4TH ACADEMIC COUNCIL MEETING
(2nd May, 2019)

The Meeting of the " 4th Academic Council" for the Swarnim Startup & Innovation University was held on 02-05-2019 at 2.30 PM, at Board Room, SSIU Campus, BhoyanRathod, Near IFFCO, Adalaj-Kalol Highway, Gandhinagar.

Members Present:

Sr.No.	Name	Designation	Responsibility
1.	Dr. P. BalaBhaskaran	Campus Director & i/c Provost	Chairperson (Ex- officio)
2.	Dr. B.N. Suhagia	Dean, faculty of Pharmacy, DDU	External Member
3.	Dr. D.M. Patel	Director, center of Entrepreneur Development, Arihant School ofPharmacy	Member
4.	Prof. HirenKadikar	i/c Principal, Aarihant College of Pharmacy	Member
5.	Dr. D.J. Shah	Academic Director/ Dean /Principal, School of Engineering	Member
6.	Dr. Arvind Kumar Chauhan	Dean/ Principal, school of Physiotherapy	Member
7.	Dr. HemantChaube	I/c Principal, School of Science	Member
8.	Dr. AnjanaBhandari	Dean, Academic and Research	Member
9.	Prof GautamParmar	On behalf of Prof ChandramouliPathak	Member
10.	Prof.(Dr.) N.M Patel	Dean, School of Agriculture, SSIU	Member
11.	Prof. JibinVergese.	Principal, School of Nursing	Member
12.	Prof. Jhala	On behalf of CoE Prof ShaswatVyas	Member
13.	Dr. Sushil Kumar Thakur	Registrar	Member Secretary (Ex- Officio)

Leave of bsence Granted:

1	Dr. Ragin Shah	Director General	Member
2	Mr. Rishi Jain	Managing Director, Business Operations	Member
3	Mr. Vishal Savaliya	Managing Director, Business Communications	Member
4	Mr. Snehal Desai	Senior Vice President, Adani Group	Member
5	Prof. Chintan Patel	i/c Principal, VIDA	Member
6	Dr. MeghaParmar	HOD, School of Homeopathy	Member
7	Dr. G GPandya	Dean/ Principal, School of Ayurveda	Member
8	Prof. Chintan Patel	i/c Principal School of Design	Member

Agenda Points

1. Ratification of agenda points discussed during 3rd Academic council meeting held on 30th Nov, 2019.

2. Approval of BOS- Curriculum (2018-19) for
   i. School of Science :M.Sc. 1st year(Bio- technology, Chemistry & Micro Biology)
   ii. School of Computer Application: BCA- I& II semester
   iii. School of Design: B.Architecture (B.Arch): Sem – I, II, III and IV

3. Starting the new Program / Course (UG & PG) from (2019-20):
   i. School of Business: MBA with dual specialization : (HR,MKT,Finance,IB, Pharmaceutical, Entrepreneurship): Total Intake capacity : 60
   ii. School of Engineering :
      (a) B.Tech in Environmental Engineering: Intake capacity : 30
      (b) B.Tech in ICT (Information and Communication Technology): Intake capacity : 30
      (c) M.Tech in Computer engineering (Cyber security) : Intake capacity: 18
      (d) M.Tech Computer engineering (Machine Learning & Artificial Intelligence): Intake capacity:18

4. Approval for change of name for the constituent schools of SSIU / as under:

Sr. No.	Old Name	New name
1	Aadishwar College of Technology (School of Engineering)	Swarrnim Institute of Technology
2	Jain Institute of Technology (School of Engineering)	Swarrnim Institute of Technology
3	Venus Institute of Design & Architecture (VIDA)	Swarrnim Institute of Designs.
4	School of Paramedical (school of Physiotherapy, School of Nursing , School of Homeopathy)	Swarrnim Institute of Health Sciences
5	School of Science	Swarrnim Science College
6	School of Management	Swarrnim School of Business
7.	School of Agriculture/ Department of Agriculture (School of Science)	Swarrnim College of Agriculture

5. Approval of the Result of BPT- I Year students

6. Approval of Result, BHMS –I year students

7. SSIP- IPR: status report

8. Approval of Draft Annual Report: 2017-18

9. Approval of Ph.D.- Admissions: January- Feb-2019

10. Approval of the Continuous Evaluation / Midterm exam system

11. UGC- compliance documents status

12. Employee turnover status: 2018-19

13. Starting of new courses (Bachelor of Graphic Design, Bachelor of Ayurvedic Medicine & Surgery)

14. Revised the intake of existing course : Bachelor of Fashion Design, Master of Planning, Diploma in Fashion Design/Interior Design/Graphics, Bachelor of Science (Physics, Chemistry, Biotechnology, Microbiology, Mathematics) and Diploma in Computer Engineering "The Academic Council (AC) has decided as approved by the Board of Studies (BOS)."

15. Any other agenda point under permission of the chair.

Proceedings:

After welcoming all the members the Council reviewed and approved the Action Taken Report [ATR] on the minutes of the previous meeting. The meeting proceeded with the rest of the agenda minutes which is recorded below:

Agenda Ref.	Title / Description of the Item	Decision / Minutes	Chairperson signature
4.1	Ratification of agenda points discussed during 3rd Academic council meeting held on 30th Nov,2019	Noted and Approved	
4.2	Approval of BOS- Curriculum (2018-19) for i. M.Sc. 1st year(Bio- technology, Chemistry & Micro Biology) ii. B.Arch: Sem – I, II, III and IV iii. BCA- I& II semester	Noted and Approved	
4.3.	Starting the new Programs from (2019-20): i. School of Business: MBA with possible specialization in HR, Marketing, Finance, IB, Pharmaceutical, Entrepreneurship): Total Intake capacity : 60 ii.School of Engineering : a) B.Tech in Environmental Engineering: Intake capacity : 30 b)B.Tech in ICT (Information and Communication Technology): Intake capacity : 30 c).M.Tech in Computer engineering (Cyber security) : Intake capacity: 18 d).M.Tech Computer engineering (Machine Learning & Artificial Intelligence): Intake capacity:18	Approved	
4.4	Approval for change of name for the constituent schools of SSIU / as under: i. Aadishwar College of Technology (School of Engineering) to Swarrnim Institute of Technology. ii.Jain Institute of Technology (School of Engineering to Swarnim Institute of Technology. iii. Venus Institute of Design & Architecture (VIDA) to Swarnim Institute of Designs. iv. School of Paramedical (school of Physiotherapy, School of Nursing , School of Homeopathy) to Swarrnim Institute of health Sciences. v. School of Science to Swarrnim Science College. vi. School of Management to Swarrnim School of Business. vii. School of Agriculture/ Deptt of Agriculture (School of Science) to Swarrnim College of Agriculture.	Noted and approved	
4.5.	Approval of the Results: a. BPT - I year. 100 % results b. BHMS – I year students	Approved	
4.6.	SSIP- IPR: status report	Noted & approved	
4.8	Approval of Draft Annual Report: 2017-18	Approved	
4.9.	Approval of Ph.D.- Admissions: January- Feb-2019	Approved	
4.10.	Approval of the Continuous Evaluation	Approved	
4.11	UGC- compliance documents status	Noted. Members	

		suggested to submit only after all compliances are met, including land, infrastructure and faculty.	
4.12	Employee turnover status: 2018-19	Noted that employees turnover during 2018-19 was 61.76 %	
4.13	Starting of new courses (Bachelor of Graphic Design, Bachelor of Ayurvedic Medicine & Surgery)	Approved	
4.14	Revised the intake of existing course : Bachelor of Fashion Design, Master of Planning, Diploma in Fashion Design/Interior Design/Graphics, Bachelor of Science (Physics, Chemistry, Biotechnology, Microbiology, Mathematics) and Diploma in Computer Engineering	Approved	

The Council Meeting ended with vote of thanks to and from the Chair.

Registrar

Registrar
Swarrnim Startup & Innovation University
At : Boyan Rathod, Gandhinagar.

Minutes of Meeting

(5th Academic Council Meeting)

The Meeting of the "5th Academic Council" for the Swarnim Startup & Innovation University was held on 07-10-2019 at 2.00 PM, at Board Room, SSIU Campus, Bhoyan Rathod, Near IFFCO, Adalaj-Kalol Highway, Gandhinagar.

Members Present:

Sr. No.	Name	Designation	Responsibility
1.	Dr. P. BalaBhaskaran	Campus Director & i/c Provost	Chairperson
2	Dr. Ragin Shah	Director General	Member
3.	Dr. B.N. Suhagia	Dean, faculty of Pharmacy, DDU	Member
4.	Prof. HirenKadikar	i/c Principal, Aarihant College of Pharmacy	Member
5.	Dr. D.J. Shah	Academic Director/ Dean /Principal, School of Engineering	Member
6	Prof HemantBala	Dean, Swarrnim Institutes of Designs	Member
7	Dr. ManojBehera	Principal, Aarihant Homoeopathic Medical College & Research Institute	Member
8.	Dr. Arvind Kumar Chauhan	Dean/ Principal, Venus Institute of Physiotherapy	Member
9	Dr. G.G. Pandya	Principal, Aarihant Ayurvedic Medical College & Research Institute	Member
10.	Dr. HemantChaube	I/c Principal, School of Science	Member
11.	Prof.(Dr.) N.M Patel	Dean, School of Agriculture, SSIU	Member
12.	Prof. Jibin Varghese.	Principal, School of Nursing	Member
13.	Prof. ShashwatVyas	OSD, CoE Prof ShaswatVyas	Member
14	Prof. AjitPujara	i/c Principal, Swarrnim Institute of Technology	Member
15	Prof. SarveshParanjape	HoD, Swarrnim School of Business	Member

16.	Dr. Sushil Kumar Thakur	Registrar	Member Secretary (Ex- Officio)

Leave of Absence Granted:

Sr. No.	Name	Designation	Responsibility
1	Mr. Rishi Jain	Managing Director, Business Operations	Member
2	Mr. Vishal Savaliya	Managing Director, Business Communications	Member
3	Mr. Snehal Desai	Senior Vice President, Adani Group	Member
4	Dr. D.M. Patel	Director, center of Entrepreneur Development, Arihant School ofPharmacy	Member
5	Dr. AnjanaBhandari	Dean, Academic and Research	Member

Proceedings:

After welcoming all the members the Council reviewed and approved the Action Taken Report [ATR] on the minutes of the previous meeting. The meeting proceeds with the rest of the agenda points which are recorded below:

Agenda Ref.	Title / Description of the Item	Decision / Minutes
5.1	**Ratification of MoM of 4th Academic council Meeting held on 2nd May, 2019** During the ratification of the last meeting agenda points, members have given suggestion that continuous evaluation which is recently implemented for almost all courses to be structured and incorporated in the BoS of the concerned courses / subjects.	Noted and Approved
5.2	**Approval of BoS for (2019-20) for all constituent Schools for different Courses.** Only BoS for Ayurveda/ BAMS courses (2019-20) is not conducted, council members advised Ayurveda Principal, Dr. GG Pandya to conduct the BOS for whole syllabus and put up to the provost for necessary action and approval before starting the course.	Noted and Approved
5.3	**Admission Status for 2019-20:** Council members discussed about admission of students for 2019-20 and alsothey have been informed regarding the admission status college wise/	Noted

	branch wise.	
5.4	**Approval of Academic Calendar for 2019-20 for all Constituent schools.** Council members discussed about separate calendar prepared by all constituent colleges of the University and a common University Academic Calendar prepared. Council members recommended the University Academic Calendar (2019-20) which is applicable for all the constituent colleges.	Approved
5.5	**Approval of Result for all even semester of all constituent schools.** Even-semester-results were put up to the council members. Result analysis was discussed. Members suggested that some measures must be taken to improve the poor result. Members have suggested that some remedial / extra classes to be conducted for poor students with making proper time schedule and its implementation.	Approved
5.6.	**Starting of New Courses / programs from 2019-20 / approval of New College (Aarihant Ayurvedic Medical College & Research Institute): New constituent college of Swarnim Startup & Innovation University:** i. Approval letter/ LoP received from GoI, (AYUSH) for starting BAMS course from 2019-20. ii. Council members applauded on this approval information for starting BAMS course from 2019-20. iii. Starting B.Tech (ICT) with Engineering soft branch and B. Tech (Environment) with Engineering Hard Branch from 2019-20.	Approved
5.7	**Info: Submission of UGC files for inspection:** Information regarding the University status/ compliance status was put up to the council members and all members were informed regarding the submission of UGC – compliance file (which was submitted to UGC with relevant and required information) for further inspection.	Noted

Miscellaneous Points: Under the Permission of Chair:

i.	Conducting Convocation : All members discussed regarding the importance of conducting the Convocation for passed out students of SSIU. All members recommended that the first convocation to be conducted between 20th December to 31st December, 2019.	Not approved
ii	Calling External Examiners for all Semesters of the University Members discussed about the inviting the external examiners for all UG/PG courses, which may help for the University Branding.	Noted

The Council Meeting ended with vote of thanks to and from the Chair.

(Dr. Sushil Kumar Thakur)
Registrar

Registrar
Swarrnim Startup & Innovation University
At : Bcyan Rathod, Gandhinagar.

Invitation Letter for the 7th Academic Council Meeting

Gmail — In:sent academic council meeting

(no subject) Inbox

Registrar Swarrnim <registrar@swarrnim.edu.in>
to me

"Swarrnim" "University" is inviting you to a scheduled Zoom meeting

"Topic" The Academic Council Meeting

Time "May 28 2020 02 00 PM" Mumbai, Kolkata New Delhi

"Members" of the Meeting to remain present "Provost" (ex-officio-Chairman), "Registrar" (Ex-officio Secretary), "Academic" "Directors" "Principles Deans" "COE" "Deputy" "Registrars"

"Agenda" Conduct of Examination for various cources during lockdown period

Join Zoom Meeting
https://zoom.us/j/98375072331

Meeting ID 983 7507 2331

Minutes of Meeting

(7th Academic Council Meeting)

The Meeting of the "7th Academic Council" for the Swarnim Startup & Innovation University was held on 28.05.2020 at 2.00 PM, through Video Conference during Lockdown period.
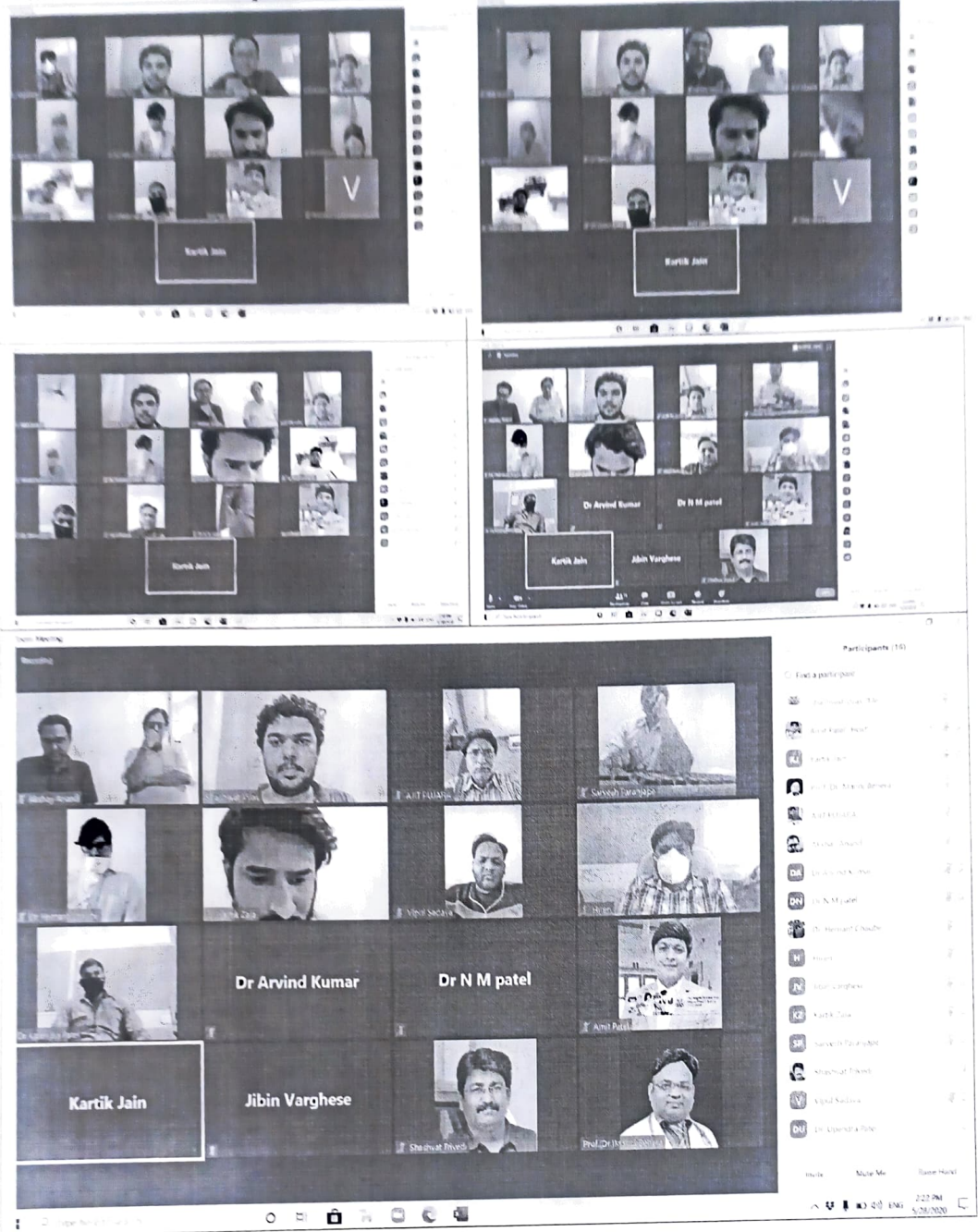
Members Present:

Sr. No.	Name	Designation	Responsibility
1	Dr. Kartik Jain	Provost	Chairperson
2	Dr. Ragin Shah	Director General	Member
3	Prof. Hiren Kadikar	Academic Director, Swarrnim Institute of Health Sciences	Member
4	Dr. Manoj Behera	Principal, Aarihant Homoeopathic Medical College & Research Institute	Member
5	Dr. Arvind Kumar Chauhan	Dean/ Principal, Venus Institute of Physiotherapy	Member
6	Dr. G.G. Pandya	Principal, Aarihant Ayurvedic Medical College & Research Institute	Member
7	Dr. Hemant Chaube	I/c Principal, Swarrnim Science College	Member
8	Prof. Jibin Varghese.	Principal, Aarihant Institute of nursing	Member
9	Prof. Shashwat Vyas	I/c CoE, SSIU	Member
10	Prof. Ajit Pujara	I/c Principal/Dean, Swarrnim Institute of Technology	Member
11	Prof. Sarvesh Paranjape	Dean, Swarrnim School of Business	Member
12	Prof. Paresh Chetarji	Dean, Swarrnim Institute of Designs	Member
13	Prof. Akshay Anand	I/c Principal, Swarrnim Institute of Designs	Member
14	Dr. Anjana Bhandari	Dean, Academic and Research	Member
15	Dr. Upendra Patel	Registrar	Member Secretary (Ex- Officio)

Video Conference Snaps of the Members of 7th Academic Council Meeting

Leave of Absence Granted:

Sr. No.	Name	Designation	Responsibility
1	Mr. Rishi Jain	Managing Director, Business Operations	Member
2	Mr. Vishal Savaliya	Managing Director, Business Communications	Member
3	Mr. Snehal Desai	Senior Vice President, Adani Group	Member
4	Dr. D.M. Patel	Director, center of Entrepreneur Development, Arihant School ofPharmacy	Member
5	Dr. B.N. Suhagia	Dean, faculty of Pharmacy, DDU	Member

Meeting Agenda

(7th Academic Council)

Agenda Points for the 7th Academic Council to be held on 28th May, 2020.

Sr. No.	Agenda
1	Information regarding examination guidelines declared by the State Government and UGC during COVID-19 situation.
2	Declaration of Mode of conduct of examination for Final Semester students of Diploma and UG courses and all the students of all the semesters of PG courses.
3	Declaration of Mode of conduct of Regular Examination for Intermediate Semester students of and PG course students.
4	Declaration of Mode of conduct of Remedial Examination for Intermediate Semester students of and PG course students.
5	Following Social Distancing and personal hygiene during these COVID-19 Situations.
6	Regarding Declaration of Result
7	Regarding Payment of Tuition fees and Examination fees
8	Internal and External Examinations other than the ones discussed above
9	Regarding establishment of Swarrnim Health Care Centre at University Campus
10	Consideration and approval of starting new courses (Bachelor of Graphic Design, Bachelor of Ayurvedic Medicine & Surgery) and
11	Regarding the revision of intake for the existing courses (Bachelor of Fashion Design, Master of Planning, Diploma in Fashion Design/Interior Design/Graphics, Bachelor of Science (Physics, Chemistry, Biotechnology, Microbiology, Mathematics) from the Academic Year – 2020-21.
12	Consideration and approval of non-technical courses fee structure and intake and starting new courses from the Academic Year – 2020-21
13	Consideration and approval of various Fees/charges for issuance of documents from Exam Section
14	Approval of Academic Calendar for the year- 2020-21.

Agenda No. 1: Information regarding examination guidelines declared by the State Government and UGC during COVID-19 situation.

Resolution: As per instruction by Provost Sir, Prof. Shashwat V. Vyas, COE briefed all the present members about the guidelines declared by the State Government and UGC to conduct examination during these COVID-19 situations.

Agenda No. 2: Declaration of Mode of conduct of examination for Final Semester students of Diploma and UG courses and all the students of all the semesters of PG courses.

Resolution: As per instruction by Provost Sir, Shashwat Vyas gave information regarding the mode of conduct for Final Semester students of Diploma / UG courses and All Semester students of PG courses.

The mode of conduct of examination will be:

1. Based on the State and UGC guidelines, Provost Sir proposed that the summer 2020 university examination for all the final semester students of Diploma and UG course and all the students of all the semesters of PG course be conducted in Offline Mode / In-University Physical Mode.

2. The process required for the internal marks component for all these students have already been completed online and marks entry is underway, hence only the end semester theory exam will be conducted through Offline Mode / In-University Physical Mode.

3. It was further decided that the question paper pattern will remain the same as per university rules and regulations. The exam timings will be 2 hours for each subject instead of 3 hours so that exams can be conducted in multiple shifts as per the State and UGC guidelines.

4. Taking into consideration the State and Central Government guidelines till date, the proposed date for the offline exam is 9th July 2020.

Agenda No. 3: Declaration of Mode of conduct of Regular Examination for Intermediate Semester students of and PG course students.

Resolution: As per instruction by Provost Sir, Shashwat Vyas gave information regarding the mode of conduct for all the regular intermediate semester students of all the courses of all the constituent Institutes of the University.

The mode of conduct of examination will be:

1. Next, based on the State and UGC guidelines Provost Sir proposed MCQ based online exam for all the regular intermediate semester students.

2. It was discussed by the members that as per our university exam structure, the internal component examination has already been conducted online and marks entry is underway, hence the only component for which the exam is to be conducted is the external marks component of 70 marks.

3. Hence, all the members agreed to the proposal by Provost Sir that MCQ based online exam be conducted for all the regular intermediate semester students.

4. The MCQ based exam will have 50 questions. 30 questions carrying 1 mark and 20 questions carrying 2 marks each. The timing will be of 90 minutes.

5. The exam committee will declare the further procedure guidelines.

Agenda No. 4: Declaration of Mode of conduct of Remedial Examination for Intermediate Semester students of and PG course students.

Resolution: As per instruction by Provost Sir, Shashwat Vyas gave information regarding the mode of conduct for all the remedial intermediate semester students of all the courses of all the constituent Institutes of the University.

The mode of conduct of examination will be:

1. Further the members discussed regarding conducting examination for remedial students. After the discussion, Provost Sir proposed the same pattern to be followed for remedial students as for the regular intermediate semester students.

2. All the members agreed to the proposal and it was decided to conduct online MCQ based exam for remedial students.

Agenda No. 5: Following Social Distancing and personal hygiene during these COVID-19 Situations.

Resolution: Discussed and resolved followings

1. Lastly, Provost Sir insisted that the University shall observe strict rules of social distancing and personal hygiene.

2. It will be made mandatory for all to follow the guidelines issued by the university vide circular dated 19th May 2020.

3. The detailed additional guidelines will be declared by the exam committee in accordance with the University circular.

Agenda No. 6: Regarding Declaration of Result

Resolution: Discussed and resolved followings

1. Provost Sir instructed that the answer book assessment for all the examinations conducted through offline mode should start immediately from the next day so that the result can be declared quickly.

2. The same will be applicable for all the examinations which will be conducted through MCQ based online mode.

Agenda No. 7: Regarding Payment of Tuition fees and Examination fees

Resolution: Discussed and resolved followings

1. Provost Sir instructed that the students will be allowed to appear in the examination only after they have paid all the tuition fees of their immediate previous semester. Student whose fees will be found pending will not be allowed in the examination.

2. The student will need to pay the fees through online mode ONLY. The student will need to submit the proof of transaction in form of screen shot, message or receipt to respective class mentor.

3. The same rules are applicable for Examination fees. The student who will not pay the examination fee will not be allowed to appear in the examination.

4   The student will pay the fees as per the details mentioned in point 2.

Agenda No. 8: Internal and External Examinations other than the ones discussed above

Resolution: Discussed and resolved followings

1   Provost Sir instructed that the all the institutes under Swarrnim Institute of Health Sciences whose internal examinations are to be scheduled need to just inform about the same to the Exam office for record and information. The respective Institute will conduct the entire exam process.

2   The Institute who need to invite faculty or subject expert from other Institute or University can do so either in Online or Offline mode as per the State Government and UGC guidelines. In offline mode they will need to follow the Social Distancing guidelines declared by the University.

Agenda No. 9: Regarding establishment of Swarrnim Health Care Centre at University Campus

Resolution: As per instruction by President Sir, the University must have Health Centre in campus as a University Social Responsibility and he recommended starting the health centre and commencing the procedure for taking approval for producing necessary health care items from the concerned regulatory authority. It was resolved and decided to start the health centre on the name of "Swarrnim Health Centre". Regarding establishment of Swarrnim Health Centre all necessary decisions and procedure has to be taken by Academic Director, Prof. Hiren Kadikar in liasioning with the President of the University.

Agenda No. 10: Consideration and approval of starting new courses

Resolution: It was considered and approved to resolve the starting of new professional courses from the academic year – 2020-21 as mentioned below.

- Principal of Swarrnim School of Business proposed to start Master of Commerce (M.Com.) from the Academic Year 2020-21with the intake of 15 and proposed fees Rs. 40,000/- per annum.
- Principal of Swarrnim School of proposed to start Bachelor of Computer Application in Specialized Courses (CTIS, Artificial Intelligence (AI) & Cyber

Security) from the Academic Year 2020-21 with and intake of 10 seats and proposed fees of Rs. 1,00,000/- per annum.

- Principal of Swarrnim Institute of Design Department proposed to start Bachelor in Design from the Academic Year 2020-21 with and intake of 10 seats and proposed fees of Rs. 2,50,000/- per annum.

- Principal of Swarrnim Institute of Technology proposed to start Master of Technology in Computer Engineering (Cyber Security) from the Academic Year 2020-21 with and intake of 06 seats and proposed fees of Rs. 1,10,000/- per annum.

- Principal of Venus Institute of Physiotherapy proposed to start Master of Physiotherapy (MPT) from the Academic Year 2020-21 with and intake of 12 seats and fees will be decided by the FRC.

The matter left further to be approved in next Board of Management meeting.

Agenda No. 11: Regarding the revision of intake for the professional and technical courses from the Academic Year – 2020-21.

It was considered and approved to resolve the revision of intake from the academic year – 2020-21 as mentioned below.

- Principal of Swarrnim School of Business proposed to revise the intake of Master of Business Administration (MBA) from 15 seats to 20 seats from the Academic Year 2020-21.

- Principal of Swarrnim Institute of Design proposed to revise the intake of Bachelor of Interior Design from 30 seats to 10 seats from the Academic Year 2020-21.

- Principal of Aarihant Institute of Nursing proposed to revise the intake of Bachelor of Nursing from 40 seats to 60 seats and General Nursing and midwifery from 40 seats to 60 seats from the Academic Year 2020-21.

- Principal of Swarrnim Science College proposed to revise the intake of Master of Science in Microbiology, Chemistry, Physics, Mathematics from 40 seats to 240 seats from the Academic Year 2020-21.

- Principal of Swarrnim Institute of Technology proposed to revise the intake of Master of Technology in Environment from 18 seats to 36 seats from the Academic Year 2020-21.

After detail discussion on the above courses in terms of its revision of intake, all the members of Academic Council accorded and approved.

further all the above revision of the intake in the courses mentioned above is to be taken into consideration in the Board of Management meeting for final approval.

The matter left further to be approved in next Board of Management meeting.

Agenda No. 12: Consideration and approval of non-technical courses fee structure and intake and starting new courses from the Academic Year – 2020-21
Resolution: It was resolved and approved to start new courses to meet the diverse needs of the students. The committee members have resolved to start following new courses from the academic year 2020-21 and revised the intake of some of the course as well fee structure of the non-professional courses.

Agenda No. 13: Consideration and approval of various Fees/charges for issuance of documents from Exam Section
Resolution: Controller of examiner, Mr. Shasvat Vyas after discussion with concerned authority put the list documents to be provided to the students as and when required along with charges of the same. It was discussed to prepare an application form for all possible documents required by the students and to be uploaded on the website for easy excess to the students. Charges or fees for each documents considers and suggestion recorded in the list and approved by all members of the Academic Council and sent for approval from the members of Board of Management to be held in upcoming time. (List is attached herewith as Annexure- 1).

Agenda 14: Approval of Academic Colander for the year- 2020-21.
Resolution: It was considered and resolved to approve the academic calendar for the academic year 2020-21. The calendar for the year 2020-21 is attached herewith as an Annexure- 2.

Agenda 15: Any other table agenda from the permission of the chair.

Resolution: It is resolved that the academic council recommended to aapprove the starting new courses for **BFD** (all four years), **DFD**(All three years), **BGD** (All four years), **DGD** (All three years), **M.PLAN** (All two years)**academic year 2020-21**

Registrar
(Dr. Upendra Patel)

Registrar
Swarrnim Startup & Innovation University
At : Boyan Rathod, Gandhinagar.

Sr. No	Type of Document	Fees (INR per copy*) *specified otherwise
1	Degree Certificate	2500 /-
2	Provisional Degree Certificate	500 /-
3	Transcript	300 /- for single copy
4	Migration Certificate	1000 /-
5	Letter of Recommendation	50 /-
6	Medium of Language	200 /-
7	**Other Certificates** 1. Certificate showing CGPA or SGPA to % (percentage) conversion 2. Equivalence Certificate 3. Backlog Certificate 4. Rank Certificate	500 /-
8	Certificate of Mark sheet (Grade Sheet) Authentication	250 /-
9	Bonafide Certificate	100 /-
10	Duplicate Mark sheet	1) 1000 /- if lost 2) 250 /- for Name Change / Correction
11	Duplicate Degree Certificate	2500 /-
12	Document Verification & Attestation 1. Mark Sheet (Grade Sheet) 2. Provisional Degree Certificate 3. Degree Certificate 4. Copy of Detailed Syllabus & Teaching Scheme	1. 50 /- 2. 100 /- 3. 200 /- 4. 200 /-
13	Degree Certificate Authentication	200 /-
14	**Postal Charge**	**1. Within Gujarat** 200 /- **2. Within India** 400 /- **3. Outside India** 3000 /- or as actual weight (whichever is higher)

Draft-ACADEMIC CALENDAR (2020-21)

Sr. No	Program	Sem.	Term	Term Start Date	Term End Date	Tentative Exam Start Date	Sem.	Term	Term Start Date	Term End Date	Tentative Exam Start Date
1	Diploma Engineering	3	Odd	24/09/2020	30/01/2021	15/02/2021	2	Even	24/03/2020	10/05/2020	28/05/2020
		5		30/7/2020	04/12/2020	24/12/2020	4		30/01/2020	31/05/2020	17/05/2020
2	B.Tech.	1		16/7/2020	07/11/2020	7/12/2020	6		24/12/2020	30/04/2020	16/05/2020
		3	Odd	24/09/2020	30/01/2021	15/02/2021	2		16/03/2020	10/05/2020	28/05/2020
		5		30/7/2020	04/12/2020	24/12/2020	4	Even	30/01/2020	30/04/2020	17/05/2020
2	M.Tech.	1		16/7/2020	11/12/2020	7/12/2020	6		24/12/2020	30/04/2020	16/05/2020
		3	Odd	24/09/2020	23/11/2020	15/02/2020	8		24/12/2020	30/04/2020	16/05/2020
3	B.Arch.	1		30/7/2020	30/11/2020	15/02/2021	2	Even	24/03/2020	30/04/2020	16/05/2020
		3		17/09/2020	04/12/2020	30/11/2020	4		30/01/2020	30/04/2020	17/05/2020
		5	Odd	04/08/2020	04/12/2020	04/12/2020	4	Even	30/01/2020	30/04/2020	16/05/2020
		1		04/08/2020	04/12/2020	11/12/2020	6		30/01/2020	30/05/2020	16/05/2020
		9		04/08/2020	04/12/2020	25/12/2020	10		30/01/2020	30/05/2020	16/05/2020
4	B.I.D.	1		17/09/2020	31/12/2020	15/01/2021	2		30/01/2020		
		3	Odd	04/08/2020	27/11/2020	14/12/2020	4	Even	30/01/2020		
		5		04/08/2020	27/11/2020	14/12/2020	6		30/01/2020		
		1		04/08/2020	25/11/2020	24/12/2020	8		30/01/2020		

No.	Programme	Sem		Start	End	Result	Sem		Start	End	Result
5	B.F.D.	1	Odd	17/09/2020	31/12/2020	18/01/2021	2	Even	01/02/2021	04/06/2021	21/06/2021
		3		04/08/2020	11/12/2020	14/12/2020	4		01/01/2021	30/04/2021	10/05/2021
		5		04/08/2020	11/12/2020	14/12/2020	6		01/01/2021	30/04/2021	10/05/2021
		7		04/08/2020	11/12/2020	14/12/2020	8		01/01/2021	30/04/2021	10/05/2021
6	DMLT	1	Odd	15/06/2020	30/11/2020	14/12/2020	2	Even	18/01/2021	14/05/2021	01/06/2021
7	PGDMT	1	Odd	15/06/2020	30/11/2020	14/12/2020	2	Even	18/01/2021	14/05/2021	01/06/2021
8	B.Sc.	1	Odd	24/08/2020	23/12/2020	04/01/2021	2	Even	18/01/2021	04/05/2021	17/05/2021
		3		20/07/2020	30/11/2020	14/12/2020	4		18/01/2021	04/05/2021	17/05/2021
		5		20/07/2020	30/11/2020	14/12/2020	6		18/01/2021	04/05/2021	17/05/2021
9	B.Com.	1	Odd	7/10/2020	15/01/2021	01/02/2021	2	Even	15/02/2021	18/06/2021	01/07/2020
		3		17/08/2020	31/12/2020	18/01/2021	4		01/02/2021	04/06/2021	21/06/2021
		5		17/08/2020	31/12/2020	18/01/2021	6		01/02/2021	04/06/2021	21/06/2021
10	BBA	1	Odd	7/10/2020	15/01/2021	01/02/2021	2	Even	15/02/2021	18/06/2021	01/07/2020
		3		17/08/2020	31/12/2020	18/01/2021	4		01/02/2021	04/06/2021	21/06/2021
		5		17/08/2020	31/12/2020	18/01/2021	6		01/02/2021	04/06/2021	21/06/2021
11	BCA	1	Odd	7/10/2020	15/01/2021	01/02/2021	2	Even	15/02/2021	18/06/2021	01/07/2020
		3		17/08/2020	31/12/2020	18/01/2021	4		01/02/2021	04/06/2021	21/06/2021
		5		17/08/2020	31/12/2020	18/01/2021	6		01/02/2021	04/06/2021	21/06/2021
12	M.B.A.	1	Odd	7/10/2020	15/01/2021	01/02/2021	2	Even	15/02/2021	18/06/2021	01/07/2020
		3		17/08/2020	31/12/2020	18/01/2021	4		01/02/2021	04/06/2021	21/06/2021
13	M.Com	1	Odd	7/10/2020	15/01/2021	01/02/2021	2	Even	15/02/2021	18/06/2021	01/07/2020
		3		17/08/2020	31/12/2020	18/01/2021	4		01/02/2021	04/06/2021	21/06/2021

Sr. No		M.Plan	1	3	Odd	7/10/2020	19/01/2021		Even	2	18/12/2021	01/02/2021
14										4		
15		M.Sc.	1	3	Odd	17/08/2020	31/12/2020		Even	2	01/12/2021	18/01/2021
						24/08/2020	23/12/2020			4		04/01/2021
						29/07/2020	30/11/2020					14/12/2020

Sr. No	Program	Year	Start Date	End Date	Tentative Exam Start Date
14	RPT	1	24/08/2020	Last Week of November	
		2	24/08/2020	16/06/2021	12/07/2021
		3	24/08/2020	16/06/2021	12/07/2021
		4		16/06/2021	12/07/2021
15	B.Sc. (Nursing)	1	01/10/2020	Last Week of November	
		2	01/10/2020	1/10/2021	18/10/2021
		3		1/10/2021	18/10/2021
16	GNM (Nursing)	1	01/10/2020	Last Week of November	
		2	01/10/2020	1/10/2021	18/10/2021
		3		1/10/2021	18/10/2021
17	BHMS	1	21/12/2020	Last Week of November	
		2	18/01/2021	21/12/2021	17/01/2022
		3	18/01/2021	18/01/2022	14/02/2022
		4		18/01/2022	14/02/2022
18	BAMS	1	18/01/2021	Last Week of November	
		2		18/01/2022	14/02/2022

Note:

(1) Due to any unforeseen reasons, if the number of teaching days fall less than the minimum statutory requirement, the institute shall arrange extra classes to compensate the same.

(2) The dates mentioned herein are subject to final admission schedule by Admission Committee wherever applicable.

(3) NSS special camps preferably to be scheduled during vacation or holidays.

Diwali Vacation : From 12.11.2020 to 22.11.2020

Registrar (I/C)

Registrar
Swarrnim Startup & Innovation University
At : Boyan Rathod, Gandhinagar.

Minutes of Meeting

(6ᵗʰ Academic Council Meeting)

The Meeting of the "6ᵗʰ Academic Council" for the Swarnim Startup & Innovation University was held on 25.02.2020 at 1.00 PM, at Board Room, SSIU Campus, Bhoyan Rathod, Near IFFCO, Adalaj-Kalol Highway, Gandhinagar.

Members Present:

Sr. No.	Name	Designation	Responsibility
1	Dr. Kartik Jain	Provost	Chairperson
2	Dr. Ragin Shah	Director General	Member
3	Prof. Hiren Kadikar	Academic Director, Swarrnim Institute of Health Sciences	Member
4	Dr. D. J. Shah	Academic Director, Swarrnim Institute of Technology	Member
5	Dr. Manoj Behera	Principal, Aarihant Homoeopathic Medical College & Research Institute	Member
6	Dr. Arvind Kumar Chauhan	Dean/ Principal, Venus Institute of Physiotherapy	Member
7	Dr. G.G. Pandya	Principal, Aarihant Ayurvedic Medical College & Research Institute	Member
8	Dr. Hemant Chaube	I/c Principal, Swarrnim Science College	Member
9	Prof. Jibin Varghese	Principal, Aarihant Institute of Nursing	Member
10	Prof. ShashwatVyas	i/c CoE, SSIU	Member
11	Prof. Ajit Pujara	i/c Principal, Swarrnim Institute of Technology	Member
12	Prof. Sarvesh Paranjape	HoD, Swarrnim School of Business	Member
13	Prof. Rajdeep Routh	i/c Principal, Swarrnim Institute of Designs	Member
14	Dr. Upendra Patel	Registrar	Member Secretary (Ex- Officio)

Leave of Absence Granted:

Sr. No.	Name	Designation	Responsibility
1	Mr. Rishi Jain	Managing Director, Business Operations	Member
2	Mr. Vishal Savaliya	Managing Director, Business Communications	Member
3	Mr. Snehal Desai	Senior Vice President, Adani Group	Member
4	Dr. D.M. Patel	Director, center of Entrepreneur Development, Arihant School ofPharmacy	Member
5	Dr. Anjana Bhandari	Dean, Academic and Research	Member
6	Dr. B.N. Suhagia	Dean, faculty of Pharmacy, DDU	Member

Meeting Agenda
(6th Academic Council)

Agenda Points for the 6th Academic Council to be held on 25th February, 2020

Sr. No.	Agenda
1	Discussion regarding UGC inspection
2	General Discussion regarding best academic practices at various institutions
3	Discussion about the updation in the University mark sheet
4	To organize first Convocation
5	Revision of HR Policy
6	Revision of Exam Policy
7	Revision of Admission Policy
8	Approval of New Program introduced in Academic Year 2020-21
9	Approval of New Courses introduced in Academic Year 2020-21
10	Approval of Proposed budget for Seed Money, Consultancy, Research Project Funding & Fellowship and Funding for Seminar/ Workshop/ Conference
11	Approval of Approved Sanctioned seats for the Academic Year 2020-21
12	Approval of Progress report of IQAC function and approval of related MOM
13	Approval of New Value Added Courses introduced in Academic Year 2020-21
14	Any other point from the chair of Provost

Agenda No. 1: Discussion regarding UGC inspection

Resolution: Prof. (Dr.) Kartik Jain, Provost of the University has welcomed all members of the meeting and started with presentation on key criteria or points to be considered for the upcoming UGC inspection. Sir has explained all major points related to academic section, infrastructural, curricular, co-curricular and extracurricular activities, students section, admission section, exam section and many others such points which are important form UGC inspection point of view.

During discussion in the meeting, Sir has instructed to follow following activities to all the Principals and Head of the Department of their respective institute or department.

1. Every document or report prepared by the any institute or department should have University logo, name of the institute of school, name and sign of a person who prepared, checked and approved the same at the end of that report or document.
2. To maintain proper attendance records of the students in hard copy as well soft copy.
3. Every faculty members should prepare subject file which includes detail syllabus, lesion plan, assignments, lab manuals, and details of co-curricular and extracurricular activities, all the exam papers related to that subject and teaching materials.
4. To prepare deviation chart after discussion with respective HOD or Principal.
5. To prepare admission policy and admission eligibility criteria of the respective course.
6. Everyone should know the deadlines of the admission and should not admit students after deadline.
7. To prepare file of seats reduction and increase in the seats.

8. Every institute should make Academic Bulletin with the name of Academic Bulletin of <name of the respective institute> explaining courses, subjects coding systems, credit systems, evaluation system and others year wise.
9. Every institute shall appoint one research coordinator to collect and maintain records of research publication and such other information related to research.
10. Students' information should be put on notice board with reference no. duly signed by the concerned authority and proper filing of same has to be maintained by the respective institute.
11. Every instruments and furniture should have inventory no. and proper list of stock.

Agenda No. 2: General Discussion regarding best academic practices at various institutions
Resolution: All the Principals and HODs have shared best practices they are following in their respective institute. Provost Sir has insisted to follow each others' best practice in the regular academic, also.

Agenda No. 3: Discussion about the updation in the University mark sheet
Resolution: Provost Sir has discussed regarding the updation in the University mark sheet (heading of the Mark sheet).

Agenda No. 4: To organize first Convocation
Resolution: Discussion on the topic is postponed in the next meeting due to scarcity of the time.

Agenda No. 5: Revision of HR Policy
Resolution: Considered and approved the HR Policy of the University

Agenda No. 6: Revision of EXAM Policy
Resolution: Considered and approved the Exam Policy of the University.

Agenda No. 7: Revision of Admission Policy
Resolution: Considered and approved the Admission Policy of the University.

Agenda No. 8: Approval of New Program introduced in Academic Year 2020-21
Resolution: It is resolved that the academic council recommended for Approval of the starting new Program for **BFD, DFD, BGD, DGD, BCA, M.Sc.** (Mathematics, Physics, Microbiology, Biotechnology and Chemistry), **B.Sc.** (A Group) and B.Sc. (B Group)from the **academic year 2020-21.**

Agenda No. 9: Approval of New Courses introduced in Academic Year 2020-21
Resolution: It is resolved that the academic council recommended to approve the starting new courses for **BFD** (all four years), **DFD** (All three years), **BGD** (All four years), **DGD** (All three years), **M.PLAN** (All two years).

Agenda No. 10: Proposed budget for Seed Money, Consultancy, Research Project Funding & Fellowship and Funding for Seminar/ Workshop/ Conference

Resolution: It is resolved that the academic council recommended to approve the Proposed budget for Seed Money, Consultancy, Research Project Funding & Fellowship and Funding for Seminar/ Workshop/ Conference as follows:

Particular	Proposed Financial Budget
Seed money for Research	500000
Financial Assistant for Research (Research Fellowship)	1000000
Research Projects	5000000
Revenue generation through Consultancy	1500000
Financial support for Seminar/Workshop/Conference	1000000

Agenda No. 11: Approval of Approved Sanctioned seats for the Academic Year 2020-21

Resolution: It is resolved that the academic council recommended for approval the sanctioned seats for the Academic Year 2020-21 as follow:

Sr. No.	Institute Name	Programme	Number of Sanctioned Strength
1	Swarrnim School of Business	MBA	20
2		BBA	60
3		B COM	40
4		BCA	60
5	Aarihant Institute of Nursing	B.Sc. Nursing	60*
6	Aarihant Homeopathic Medical College & RI	BHMS	100*
7	Swarrnim Science College	B.Sc.	120
8		M.Sc.	240
9	Aarihant Ayurvedic Medical College & RI	BAMS	100*
10	Swarrnim Institute of Design & Planning	B.Des (I.D)	20
11		B.Des (F.D)	20
12		M.Plan	40
13	Swarrnim Institute of Technology	B.Tech. Computer Engineering	60
14		B.Tech. Information Technology	60
15		M. Tech in Environmental Engg	36
	Total		**776**

* This Sanctioned intakes for the institutes are as per the respective council norms.

Agenda No. 12: Approval of Progress report of IQAC function and approval of related MOM

Resolution: It is resolved that the academic council recommended to ensure the effective implementation and continuous improvement of e-Governance initiatives and administrative reforms through regular monitoring and follow-up, Maintain detailed records of all reports, Meeting minutes, and correspondence related to e- Governance follow-up activities. Academic Council members confirmed the MOM of the IQAC.

Agenda No. 13: Approval of New Value Added Courses introduced in Academic Year 2020-21

Resolution: It is resolved that the academic council recommended for approval to increase participation of students in value added courses, by offering a choice for offline/online.

Agenda No. 14: Any other point from the chair of Provost

Resolution: General discussion is conducted other than agenda in the meeting.

Registrar
Swarrnim Startup & Innovation University
At : Boyan Rathod, Gandhinagar.