Swarrnim Startup & Innovation University

Teaching-Learning Policy

Introduction:

- We place the highest priority on providing a rich, innovative, and student-centric teaching and learning environment. Teaching, Learning, and Evaluation Policy shall remain a testament to our commitment to academic excellence, ensuring that our educational programs are designed to empower students with knowledge, skills, and experiences necessary for their personal and professional development.

Scope and objectives:

- This policy provides a framework for establishing an excellent teaching-learning and evaluation in each attribute of curriculum design, support and administration. It reflects the vision, mission, core values and considered objectives of the University.

- We shall put in place elaborate and extensive mechanisms for the ongoing review of the teaching-learning process.

- IQAC shall monitor the review process for achieving higher benchmarks of quality.

- The teaching learning process shall focus on student centric methods and effective teaching learning process in digital platform.

- We shall ensure access to education for a diverse student body, accommodating various backgrounds, learning styles, and needs. Stimulating learning styles reflect real progression opportunities in sustainable environments

- The teaching learning process shall emphasize upon implementation of learner-cantered, job-oriented, socially relevant, research-focused, and innovative programs.

- The policy shall focus on equipping students with the skills and knowledge required for thriving in a highly competitive global landscape.

- The policy shall focus upon innovative and dynamic educational approaches.

Policy Statement:

- Swarrnim startup & Innovation University values the holistic education and shall be ensured effective teaching learning practices, imparting Quality Education of national Standard and imbibing skill for solving real life problem.

- The University teaching learning policy was adopted to encourage a well-organized, efficient, and persuasive approach for the academic activities through which students will acquire good subject knowledge, understanding, skills, and character that lead to successful completion of their studies, meaningful and sustainable employment, progression to higher education, and commitment to lifelong learning, and find meaning and purpose in life.

Policy:

- The teaching-learning activities shall primarily focus on achieving outcomes, encompassing Course Outcomes (COs) and Program Outcomes (POs).

- We aim to enhance students' abilities in English language proficiency, critical thinking, reflection, ethical behaviour, and informed decision-making, preparing them for life and work challenges.

- Skill based courses for language proficiency, soft skills, job preparedness, shall be integrated in the programs.

- Recognizing the unique knowledge, skills, attitudes, and beliefs each student brings, we shall offer optimum choice of electives in the programs.

- Utilizing educational technology ERP, we shall commit to continuous improvement in teaching and learning.

- Student centric methods, such as experiential learning, participative learning, and problem -solving methodologies shall be used for enhancing learning experience. Teachers shall use ICT- enabled tools including online resources for effective teaching and learning process

- We shall effectively use a mentor-mentee system so as to extent impactful support to the students.

- We shall facilitate effective peer mentoring programs in the campus.

- Teachers shall introduce and employ a variety of teaching and learning methods and resources, both inside and outside the classroom, such as:

    a. Experiential learning b. Intelligent Questioning Techniques c. Practical reflective learning activities d. Interactive seminar- and tutorial-style sessions e. Use of other interactive methods/resources f. Teacher-led lessons g. Use of a Virtual Learning Environment and other media h. Field trips and visits i. Invited speakers/experts j. Case study-based group work k. Research-based assignments

Effective Teaching Learning Practices:

- IQAC shall plan all the academic activities to be performed in every Academic Session.

- The authority of the institution shall take steps for decentralized the responsibilities of diverse activities by forming different committees, namely Academic Council, Admission Committee, Prospectus Committee, Academic Calendar Committee, Examination Committee etc. Regarding smooth running of teaching learning practices according to affiliating University guideline of UGC.

- Regular classroom delivery of faculty members shall be monitored by Academic Deans/Academic Directors , Head of Institution, and HoDs.

- Departmental activities of respective departments shall be monitored by the HoDs of all the Departments.

- All the issues related to academic matters shall be discussed in Academic council's meeting and steps to be taken to resolve the problems.

- Parents-Teacher Meeting shall be organized by the Authority as well as all the departments to appraise the progression of their wards periodically.

- On the basis of need-based assessment authority shall take necessary arrangement to fully maximize the human resources available to fill the vacant teaching position in the institution.

- To impart Quality and Holistic Education the Institution shall sign MoU with other Academic Institution, Academic Association and registered Organization to facilitate the teaching learning process.

Mentoring System:

- The institution shall adopt effective mentoring system. Every mentor shall be taken care of mentees assigned to him/her by providing necessary information about the recent development of the subject that a student opts to study. The mentors shall provide advice and emotional support to the students.

- Every mentor shall be talked with the parents of his/her mentee individually during meeting to discuss about the progression of students.

- All the mentors shall be taken necessary steps, especially for progression of slow learners.

- All mentors shall observe minutely the mental and physical state of their mentee and shall pay attention to their problems with empathy. Mentors shall also discuss

with parents to resolve their problems.

Medium of Instruction:

- As the majority of the students are coming from vernacular medium, the faculties shall be allowed to instructs in English & Hindi (If required), so that the students can easily understood the contents of their courses and it will be followed as per guidelines.

Teaching Pedagogy:

- Method of teaching may vary subject wise. The policy is flexible regarding the use of pedagogy used by the faculties during classroom delivery. The faculties shall be encouraged to apply new and innovative ideas during teaching for easy communication with the students.

Use of Student Centric Method:

- The institution shall adopt Experiential Learning, Participative Learning, Critical Thinking and Problem-Solving Methodology for effective learning processes.
- Field study is an important tool for experiential learning through which students can enhance their knowledge. The authority as well as the departments of the institution shall organize field trip for students as a part experiential learning.
- The necessary laboratory equipments shall be provided by the Authority to all the Science and Education Department for experiencing in hand learning in the practical class.
- The institution shall place a strong emphasis is on participative learning through Group Discussions, Paper Presentations in Departmental Seminars, and other academic activities. All departments shall be required to encourage their students to attend national or student seminars that are held within and outside the institution.
- The institution shall be focused on critical thinking and problem-solving methodology through community service in the form of Field Study and Project Work.

Mechanism of Continuous Evaluation System

- All the HoDs of Departments of the institution shall observe the student's attendance in classes and shall take necessary steps for regular attendance of the students. Students shall not be permitted to sit end-Seminar examination if, they failed to acquire the required attendance percentage fixed by the University.
- The Institution shall conduct two internal sessional examinations according to the guideline of the parent university regarding the internal assessment. Repeat test shall be conducted for those students, who will fail to sit internal examination for legitimate cause.
- Every Department shall conduct Departmental Seminar for each semester as apart of partial fulfillment of In-Semester examination.
- As all the In Semester Examinations are compulsory for Internal Assessment, Semester Examination, students have to sit all the In-Semester Examination.

Add-on Course:

- To cope up with the present scenario of employability of the students in different sectors, the Institution shall focus on introduction of Add-on Courses for holistic development of the students.

Feedback Mechanism:

- The institution shall adopt measures to collect feedback from the stakeholders to improve its performance, standards and general development.
- The feedback shall be collected at the end of every academic session.
  The collected feedback shall be analyzed and necessary steps to be taken

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At : Boyan Rathod, Gandhinagar.