of appointment.

Yours Sincerely,



Registrar

Registrar

Swarnim Startup & Innovation University
At.: Dhoyan Rathod, Gandhinagar.

I agree to accept employment on the terms and conditions mentioned in the above letter.

Name: Mr. Manoj Remi

Signature: 

Place & Date: Ahmedabad

08/Aug/2021



D.C. PATEL SCHOOL OF ARCHITECTURE
ARVINDBHAI PATEL INSTITUTE OF ENVIRONMENTAL DESIGN
SPONSORED BY PARISAR TRUST & CHARUTAR VIDYA MANDAL
(Affiliated with Sardar Patel University, Vallabh Vidyanagar)
Vallabh Vidyanagar - 388 120 (Gujarat)
Phone : (02692) 237586 & 235179
E-mail : info@apied.edu.in, director@apied.edu.in www.apied.edu.in

February 12, 2016

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **MR. MANOJKUMAR KRISHNAKANT RAMI** Roll No. **2884** has completed Five years full time course in Architecture and is awarded 'Diploma in Architecture' (at par with degree), **Second Class** in **September 1990** by Arvindbhai Patel Institute of Environmental Design, Vallabh Vidyanagar, Gujarat, India. This Institute is affiliated to Sardar Patel University (since June 2000) and now awards 'Bachelors in Architecture' Five years Undergraduate programme. The S. P. University, V. V. Nagar also grant affiliation of our Old Course of Architecture for 1998 and 1999 batch and awarded the Bachelor Degree in Architecture by the University. The course content of the Five years Diploma (at par with degree) course covers the Undergraduate course curriculum offered by the Sardar Patel University. Sardar Patel University, Vallabh Vidyanagar is accredited by University grant Commission as Four star accreditation university.

(Prof. Salil Bhatt)
I/C Principal
D. C. Patel School of Architecture



(Dr. Shashikant Kumar)
I/C Principal
A.P.I.E.D.



**DR. H.M PATEL SCHOOL OF INTERIOR DESIGN
ARVINDBHAI PATEL INSTITUTE OF ENVIRONMENTAL DESIGN**

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Phone : 237586 & 235179 Fax : (02692) 237586

E-mail : info@apied.edu.in, director@apied.edu.in www.apied.edu.in

Ref: SID/ 66 /2013
5 July 2013

Mr. Manoj Rami
Ahmedabad.
Mb.- 9898066630

**Sub: Your appointment as a Visiting Faculty Member for the
Academic year 2013 -2014.**

Dear Mr. Manoj,

The Management is pleased to appoint you as Visiting Faculty for the Academic Year 2013 - 2014.

You will be paid remuneration of Rs. 450=00 per period. There is Transport facility available between Ahmedabad to Vallabh Vidyanagar.

Looking forward to your letter of acceptance and a copy of your bio-data for records at the earliest.

With personal regards,

Yours sincerely,

(Nilambhai Patel)
Hon. Director

(Ajit Mangar)
Director, Development



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E-mail : info@apied.edu.in, director@apied.edu.in www.apied.edu.in

Ref: SID/ 93 /2014
19 September 2014

Mr. Manoj Rami
Bhanuvilla Bunglow, 19 Sangam Park,
Ambawadi, Ellisbridge,
Ahmedabad.
Mb.- 9898066630

**Sub: Your appointment as a Visiting Faculty Member for the
Academic year 2014 -2015.**

Dear Mr. Manoj,

The Management is pleased to appoint you as Visiting Faculty for Four day a Week for the Academic Year 2014 -2015 effect from 19th September 2014.

You will be paid remuneration of Rs. 450=00 per period plus Rs. 500=00 towards travelling expenses per day.

Your duties will include teaching and related administrative work and any specific responsibilities regarding various committee, if any, in consultation with Mr. Ajit Mangar, Director, Academic.

Looking forward to your letter of acceptance and a copy of your bio-data for records at the earliest.

With personal regards,

Yours sincerely,

(Nilambhai Patel)
Hon. Director

(Ajit Mangar)
Director, Development



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E-mail: info@apied.edu.in, director@apied.edu.in, www.apied.edu.in

Ref: Arch / 189 / 2016
May 20, 2016

Ar. Manoj Rami
Bhanuvilla Bunglow, 19 Sangam Park,
Ambawadi, Ellisbridge,
Ahmedabad.
Mb.- 9898066630

Sub: Your appointment as a Visiting Faculty Member for the year 2016-2017.

Dear Ar. Manoj,

The Management is pleased to appoint you as Visiting Faculty with effect from 1st July, 2016 for the Academic Year 2016-2017.

You will be paid remuneration of Rs. 450=00 per period plus Rs. 500=00 Travelling Allowance per Trip.

Looking forward to your letter of acceptance and a copy of your bio-data for records at the earliest.

With personal regards,

Yours sincerely,

(Prof. Salil Bhatt)
I/C Principal

(Er. Nilambhai Patel)
Hon. Director

Copy to : Smt Kavita Patel, Hon. Secretary
: Administrative Officer.
: Account section



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Phone : 237586 & 235179 Fax : (02692) 237586

E-mail : director@apied.edu.in

Ref: Arch / 448/2016
24 November 2016

Ar. Manoj Rami
Ahmedabad.

Sub: Your appointment as an Associate Professor Full-time on Tenure/Contract Basis.

Dear Manoj Rami,

With reference to above I have to inform you that the Management of this Institute is pleased to appoint you as an Associate Professor Full-time on Tenure/Contract Basis for the period of Three year with effect from 16th December 2016.

Your remuneration has been fixed at Rs.58,000=00 per month.

Your duties will include teaching and related administrative work and any specific responsibilities regarding various committees, if any, in consultation with the Principal.

All rules regarding the code of conduct as prescribed by APIED / S.P. University are to be followed. Terms and Conditions & Leave Rules are enclosed herewith.

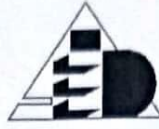
We look forward to your letter of acceptance.

With personal regards,

Yours sincerely,

(Nilambhai Patel)
Hon. Director

Copy to : Mrs. Kavitaaben Patel, Hon. Secretary,
: Administrative Officer.
: Account Section



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Ref: ARCH / 22 / 2019
11 January 2019

Ar. Manoj Rami
Bhanuvilla Bungalow, 19 Sangam Park,
Ambawadi, Ellisbridge,
Ahmedabad.
Mb.- 9898066630

Sub: Your appointment as a Visiting Faculty for the Academic year 2018 -2019.

Dear Ar. Manoj Rami,

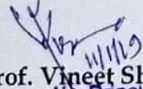
The Management is pleased to appoint you as a Visiting Faculty for the Academic Year 2018 - 2019 with effect from 7th January 2019.

You will be paid remuneration of Rs. 450=00 per period.

Looking forward to your letter of acceptance and a copy of your bio-data for records at the earliest.

With personal regards,

Yours sincerely,


(Prof. Vineet Shrivastava)
I/c Principal
D.C. Patel School of Architecture
A.P.I.E.D., Vallabh Vidyanagar-388120

Semester	Subject	Day & Time
Second Semester (B.Arch)	AR2202 AGT-II	Tuesday, 09:00 a.m. to 04:00 p.m.
	AR2204 BLDG.TECH & M-II	Friday, 09:00 a.m. to 04:00 p.m.

Copy to : Smt Kavita Patel, Hon. Secretary
: Administrative Officer
: Account section



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Ref: ARCH / 220 / 2019
5 July 2019

Ar. Manoj Rami
Bhanuvilla Bungalow, 19 Sangam Park,
Ambawadi, Ellisbridge,
Ahmedabad.
Mb.- 9898066630

Sub: Your appointment as a Visiting Faculty for the Academic year 2019 -2020.

Dear Ar. Manoj Rami,

The Management is pleased to appoint you as a Visiting Faculty for Three days a Week for the Academic Year 2019-2020 with effect from 1st July 2019.

You will be paid remuneration of Rs. 550=00 per period.

Looking forward to your letter of acceptance and a copy of your bio-data for records at the earliest.

With personal regards,

Yours sincerely,

(Prof. Vineet Shrivastava)

I/c Principal
I/c. Principal

D.C. Patel School of Architecture
A.P.I.E.D., Vallabh Vidyanagar-388120

Semester	Subject	Day & Time
First Semester (B.Arch)	AR2204 BLDG.TECH & M-II AR2202 AGT-II	Tuesday, 07:30 a.m. to 02:00 p.m. Friday, 07:30 a.m. to 02:00 p.m.
Fifth Semester (B.Arch)	AR2502 BLDG.TECH - V	Thursday, 07:30 a.m. to 02:00 p.m.

Copy to : Administrative Officer
: Account section