



# **Academic Year 2019- 2020**



**Swarnnim Startup and Innovation University**  
**Gandhinagar, Gujarat – 322420**  
**Training and Placement Department**

**Date: 15/07/2019**

To,

The Provost,  
Swarnnim Startup and Innovation University,  
Gandhinagar- 322420

**Subject: Commencement of Soft Skills and Training Classes**

As the Manager of the Training and Placement Department, I am writing to propose an initiative that will significantly enhance our student's employability and overall professional development.

In today's competitive job market, technical skills alone are not sufficient. Employers increasingly seek candidates with strong skills—such as communication, teamwork, adaptability, and problem-solving abilities. To address this need, I recommend the introduction of Soft Skills training classes across all departments.

I kindly request your support in implementing this initiative. Let us work together to prepare our students for success beyond academia.

Thank you for your attention to this matter.

Sincerely,

Mr. Vijayant Kumar  
Director,  
Training and Placement Department  
Swarnnim Startup and Innovation University



## **1. Training Need Initiative**

**5.1.3 - Following Capacity development and skills enhancement initiatives are taken by the institution:**

### **1. Soft Skills**

<b>Name of Capacity building and skills enhancement</b>	<b>Date of Implementation (DD-MM-YYYY)</b>	<b>Number of Students Enrolled</b>	<b>Name of the agencies/consultants involved with contact details (If Any)</b>
Soft Skill	15/07/2019	223	T&P (Internal Team)

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### Odd Semester Course Plan - Semester 1

Course Title	Course Planner	Lectures Hours/Week
Soft Skills	Nimish Dave	2

Reference Books ( RB)			
Sr No	Title	Author	Publisher Name
RB-1	Soft Skills For Effective Communication	Cindi Reiman	John Wiley & Sons, Inc.
RB-2	Getting to Yes	Roger Fisher, William Ury, Bruce Patton	Penguin Books
RB-3	Quiet: The Power of Introverts	Susan Cain	Crown Publishing Group

Relevant Websites ( RW )		
Sr No	(Web address) (only if relevant to the course)	Unit Name
RW-1	<a href="#">Communication Skills</a>	People Skills
RW-2	<a href="#">Success Skills</a>	People Skills
RW-3	<a href="#">Be presentable</a>	First Impressions
RW-4	<a href="#">Communicate Better</a>	People Skills
RW - 5	<a href="#">Politeness is the key</a>	Professional Ethics
RW - 6	<a href="#">Concept Of Gratitude</a>	Professional Ethics
RW - 7	<a href="#">Professional Etiquettes</a>	Professional Ethics
RW - 8	<a href="#">Ethical Culture</a>	Professional Ethics
RW - 9	<a href="#">SWOT Technique</a>	SWOT Analysis

<b>Audio Visual Aids (AV)</b>			
<b>Sr No</b>	<b>(AV aids)</b>	<b>Salient Features</b>	<b>Key Points</b>
AV-1	<a href="#">Communicate Better</a>	Understanding Of Communication Skills	<p>Effective Communication:</p> <p>Story Concept: A group of strangers gets stuck in an elevator during a power outage. As they try to find a way out, they must navigate their differences, communicate effectively, and work together to solve the problem.</p>
AV-2	<a href="#">Team Building</a>	"The Power of Teamwork" by Simon Sinek	<p>Teamwork and Collaboration:</p> <p>Story Concept: A group of individuals from different backgrounds comes together to plan and execute a community project. They face challenges, conflicting ideas, and personal biases, but through teamwork and collaboration, they overcome obstacles and achieve their goal.</p>
AV-3	<a href="#">How to SWOT?</a>	SWOT Analysis	<p>SWOT</p> <p>SWOT analysis is a valuable tool that provides a structured framework for assessing and evaluating a situation, whether it's related to a business, project, personal decision, or any other scenario.</p>
AV-4	<a href="#">Personal SWOT</a>	SWOT (Personal)	A personal SWOT analysis is a self-assessment tool that helps you gain a better understanding of yourself and your current situation. It serves as a foundation for setting personal goals, making decisions, and creating strategies to maximize your strengths, address your weaknesses, leverage opportunities, and overcome threats.
AV-5	<a href="#">Clothing Techniques</a>	Four A's Of Dressing	The 4 A's of dressing are important for students as they provide avenues for self-expression, boost self-confidence, and prepare them for professional settings. It also helps in building personal branding, facilitating social integration, managing resources, fostering self-awareness, and contributing to overall well-being.
AV - 6	<a href="#">Be presentable</a>	Self Presentation	Self-presentation plays a crucial role in forming positive first impressions. People often judge others based on initial encounters, and a strong self-presentation can create a favorable impression that can open doors to opportunities. Effective self-presentation skills are essential for professional success. Whether it's job interviews, internships, or networking events, presenting oneself confidently and professionally can significantly impact career prospects.

AV - 7	<a href="#">Attitude building</a>	The Art Of Attitude	Maintaining a positive attitude can enhance your ability to overcome challenges, adapt to new situations, and seize opportunities. It is crucial to cultivate a growth mindset, where you view failures as learning experiences and embrace a can-do attitude. By fostering a positive attitude, you can inspire and influence others, build stronger relationships, and create a supportive and collaborative environment.
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Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
Week 1	Lecture 1	Success Skills	RB-2, RW-2, AV-1	This lecture aims to equip participants with essential soft skills that are crucial for achieving success in various aspects of life. The session will explore a range of key skills, including communication, teamwork, adaptability, problem-solving, and leadership. Through interactive discussions, case studies, and engaging activities, participants will gain a deeper understanding of these skills and learn practical strategies for applying them in their personal and professional lives. By the end of the session, participants will have a solid foundation in the essential skills needed to thrive in today's dynamic and interconnected world.	1. Understand the importance of essential skills for personal and professional success. 2. Identify and develop key essential skills necessary for success. 3. Apply essential skills in various real-life scenarios.	I. Introduction (15 minutes) II. Exploring Essential Skills (30 minutes) III. Key Essential Skills (60 minutes) IV. Skill Development Strategies (45 minutes) V. Application of Essential Skills (45 minutes) VI. Reflection and Conclusion (15 minutes)	Ratan Tata, Virat Kohli, Satya Nadella, Priyanka Chopra Jonas, Sudha Murty
Week 2	Lecture 2	How to SWOT?	AV-3, AV-4, RW - 9	This topic is to provide you with a comprehensive understanding of SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis. SWOT analysis is a	1. Define SWOT analysis and its relevance to personal and professional development.	I. Introduction (15 minutes) II. Understanding SWOT Analysis (30 minutes)	Narendra Modi

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
				strategic planning tool that helps individuals and organizations assess internal and external factors affecting their performance and make informed decisions. Through this lecture, students will learn how to conduct a SWOT analysis effectively and apply it in various professional contexts.	2. Identify and evaluate their own strengths and weaknesses. 3. Identify and evaluate potential opportunities and threats in their environment. 4. Apply the findings of a SWOT analysis to set personal and professional goals. 5. Utilize the insights gained from SWOT analysis to develop strategies for self-improvement.	III. Strengths Exploration (45 minutes) IV. Weaknesses Reflection (45 minutes) V. Identifying Opportunities (45 minutes) VI. Assessing Threats (45 minutes) VII. Application and Action Planning (30 minutes) VIII. Conclusion (15 minutes)	
Week 3	Lecture 3	Communication Skills	AV-1,RW-2,AV-2, RW-4	This lecture aims to equip participants with the essential skills and knowledge required to communicate effectively in various personal and professional contexts. Through interactive activities and practical examples, participants will explore key concepts such as active listening, non-verbal communication, and clear messaging. This three-hour session will provide a solid foundation for improving communication skills	1. Understand the importance of effective communication in personal and professional settings. 2. Identify and practice active listening techniques to enhance understanding. 3. Demonstrate the use of appropriate non-verbal cues	I. Introduction (15 minutes) II. Importance of Effective Communication (20 minutes) III. Application of effective communication (40 minutes) IV. Non-Verbal Communication (40 minutes) V. Practice and Rephrase Unclear Statements (40 minutes)	Satya Nadella, Priyanka Chopra Jonas, Sudha Murty



Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
				and establishing positive connections with others.	to reinforce messages.  4. Develop clear and concise messaging skills for improved communication.  5. Apply effective communication strategies in real-life scenarios.	VI. Applying Communication (40 minutes)	
Week - 4	Lecture 4	Be presentable	AV-6, RW-3	This interactive session focuses on the importance of self-presentation in creating positive initial impressions. Participants will explore key strategies and techniques to enhance their personal brand and project a confident and professional image in various social and professional settings.	1. Understand the significance of self-presentation in creating initial impressions. 2. Identify the elements that contribute to a positive self-presentation. 3. Apply effective strategies to enhance personal branding. 4. Demonstrate confidence and professionalism in social and professional interactions.	Section 1: Introduction (Duration: 20 minutes)  1.1 Opening Activity: Icebreaker (5 minutes)  1.2 Lecture: Importance of Self-Presentation (15 minutes)  Section 2: Elements of Effective Self-Presentation (Duration: 60 minutes)  2.1 Presentation: Appearance and Dressing (20 minutes)  2.2 Presentation: Body Language and Nonverbal Communication (20 minutes)  2.3 Activity: Role Play (20 minutes)  Section 3: Enhancing Personal	Amitabh Bachchan, Kiran Bedi, Deepika Padukone, Sachin Tendulkar, AR Rahman

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
						Branding (Duration: 60 minutes)  3.1 Presentation: Communication Skills (20 minutes)  3.2 Activity: Elevator Pitch (20 minutes)  3.3 Presentation: Online Presence and Social Media (20 minutes)  Section 4: Confidence and Professionalism (Duration: 40 minutes)  4.1 Presentation: Confidence-Building Strategies (20 minutes)  4.2 Activity: Group Discussion (20 minutes)  Section 5: Conclusion and Recap (Duration: 20 minutes)  5.1 Recap and Key Takeaways (10 minutes)  5.2 Q&A Session (10 minutes)	
Week 5	Lecture 5	Dressing Styles	AV-5, RB-1	Trainer will discuss the 4 A's of appearance which are: Appropriate Dressing, Authentic Dressing, Approachable Dressing and Affordable Dressing.	1. Understand the significance of dressing appropriately in different environments.  2. Embrace authenticity in their personal style while adhering to	I. Introduction (10 minutes)  II. Appropriateness (30 minutes)  III. Authenticity (30 minutes)  IV. Appearance (40 minutes)	Deepika Padukone, Narendra Modi

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
					<p>professional norms.</p> <p>3. Recognize the impact of appearance on self-confidence and others' perceptions.</p> <p>4. Apply practical tips and guidelines to enhance their dressing style for different occasions.</p>	<p>V. Adherence to Norms (40 minutes)</p> <p>VI. Practical Tips and Wrap-up (20 minutes)</p>	
Week 6	Lecture 6	The Art of Attitude	AV-7	<p>In this interactive session, students will explore the importance of attitude in personal and professional development. Attitude plays a significant role in shaping our behaviors, relationships, and overall success in life. Through real-life examples and practical exercises, participants will learn how to cultivate a positive and growth-oriented attitude, enhance their interpersonal skills, and effectively manage challenges and setbacks.</p>	<p>1. Understand the impact of attitude on personal and professional success.</p> <p>2. Develop a positive and growth-oriented attitude.</p> <p>3. Enhance interpersonal skills for effective communication and collaboration.</p> <p>4. Apply strategies to manage challenges and setbacks with a resilient attitude.</p> <p>5. Recognize and appreciate the power of attitude in</p>	<p>I. Introduction (15 minutes)</p> <p>II. Understanding Attitude (30 minutes)</p> <p>III. Cultivating a Positive Attitude (45 minutes)</p> <p>IV. Enhancing Interpersonal Skills (45 minutes)</p> <p>V. Resilience and Overcoming Challenges (45 minutes)</p> <p>VI. The Art of Attitude in Relationships (30 minutes)</p> <p>VII. Conclusion and Reflection (15 minutes)</p>	Sachin Tendulkar, A.P.J. Abdul Kalam

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
					building strong relationships.		
Week 7	Lecture 7	Polite Manners	RW - 5	This interactive session will explore the importance of maintaining decorum, fostering positive relationships, and enhancing overall effectiveness through polite protocol.	1. Understand the significance of polite protocol in personal and professional interactions. 2. Identify key elements of polite communication, including active listening, empathy, and respect. 3. Apply strategies to enhance interpersonal relationships and foster a positive environment. 4. Demonstrate effective techniques for addressing conflicts and resolving disagreements politely. 5. Recognize cultural nuances and adapt communication styles accordingly in an Indian context.	I. Introduction (15 minutes) II. The Importance of Polite Protocol (20 minutes) III. Key Elements of Polite Communication (30 minutes) IV. Enhancing Interpersonal Relationships (30 minutes) V. Polite Protocol in Professional Settings (40 minutes) VI. Polite Protocol in Social Settings (30 minutes) VII. Conclusion and Summary (15 minutes)	Ratan Tata, Shashi Tharoor, N.R. Narayan Murthy
Week 8	Lecture 8	Concept Of Gratitude	RW - 6	In this lecture, students will explore the concept of happiness and appreciation,	1. Define the concept of	I. Introduction (15 minutes)	Laxmi Agarwal

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
				focusing on their significance in personal and professional life. We will delve into the factors that contribute to happiness and learn strategies for cultivating an appreciative mindset. Through interactive discussions and real-life examples, participants will gain a deeper understanding of how happiness and appreciation can positively impact their overall well-being and relationships.	happiness and appreciation. 2. Identify the factors that contribute to happiness. 3. Understand the importance of appreciation in personal and professional contexts. 4. Apply strategies to cultivate happiness and appreciation in daily life. 5. Recognize the benefits of practicing gratitude and appreciation. 6. Demonstrate an understanding of cultural examples of happiness and appreciation in India.	II. Understanding Happiness (45 minutes) III. Cultivating Happiness (60 minutes) IV. The Power of Appreciation (45 minutes) V. Practicing Appreciation (45 minutes) VI. Integrating Happiness and Appreciation (30 minutes)	
Week 9	Lecture 9	Professional Manners	RW - 7	Here the trainer will discuss the concept of professional interaction and its impact on career growth. Provide examples of both positive and negative professional interactions. Emphasize the value of active listening and empathy in communication.	1. Understand the significance of professional interaction and ethics. 2. Identify key principles of ethical behavior in a professional setting. 3. Identify and understand key	I. Introduction (5 minutes) II. Understanding Professional Interaction (30 minutes) III. Principles of Professional Ethics (45 minutes) IV. Effective Communication in Professional Settings (60 minutes)	Sundar Pichai

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
					<p>principles of professional ethics.</p> <p>4. Analyze and address ethical dilemmas in a professional context.</p> <p>5. Encourage continued learning and application of professional interaction and ethics.</p>	<p>V. Resolving Ethical Dilemmas (45 minutes)</p> <p>VI. Wrap-up and Closing Remarks (10 minutes)</p>	
Week 10	Lecture 10	Ethical Environment	RW - 8	Students with an understanding of different professional ethics that are crucial for their future careers. The lecture will cover various ethical principles and values that should guide students' behavior and decision-making in professional settings.	<p>1. Define professional ethics and its significance in the workplace.</p> <p>2. Identify and differentiate between different professional ethics.</p> <p>3. Understand the potential consequences of unethical behavior in a professional context.</p> <p>4. Apply ethical principles and values to real-life scenarios encountered in the workplace.</p>	<p>I. Introduction (15 minutes)</p> <p>II. Overview of Professional Ethics (30 minutes)</p> <p>III. Different Professional Ethics (60 minutes)</p> <p>A. Ethical Communication</p> <p>B. Integrity and Honesty</p> <p>C. Respect and Cultural Sensitivity</p> <p>D. Accountability and Responsibility</p> <p>IV. Consequences of Unethical Behavior (30 minutes)</p> <p>V. Applying Ethical Principles (45 minutes)</p> <p>VI. Maintaining a Positive Professional Reputation (15 minutes)</p> <p>VII. Conclusion and Recap (15 minutes)</p>	Satya Nadella

Course Title	Course Planner	Lectures Hours/Week
Soft Skills	Nimish Dave	1

Reference Books (RB)			
Sr No	Title	Author	Publisher Name
RB-1	How to Win Friends and Influence People	Dale Carnegie	Simon & Schuster
RB-2	The Art of Communicating	Thich Nhat Hanh	HarperOne
RB-3	Communications Skills WorkBook	©AICTE Approved	NA
RB-4	Presence: Bringing Your Boldest Self	Amy Cuddy	Little, Brown and Company

Relevant Websites (RW)		
Sr No	(Web address) (only if relevant to the course)	Unit Name
RW-1	<a href="#">Introduction To Team Building</a>	Team Building
RW-2	<a href="#">Team Building Process</a>	Team Building Process
RW-3	<a href="#">Dealing With Conflicts</a>	Dealing With Conflicts
RW-4	<a href="#">Conflict To Collaboration</a>	Conflict To Collaboration
RW - 5	<a href="#">Empower Through Leadership</a>	Empower Through Leadership
RW - 6	<a href="#">Lead Through A Vision</a>	Lead Through A Vision
RW - 7	<a href="#">Powerpoint Presentations</a>	Powerpoint Presentations
RW - 8	<a href="#">Introduction And Importance Of Time Management</a>	Time Management
RW - 9	<a href="#">Effective Use Of Time</a>	Effective Use Of Time

**Audio Visual Aids ( AV )**

Sr No	(AV aids)	Salient Features	Key Points
AV-1	<a href="#">What is Team Building?</a>	Team Building	Team building is a vital skill for college students as it fosters collaboration, communication, and synergy within a group. By working together effectively, students can achieve greater outcomes, solve complex problems, and generate innovative ideas.
AV-2	<a href="#">Dealing With Conflicts</a>	Dealing With Conflicts	First, encourage open communication and active listening to foster understanding between conflicting parties. Encourage students to express their concerns respectfully and listen to others' perspectives without judgment. Second, stress the importance of empathy and considering different viewpoints to find common ground. Encourage students to put themselves in others' shoes to better understand their feelings and motivations.
AV-3	<a href="#">Conflict to Collaboration</a>	Conflict To Collaboration	Encourage college students to approach conflicts with an open mind and willingness to listen to different perspectives. Emphasize the importance of effective communication, active listening, and empathy in resolving conflicts. Encourage them to focus on interests rather than positions, seeking common ground and win-win solutions.
AV-4	<a href="#">Empower Through Leadership</a>	Empower Through Leadership	First, emphasize the importance of self-awareness and personal growth, encouraging students to understand their strengths, weaknesses, and values. Next, stress the significance of effective communication and active listening, as these skills foster collaboration and create a supportive environment.
AV-5	<a href="#">Introduction And Importance Of Time Management</a>	Introduction And Importance Of Time Management	Time management is a crucial skill for college students as it helps them effectively prioritize tasks, reduce stress, and achieve academic success. By managing time efficiently, students can allocate dedicated periods for studying, attending classes, completing assignments, and participating in extracurricular activities. This allows them to maintain a balanced lifestyle and avoid last-minute cramming, ensuring a deeper understanding of the subjects.



Websites ( RW )							
Week Number	Lecture Number Relevant	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
Week 1	Lecture 1	Introduction To Team Building	RW-1, AV-1	This lecture aims to introduce students to the concept of team building and its significance in the professional world.	1. Understand the importance of team building in professional settings. 2. Identify key principles and strategies for successful team building. 3. Recognize the benefits and challenges of working in teams. 4. Develop effective communication and collaboration skills within a team. 5. Apply problem-solving and decision-making techniques in a team context. 6. Appreciate the cultural and diversity aspects of team building. 7. Analyze real-life examples of successful	1. Introduction (5 minutes) 2. Importance of Team Building (10 minutes) 3. Principles of Team Building (20 minutes) 4. Benefits and Challenges of Working in Teams (15 minutes) 5. Communication and Collaboration Skills (25 minutes) 6. Problem-Solving and Decision-Making in Teams (25 minutes) 7. Cultural and Diversity Considerations (15 minutes) 8. Real-Life Examples from India (30 minutes) 9. Recap and Conclusion (10 minutes)	Ratan Tata, Virat Kohli, Satya Nadella, Priyanka Chopra Jonas, Sudha Murty

**Websites ( RW )**

<b>Week Number</b>	<b>Lecture Number Relevant</b>	<b>Broad Topic (Sub Topic)</b>	<b>Other Readings, Relevant Websites, Audio Visual Aids</b>	<b>Lecture Description</b>	<b>Learning Outcomes</b>	<b>Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned</b>	<b>Live Examples</b>
					team building in the Indian context.		
Week 2	Lecture 2	Team Building Process	RW-2	Here the students will explore the importance of effective teamwork and learn practical techniques to enhance their team-building skills.	1. Understand the significance of teamwork in various contexts. 2. Identify the stages of the team building process. 3. Apply key strategies to enhance team cohesion and collaboration. 4. Recognize the role of effective communication and conflict resolution in team dynamics. 5. Analyze Indian examples of successful team building initiatives. 6. Develop an action plan for implementing team building techniques in their own college experiences.	I. Introduction (15 minutes) II. Understanding Teamwork (30 minutes) III. Stages of Team Building Process (45 minutes) IV. Strategies for Building Effective Teams (60 minutes) V. Conflict Resolution in Teams (30 minutes) VI. Implementing Team Building Techniques (30 minutes) VII. Conclusion and Wrap-up (15 minutes)	Narendra Modi

Websites ( RW )

Week Number	Lecture Number Relevant	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
Week 3	Lecture 3	Dealing With Conflicts	AV-2, RW-3	The session will cover various aspects of conflict resolution, including understanding the nature of conflicts, identifying common conflict triggers, and developing effective communication and negotiation skills.	1. Understand the nature of conflicts and their impact on personal and professional relationships. 2. Identify common triggers and underlying causes of conflicts. 3. Develop effective communication skills to express their perspectives and needs assertively. 4. Apply negotiation techniques to resolve conflicts and reach mutually beneficial agreements. 5. Demonstrate empathy and active listening skills to understand the perspectives of others. 6. Apply problem-solving strategies to	1.Introduction (10 minutes) 2. Understanding Conflicts (30 minutes) 3. Triggers and Causes of Conflicts (30 minutes) 4. Effective Communication in Conflicts (45 minutes) 5. Negotiation and Problem-Solving (45 minutes) 6. Emotional Intelligence and Self-Management (30 minutes) 7. Conflict Resolution Strategies (45 minutes) 8. Conclusion and Reflection (15 minutes)	Satya Nadella, Priyanka Chopra Jonas, Sudha Murty

Websites ( RW )

Week Number	Lecture Number Relevant	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
					<p>address conflicts in a constructive manner.</p> <p>7. Develop self-awareness and emotional intelligence to manage conflicts effectively.</p> <p>8. Recognize the importance of compromise and collaboration in conflict resolution.</p>		
Week - 4	Lecture 4	Conflict To Collaboration	AV-3, RW-4	The session aims to provide students with the necessary knowledge and techniques to transform conflicts into collaborative opportunities.	<p>1. Understand the nature and types of conflicts that commonly arise in various contexts.</p> <p>2. Identify their personal conflict management styles and their strengths and limitations.</p> <p>3. Apply effective communication techniques to address conflicts and facilitate collaboration.</p>	<p>I. Introduction (10 minutes)</p> <p>II. Understanding Conflict (30 minutes)</p> <p>III. Conflict Management Styles (20 minutes)</p> <p>IV. Effective Communication (40 minutes)</p> <p>V. Collaboration Strategies (40 minutes)</p> <p>VI. Applying Conflict Resolution Skills (40 minutes)</p> <p>VII. Wrap-up and Conclusion (10 minutes)</p>	MS Dhoni

Websites ( RW )

Week Number	Lecture Number Relevant	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
					<p>4. Recognize the importance of empathy and active listening in resolving conflicts.</p> <p>5. Utilize negotiation and problem-solving strategies to achieve win-win outcomes.</p> <p>6. Analyze real-life Indian examples of conflicts and collaborations to gain practical insights.</p>		
Week 5	Lecture 5	Empower Through Leadership	AV-4, RW-5	This interactive session provides students a comprehensive understanding of leadership skills and strategies.	<p>1. Understand the fundamental concepts and theories of leadership.</p> <p>2. Identify and develop their own leadership style.</p> <p>3. Recognize the importance of ethical leadership.</p> <p>4. Apply effective communication skills to lead</p>	<p>1. Introduction to Leadership (30 minutes)</p> <p>2. Leadership Theories and Styles (30 minutes)</p> <p>3. Ethical Leadership (30 minutes)</p> <p>4. Communication and Influence (30 minutes)</p> <p>5. Building Effective Teams (30 minutes)</p> <p>6. Conflict Resolution and</p>	

**Websites ( RW )**

<b>Week Number</b>	<b>Lecture Number Relevant</b>	<b>Broad Topic (Sub Topic)</b>	<b>Other Readings, Relevant Websites, Audio Visual Aids</b>	<b>Lecture Description</b>	<b>Learning Outcomes</b>	<b>Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned</b>	<b>Live Examples</b>
					and inspire others.  5. Foster teamwork and collaboration.  6. Develop strategies for resolving conflicts and managing challenges.  7. Apply leadership skills in real-life situations, specifically within an Indian context.	Challenges (30 minutes)  7. Leadership in an Indian Context (30 minutes)  8. Conclusion and Reflection (30 minutes)	
Week 6	Lecture 6	Lead Through A Vision	RW-6	This lecture aims to empower college students with the essential leadership skill of leading through a vision. Students will explore the importance of having a clear vision, learn how to articulate their vision effectively, and understand how to inspire and motivate others to work towards a common goal.	1. Understand the significance of leading through a vision in personal and professional life.  2. Articulate their vision clearly and concisely.  3. Identify strategies to inspire and motivate others to work towards a shared vision.	I. Introduction (15 minutes)  II. Understanding Leadership and Vision (30 minutes)  III. Creating a Compelling Vision (45 minutes)  IV. Communicating the Vision (30 minutes)  V. Overcoming Challenges in Leading Through a Vision (30 minutes)  VI. Case Studies and Role Plays (60 minutes)	Sachin Tendulkar, A.P.J. Abdul Kalam

Websites ( RW )							
Week Number	Lecture Number Relevant	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
					4. Analyze and evaluate real-life examples of visionary leaders in India.  5. Apply the principles of leading through a vision to their own leadership journeys.	VII. Developing an Action Plan (30 minutes)  VIII. Q&A and Closing (15 minutes)	
Week 7	Lecture 7	Powerpoint Presentations	RW - 7	Trainer will introduce and explain the concept of powerpoint presentations.	1. Understand the importance of PowerPoint presentations as a communication tool.  2. Apply design principles to create visually appealing and professional-looking slides.  3. Use PowerPoint features and tools effectively to enhance presentations.  4. Develop effective delivery techniques to engage and connect with the audience.	1. Introduction (15 minutes)  2. Understanding the Basics (30 minutes)  3. Visual Design and Slide Creation (60 minutes)  4. PowerPoint Features and Tools (45 minutes)  5. Delivery Techniques (45 minutes)  6. Common Mistakes to Avoid (30 minutes)  7. Adapting to Audience and Settings (30 minutes)  8. Storytelling Techniques (30 minutes)	Ratan Tata, Shashi Tharoor, N.R. Narayan Murthy

**Websites ( RW )**

<b>Week Number</b>	<b>Lecture Number Relevant</b>	<b>Broad Topic (Sub Topic)</b>	<b>Other Readings, Relevant Websites, Audio Visual Aids</b>	<b>Lecture Description</b>	<b>Learning Outcomes</b>	<b>Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned</b>	<b>Live Examples</b>
					<p>5. Identify common mistakes to avoid in PowerPoint presentations.</p> <p>6. Adapt presentation techniques for different audience types and settings.</p> <p>7. Apply critical thinking skills to organize and structure content effectively.</p> <p>8. Utilize storytelling techniques to make presentations more impactful.</p> <p>9. Incorporate Indian cultural examples to make presentations relatable and engaging.</p>	9. Conclusion and Q&A (15 minutes)	
Week 8	Lecture 8	Group Presentations		Here the trainer will review the group presentations being conducted by the students.			



Websites ( RW )

Week Number	Lecture Number Relevant	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
Week 9	Lecture 9	Introduction And Importance Of Time Management	RW - 8, AV-5	Trainer will explain the importance of Time management and how to manage it well?	1. Understand the concept of time management and its relevance in college life. 2. Recognize the benefits of effective time management for academic success. 3. Identify common time-wasting activities and develop strategies to overcome them. 4. Apply practical techniques for prioritizing tasks and setting realistic goals. 5. Demonstrate effective strategies for organizing schedules and managing deadlines. 6. Implement time management techniques to reduce stress and improve	1. Introduction (15 minutes) 2. Understanding Time Management (30 minutes) 3. Identifying Time-Wasting Activities (20 minutes) 4. Prioritization and Goal Setting (30 minutes) 5. Organizing Schedules and Managing Deadlines (40 minutes) 6. Stress Reduction and Work-Life Balance (35 minutes) 7. Cultivating Habits for Effective Time Management (30 minutes) 8. Recap and Conclusion (10 minutes)	Sundar Pichai

**Websites ( RW )**

<b>Week Number</b>	<b>Lecture Number Relevant</b>	<b>Broad Topic (Sub Topic)</b>	<b>Other Readings, Relevant Websites, Audio Visual Aids</b>	<b>Lecture Description</b>	<b>Learning Outcomes</b>	<b>Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned</b>	<b>Live Examples</b>
					work-life balance.  7. Cultivate habits that promote self-discipline and focus.		
Week 10	Lecture 10	Effective Use Of Time	RW - 9	Trainer will explain the effectiveness of time management and how this can help the students to improve in their professional lives.	1.Understand the significance of effective time management in academic and personal life.  2. Identify common time-wasting activities and their impact on productivity.  3. Apply practical strategies to improve time management skills.  4. Relate the concepts of time management to real-life examples in an Indian context.	1. Introduction (10 minutes)  2. Understanding Time-Wasting Activities (20 minutes)  3. Time Management Techniques (40 minutes)  4. Tools and Apps for Time Management (20 minutes)  5. Creating a Personalized Time Management Plan (30 minutes)  6. Q&A Session and Discussion (15 minutes)  7. Conclusion and Recap (10 minutes)	Satya Nadella



**Swarnnim Startup and Innovation University**  
**Gandhinagar, Gujarat – 322420**  
**Training and Placement Department**  
**Soft Skills Course Plan - Semester 5**

Course Title	Course Planner	Lectures Hours/Week
Soft Skills	Nimish Dave	1

Reference Books (RB)			
Sr No	Title	Author	Publisher Name
RB-1	Blink: The Power of Thinking Without Thinking	Malcolm Gladwell	Little, Brown and Company
RB-2	The Speed of Trust	Stephen M.R. Covey	Free Press
RB-3	The Four Agreements	Don Miguel Ruiz	Amber-Allen Publishing
RB-4	Switch: How to Change Things When Change Is Hard	Chip Heath, Dan Heath	Broadway Books

Relevant Websites (RW)		
Sr No	(Web address) (only if relevant to the course)	Unit Name
RW-1	<a href="#">Styles of communication</a>	Communication Styles
RW-2	<a href="#">Say no effortlessly</a>	How To Say No?
RW-3	<a href="#">Interview Preparation</a>	Interview Skills
RW-4	<a href="#">Social media management</a>	Profile Building
RW - 5	<a href="#">Personal introduction</a>	Self Introduction
RW - 6	<a href="#">Calling etiquettes</a>	Telephone Etiquettes
RW - 7	<a href="#">CV Preparation</a>	CV Making

<b>Audio Visual Aids ( AV )</b>			
<b>Sr No</b>	<b>(AV aids)</b>	<b>Salient Features</b>	<b>Key Points</b>
AV-1	<a href="#">Communication Styles</a>	Communication Styles	To foster healthy communication, strive to be assertive, balancing respect for others while expressing yourself clearly and honestly. Avoid aggressive and passive-aggressive behaviors, as they can lead to misunderstandings and strain relationships. Encourage open dialogue, active listening, and empathy to promote effective communication with others.
AV-2	<a href="#">Learn to say no</a>	How To Say No?	Learning to say no is an essential skill that empowers us to set boundaries and prioritize our well-being. The key points to remember when addressing "How to Say No" are: First, be assertive but polite, clearly stating your decision without apologizing excessively. Second, consider the request and your existing commitments, ensuring you don't overcommit yourself. Third, offer alternatives or suggest someone else who might be able to help.
AV-3	<a href="#">Interview Skills</a>	How To Be Interview Ready?	To be interview-ready, focus on three key points: preparation, presentation, and confidence. First, research the company and the role extensively, understanding their values, products, and industry trends. Practice common interview questions and be ready to showcase your skills and experiences with specific examples. Second, present yourself professionally by dressing appropriately, maintaining good body language, and showing enthusiasm for the opportunity.

<b>Relevant Websites ( RW )</b>							
<b>Week Number</b>	<b>Lecture Number</b>	<b>Broad Topic (Sub Topic)</b>	<b>Other Readings, Relevant Websites, Audio Visual Aids</b>	<b>Lecture Description</b>	<b>Learning Outcomes</b>	<b>Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned</b>	<b>Live Examples</b>
Week 1	Lecture 1	Concept of communication	RW-1, AV-1	Introduce the concept of	a. Identify and differentiate	1. Assertive Communication	

Relevant Websites ( RW )

Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
				<p>communication styles and their importance in various contexts, including personal and professional settings.</p> <p>Define and explain the four main communication styles: Assertive, Aggressive, Passive-Aggressive, and Passive.</p>	<p>between assertive, aggressive, passive-aggressive, and passive communication styles.</p> <p>b. Recognize the impact of each communication style on interpersonal relationships and team dynamics.</p> <p>c. Evaluate and adapt their own communication style to become more effective communicators.</p> <p>d. Apply the principles of assertive communication to resolve conflicts and express their needs confidently.</p>	<p>(Duration: 45 minutes)</p> <p>2. Aggressive Communication (Duration: 30 minutes)</p> <p>3. Passive-Aggressive Communication (Duration: 30 minutes)</p> <p>4. Role-Play and Feedback (Duration: 30 minutes)</p> <p>5. Conclusion (Duration: 10 minutes)</p>	
Week 2	Lecture 2	How To Say No?	RW-2, AV - 2	<p>This lecture aims to equip students with the essential soft skill of saying "No" effectively and assertively. It focuses on understanding the importance of setting</p>	<p>Understand the significance of setting boundaries and its impact on personal well-being and academic performance.</p>	<p>1. Introduction (Duration: 15 minutes)</p> <p>2. Understanding Boundaries (Duration: 30 minutes)</p> <p>3. Identifying Scenarios (Duration: 30 minutes)</p>	

Relevant Websites ( RW )

Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
				boundaries, managing time and commitments, and developing communication strategies to decline requests or invitations while maintaining positive relationships.	Identify common scenarios where saying "No" is appropriate and necessary as a student.  Develop effective communication techniques to decline requests or invitations politely and assertively.  Manage time and commitments efficiently to avoid overextending oneself.  Apply learned skills to maintain positive relationships while asserting personal boundaries.  Recognize the cultural nuances and social norms of saying "No" in an Indian context.	4. Effective Communication Techniques (Duration: 60 minutes)  5. Time Management and Prioritization (Duration: 45 minutes)  6. Nurturing Positive Relationships (Duration: 30 minutes)  7. Conclusion and Recap (Duration: 10 minutes)  8. Wrap-up (Duration: 5 minutes)	
Week 3	Lecture 3	Get Interview Ready	AV-3, RW-3	Here are the interview preparation techniques to confidently face	Understand the importance of soft skills in the	Introduction and Importance of Soft Skills - 20 minutes	

Relevant Websites ( RW )

Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
				job interviews. This interactive session focuses on practical tips, strategies, and real-world examples to enhance their employability and increase their chances of securing their desired job roles.	job interview process.  Identify common interview formats and types.  Master effective verbal and non-verbal communication during interviews.  Develop strategies for answering common interview questions confidently.  Demonstrate professionalism and positive body language during interviews.  Handle challenging interview situations with composure.  Apply techniques to research the company and the role they are applying for.  Effectively present their skills and experiences to	Types of Job Interviews - 20 minutes  Verbal and Non-Verbal Communication - 30 minutes  Mastering Interview Questions - 40 minutes  Professionalism and Positive Body Language - 25 minutes  Handling Challenging Interview Situations - 30 minutes  Researching the Company and the Role - 20 minutes  Showcasing Skills and Experiences - 25 minutes  Real-life Indian Interview Examples - 30 minutes  Q&A Session - 20 minutes	

**Relevant Websites ( RW )**

<b>Week Number</b>	<b>Lecture Number</b>	<b>Broad Topic (Sub Topic)</b>	<b>Other Readings, Relevant Websites, Audio Visual Aids</b>	<b>Lecture Description</b>	<b>Learning Outcomes</b>	<b>Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned</b>	<b>Live Examples</b>
					showcase their suitability for the position.		
Week - 4	Lecture 4	Profile creation	RW-4	Participants will gain insights into optimizing their profiles, leveraging social media for career development, and understanding the dos and don'ts of online networking. Through a mix of practical examples and hands-on exercises, students will be guided on crafting impactful profiles that stand out to potential employers and industry peers.	Understand the importance of maintaining a professional social media presence.  Create and optimize an impressive LinkedIn profile tailored for their career goals.  Compose engaging tweets and understand Twitter etiquette for professional networking.  Utilize LinkedIn and Twitter as powerful tools for job hunting and industry research.  Apply the concepts of personal branding to enhance their online reputation.	1.Introduction to Social Media Profile Building (Duration: 20 minutes)  2. Building an Effective LinkedIn Profile (Duration: 50 minutes)  3. Networking on LinkedIn (Duration: 40 minutes)  4. Twitter for Professional Development (Duration: 30 minutes)  5. Twitter Etiquette and Building a Brand (Duration: 30 minutes)  6. Leveraging Social Media for Job Search (Duration: 40 minutes)  7. Wrap-up and Q&A (Duration: 10 minutes)	
Week 5	Lecture 5	Personal Introduction	RW-5	The "Self Introduction" session is designed to help	Understand the significance of a well-crafted self-	1.Introduction (15 mins)	



Relevant Websites ( RW )

Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
				college students develop essential soft skills, specifically focusing on the art of introducing themselves confidently and effectively in various settings. The session will cover the importance of self-introduction, key components to include, tips for engaging delivery, and provide live Indian examples to illustrate the concepts.	introduction in different contexts.  Identify the key components to include in a self-introduction.  Exhibit improved communication skills and self-confidence while introducing themselves.  Apply the learning to real-life situations, especially in Indian cultural settings.	2. Key Components of a Self Introduction (30 mins)  3. LIVE Indian Example 1: Cultural Relevance (15 mins)  4. Engaging Delivery Techniques (45 mins)  5. LIVE Indian Example 2: College Interview Scenario (20 mins)  6. Overcoming Nervousness and Building Confidence (20 mins)  7. LIVE Indian Example 3: Social Networking Event (20 mins)  8. Interactive Role-Play Activity (30 mins)  9. Dos and Don'ts (15 mins)  10. Conclusion (10 mins)	
Week 6	Lecture 6	Personal Interviews		The session will cover essential aspects of interview preparation, including understanding the interview process, developing effective communication skills, mastering body language, and handling	Understand the key components of a personal interview and its importance in the college-to-career transition.  Develop effective communication skills to confidently	1. Introduction to Personal Interviews (Duration: 30 mins)  2. Effective Communication Skills (Duration: 1 hour)  3. Mastering Body Language (Duration: 45 mins)	

Relevant Websites ( RW )

Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
				common interview questions.	express their thoughts and experiences.  Master positive body language to create a lasting impression during interviews.  Identify common interview questions and practice techniques to answer them confidently.  Apply learnings from real-life Indian examples to contextualize interview scenarios.	4. Handling Common Interview Questions (Duration: 45 mins) 5. Q&A and Mock Interview Practice (Duration: 30 mins)	
Week 7	Lecture 7	Telephone Etiquettes	RW - 6	With essential telephone etiquettes, enabling students to communicate confidently and professionally in various phone conversations. The lecture will cover the fundamentals of effective communication, phone etiquette best practices, and live Indian	Understand the importance of telephone etiquettes in professional and personal communication.  Demonstrate active listening skills to engage in meaningful conversations.  Apply effective communication techniques to convey their	1. Introduction (Duration: 15 minutes) 2. Fundamentals of Effective Communication (Duration: 30 minutes) 3. Active Listening Skills (Duration: 45 minutes) 4. Phone Etiquette Best Practices (Duration: 45 minutes) 5. Handling Difficult Phone	

**Relevant Websites ( RW )**

Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
				examples to emphasize the relevance of these skills in real-life scenarios.	thoughts clearly and confidently.  Use proper phone etiquette to create a positive impression on callers or recipients.  Handle difficult or challenging phone conversations with tact and diplomacy.  Utilize appropriate language and tone while communicating on the phone.  Apply the knowledge gained in different academic and professional settings.	Conversations (Duration: 45 minutes)  6. Language and Tone on the Phone (Duration: 30 minutes)  7. Q&A and Recap (Duration: 15 minutes)  8. Conclusion (Duration: 15 minutes)	
Week 8	Lecture 8	Cv Management	RW-7	This three-hour interactive session aims to equip college students with the necessary skills to create compelling CVs that effectively showcase their strengths and experiences. The workshop	Understand the purpose and importance of a well-crafted CV.  Identify the essential components of a CV and how to structure	1. Introduction (15 minutes)  2. Understanding the Elements of a CV (45 minutes)  3. Crafting an Impressive CV (60 minutes)  4. Formatting and Design (30 minutes)	

Relevant Websites ( RW )

Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
				will cover essential components, formatting tips, and dos and don'ts of crafting a winning CV.	<p>them effectively.</p> <p>Learn formatting tips and design principles to make their CV visually appealing.</p> <p>Demonstrate the ability to tailor their CVs for specific job applications.</p> <p>Avoid common CV mistakes and present themselves professionally to potential employers.</p>	<p>5. Tailoring CVs for Job Applications (45 minutes)</p> <p>6. Avoiding Common CV Mistakes (15 minutes)</p> <p>7. Q&amp;A and Feedback (15 minutes)</p> <p>8. Conclusion (15 minutes)</p>	
Week 9	Lecture 9	How to present a CV?		Impactful CV presentations help students to focus on enhancing their abilities to present their qualifications, experiences, and skills effectively, enabling them to stand out in the competitive job market. Through practical exercises, live examples, and peer feedback, students will gain confidence and valuable	<p>Understand the importance of CV presentations in the job application process.</p> <p>Identify key elements to include in a well-structured CV presentation.</p> <p>Demonstrate effective verbal and non-verbal communication skills during the presentation.</p>	<p>1. Introduction (Duration: 15 minutes)</p> <p>2. Understanding CV Presentations (Duration: 30 minutes)</p> <p>3. Effective Communication (Duration: 60 minutes)</p> <p>4. Engaging Visual Aids (Duration: 45 minutes)</p> <p>5. Peer Practice Sessions (Duration: 60 minutes)</p> <p>6. Feedback and Reflection</p>	

Relevant Websites ( RW )

Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
				insights into crafting compelling CV presentations.	Incorporate visual aids to enhance the visual appeal and impact of their CV presentations.  Receive constructive feedback and use it to improve their CV presentations.	(Duration: 30 minutes) 7. Conclusion (Duration: 15 minutes)	
Week 10	Lecture 10	Mock Drive					

### Even Course Plan - Semester 2

Course Title	Course Planner	Lectures Hours/Week
Soft Skills	Nimish Dave	2

#### Reference Books (RB)

Sr No	Title	Author	Publisher Name
RB-1	Presence: Bringing Your Boldest Self	Amy Cuddy	Little, Brown and Company
RB-2	Daring Greatly	Brené Brown	Avery
RB-3	Getting to Yes	Roger Fisher, William Ury, Bruce Patton	Penguin Books

#### Relevant Websites (RW)

Sr No	(Web address) (only if relevant to the course)	Unit Name
RW-1	<a href="#">7-38-55 rule</a>	ARTICULATIVE SKILLS
RW-2	<a href="#">Communicate Better</a>	ARTICULATIVE SKILLS
RW-3	<a href="#">How to nail every talk?</a>	ARTICULATIVE SKILLS
RW-4	<a href="#">Self Image Techniques</a>	Self Image
RW - 5	<a href="#">Flexibility and Adaptability</a>	Self Analysis
RW - 6	<a href="#">Cues of body language</a>	Non Verbal Communication

Relevant Websites (RW)		
Sr No	(Web address) (only if relevant to the course)	Unit Name
RW - 7	<a href="#">Listen Better</a>	Professional Ethics
RW - 8	<a href="#">Appreciative Listening</a>	Professional Ethics
RW - 9	<a href="#">Goal Management</a>	Goal Setting
RW - 10	<a href="#">Set goals right!</a>	Goal Setting
RW - 11	<a href="#">Achieve your goals</a>	Goal Setting

Audio Visual Aids ( AV )			
Sr No	(AV aids)	Salient Features	Key Points
AV-1	<a href="#">Communication Basics</a>	Communication Rule	A group of strangers gets stuck in an elevator during a power outage. As they try to find a way out, they must navigate their differences, communicate effectively, and work together to solve the problem.
AV-2	<a href="#">Effective Communication</a>	Types Of Communication	By incorporating these 7 C's into your communication, you can enhance the clarity, effectiveness, and impact of your message. Remember, effective communication is a skill that can be improved with practice, feedback, and a willingness to continuously learn and adapt.
AV-3	<a href="#">Converse Better</a>	How to initiate small talks	Remember to encourage participants to be themselves, be genuine, and have fun in their conversations. Small talk can open doors to new connections, opportunities, and deeper relationships if approached with a positive attitude and a willingness to engage with others.
AV-4	<a href="#">Positive image management</a>	Self Image	The role of self-image in relationships and success. Emphasize that a positive self-image contributes to healthy boundaries, effective communication, and assertiveness. Additionally, highlight how self-image can influence academic and career success by impacting confidence, motivation, decision-making, and the ability to seize opportunities.

### Audio Visual Aids ( AV )

Sr No	(AV aids)	Salient Features	Key Points
AV-5	<a href="#">Adaptability &amp; Flexibility   eLearning Course</a>	Adapt To Improve	Adaptability refers to the ability to adjust, change, and thrive in new or changing circumstances. It involves being open to change, embracing challenges, and effectively responding to unexpected situations. Remember, adaptability is a skill that can be developed and strengthened over time through practice, experience, and a willingness to embrace change.
AV - 6	<a href="#">BL Techniques</a>	Body Language	Body language plays a crucial role in communication, as it can convey emotions, attitudes, and intentions without the need for verbal expression. Understanding and interpreting body language can enhance interpersonal interactions, improve communication effectiveness, and build rapport.
AV - 7	<a href="#">Active Listening</a>	Fundamentals Of Listening	Active listening is a communication skill that involves fully focusing on, understanding, and responding to the speaker in a conversation. It requires giving one's undivided attention, avoiding distractions, and showing genuine interest in what the speaker is saying.
AV - 8	<a href="#">Types of Listening Skills</a>	Appreciative Listening	Appreciative listening is a valuable soft skill that involves actively and empathetic listening to others to understand, acknowledge, and appreciate their thoughts, feelings, and experiences.
AV - 9	<a href="#">Listen effectively</a>	Listening vs Hearing	Listening is a skill that can be developed and honed through practice. Techniques such as being fully present, maintaining eye contact, using open-ended questions, and summarizing key points can enhance listening abilities.
AV - 10	<a href="#">Set goals the right way</a>	Set and Achieve Goals	Explain the significance of setting goals in personal and professional life. Goals provide direction, motivation, and a sense of purpose. They help individuals prioritize their efforts, make progress, and achieve success.



<b>Relevant Websites ( RW )</b>							
<b>Week Number</b>	<b>Lecture Number</b>	<b>Broad Topic (Sub Topic)</b>	<b>Other Readings, Relevant Websites, Audio Visual Aids</b>	<b>Lecture Description</b>	<b>Learning Outcomes</b>	<b>Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned</b>	<b>Live Examples</b>
Week 1	Lecture 1	Communication Skills	RW-1, AV-1	Understanding the nuances of effective communication can enhance interpersonal relationships, improve teamwork, and boost career prospects. This lecture will provide students with an overview of the key components of communication and how Mehrabian's Rule can be applied to improve their communication skills.	1. Define communication and its importance in various contexts. 2. Identify the key components of communication. 3. Understand Albert Mehrabian's Rule and its relevance to non-verbal communication. 4. Apply Mehrabian's Rule to interpret and improve their own non-verbal communication. 5. Recognize the impact of non-verbal cues on interpersonal relationships. 6. Demonstrate effective communication skills using Indian examples.	I. I. Introduction to Communication (20 minutes) II. Key Components of Communication (30 minutes) III. Albert Mehrabian's Rule (40 minutes) IV. Applying Mehrabian's Rule (50 minutes) V. Impact of Non-Verbal Communication (30 minutes) VI. Effective Communication Skills: Indian Examples (50 minutes) VII. Recap and Q&A (20 minutes)	Ratan Tata, Virat Kohli, Satya Nadella, Priyanka Chopra Jonas, Sudha Murty
Week 2	Lecture 2	Communicate properly	AV-2, RW-2	7 C's of Communication, which are fundamental principles for effective	1. Understand the importance of effective communication	I. Introduction (Duration: 15 minutes)	Narendra Modi

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
				communication. The tool includes an overview of each C, followed by real-life Indian examples to illustrate their practical application. By the end of this interactive session, students will have a solid foundation in applying the 7 C's to enhance their communication skills.	in various contexts.  2. Identify and explain the 7 C's of Communication.  3. Recognize and apply the 7 C's through real-life Indian examples.  4. Develop skills to improve personal communication strategies.  5. Apply the 7 C's to enhance their communication effectiveness in academic and professional settings.	II. Clarity (Duration: 30 minutes)  III. Completeness (Duration: 30 minutes)  IV. Conciseness (Duration: 30 minutes)  V. Correctness (Duration: 45 minutes)  VI. Courtesy (Duration: 45 minutes)  VII. Coherent (Duration: 30 minutes)  VIII. Conclusion and Wrap-up (Duration: 15 minutes)	
Week 3	Lecture 3	Nail the small talk	AV-3, RW-3	Trainer will encourage the students on how to initiate small talks and the importance of it.  - How to find common interests?	Students will learn how to make small talks and initiate small professional conversations.	I. Introduction (5 minutes)  II. Icebreaker Activity: "Two Truths and a Lie" (10 minutes)  III. Lecture: Understanding Small Talk (30 minutes)  IV. Activity: Role Play (40 minutes)	Satya Nadella, Priyanka Chopra Jonas, Sudha Murty

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
						V. Lecture: Enhancing Conversational Skills (30 minutes)  VI. Activity: Group Discussion (45 minutes)  VII. Summary and Conclusion (10 minutes)  VIII. Evaluation (10 minutes)	
Week - 4	Lecture 4	Self Image	AV-4, RW-4	This session aims to help college students understand and develop a positive self-image.	1. Define and understand the concept of self-image  2. Identify factors that influence self-image  3. Recognize and address negative self-image issues  4. Apply strategies to develop and maintain a positive self-image  5. Analyze Indian examples and case studies related to self-image challenges	1. Introduction to Self-Image (10 minutes)  2. Factors Influencing Self-Image (20 minutes)  3. Recognizing Self-Image Issues (30 minutes)  4. Building a Positive Self-Image (50 minutes)  5. Overcoming Self-Image Challenges (30 minutes)  6. Indian Examples and Case Studies (20 minutes)  7. Strategies for Maintaining a Positive Self-Image (20 minutes)	Amitabh Bachchan, Kiran Bedi, Deepika Padukone, Sachin Tendulkar, AR Rahman

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
					6. Demonstrate enhanced self-confidence and resilience	8. Interactive Activities (30 minutes) 9. Q&A and Conclusion (10 minutes)	
Week 5	Lecture 5	Adapt To Improve	AV-5, RW-5	This lecture aims to help students understand the importance of adaptability in personal and professional growth.	1. Understand the concept of adaptability and its relevance in personal and professional contexts. 2. Recognize the benefits of being adaptable in college life and beyond. 3. Identify personal strengths and areas for improvement related to adaptability. 4. Apply practical strategies to enhance adaptability skills. 5. Demonstrate an understanding of how adaptability can lead to personal growth and success.	1. Introduction (15 minutes) 2. Understanding Adaptability (30 minutes) 3. Benefits of Adaptability (20 minutes) 4. Assessing Personal Adaptability (25 minutes) 5. Strategies to Enhance Adaptability (45 minutes) 6. Adapting to Change (30 minutes) 7. Thriving in Diverse Environments (30 minutes) 8. Q&A and Group Discussion (30 minutes) 9. Conclusion and Summary (15 minutes)	

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
					6. Analyze and discuss real-life Indian examples of individuals who have effectively adapted to improve their lives.		
Week 6	Lecture 6	Body Language	AV-6, RW-6	In this lecture on body language, students will gain a comprehensive understanding of the importance of non-verbal communication and its impact on personal and professional interactions. The lecture will cover various aspects of body language, including gestures, facial expressions, posture, and eye contact.	1. Understand the significance of body language in communication. 2. Identify different types of non-verbal cues and their meanings. 3. Recognize the impact of body language on personal and professional relationships. 4. Demonstrate effective use of gestures, facial expressions, and posture to enhance communication. 5. Establish eye contact and understand its importance in different contexts. 6. Interpret and respond appropriately to	1. Introduction (Duration: 15 minutes) 2. Understanding Nonverbal Cues (Duration: 45 minutes) 3. Interpreting Body Language (Duration: 45 minutes) 4. Improving Body Language (Duration: 60 minutes) 5. Indian Examples of Body Language (Duration: 30 minutes) 6. Conclusion and Q&A Session (Duration: 15 minutes)	Sachin Tendulkar, A.P.J. Abdul Kalam

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
					<p>different body language signals.</p> <p>7. Apply body language techniques to project confidence and credibility.</p> <p>8. Adapt body language to different cultural and social settings.</p> <p>9. Evaluate their own body language and make necessary improvements.</p> <p>10. Develop awareness of the impact of body language in interviews, presentations, and group discussions.</p>		
Week 7	Lecture 7	Fundamentals Of Listening	RW - 7, AV-7	In this interactive session on the fundamentals of listening, we will explore the importance of effective listening skills in various aspects of life. We will delve into different	<p>1. Understand the significance of effective listening skills in personal, academic, and professional settings.</p> <p>2. Identify different types of listening and</p>	<p>1. Introduction (10 minutes)</p> <p>2. Types of Listening (20 minutes)</p> <p>3. Barriers to Effective Listening (15 minutes)</p> <p>4. Strategies for Overcoming</p>	Ratan Tata, Shashi Tharoor, N.R. Narayan Murthy

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
				listening techniques, barriers to effective listening, and strategies to overcome them.	<p>their applications.</p> <p>3. Recognize common barriers to effective listening.</p> <p>4. Apply strategies to overcome barriers and enhance listening skills.</p> <p>5. Demonstrate active listening techniques through real-life Indian examples.</p>	<p>Barriers (20 minutes)</p> <p>5. Active Listening Techniques (30 minutes)</p> <p>6. Reflection and Practice (30 minutes)</p> <p>7. Overcoming Cultural and Language Barriers (20 minutes)</p> <p>8. Wrap-up and Key Takeaways (15 minutes)</p>	
Week 8	Lecture 8	Appreciative Listening	RW -8, AV-8	This interactive lecture aims to introduce college students to the concept of appreciative listening and its importance in personal and professional settings.	<p>1. Understand the concept of appreciative listening and its significance in interpersonal communication.</p> <p>2. Identify the key elements of effective appreciative listening.</p> <p>3. Apply active listening techniques to enhance their listening skills.</p> <p>4. Demonstrate empathy and understanding in their</p>	<p>1: Introduction to Appreciative Listening (Duration: 45 minutes)</p> <p>2: Developing Appreciative Listening Skills (Duration: 1 hour 15 minutes)</p> <p>3: Overcoming Barriers and Applying Appreciative Listening (Duration: 1 hour)</p>	Laxmi Agarwal

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
					interactions with others.  5. Recognize and overcome barriers to appreciative listening.  6. Apply appreciative listening skills in various personal and professional contexts.  7. Appreciate the cultural nuances and importance of listening in an Indian context.		
Week 9	Lecture 9	Set and Achieve Goals	RW - 9, AV-9	This lecture aims to guide students in setting and achieving their goals effectively.	1. Understand the importance of goal setting in personal and academic growth.  2. Identify specific, measurable, achievable, relevant, and time-bound (SMART) goals.  3. Develop strategies to overcome obstacles and stay motivated.	1. Introduction (Duration: 15 minutes)  2. Understanding Goal Setting (Duration: 30 minutes)  3. Setting SMART Goals (Duration: 45 minutes)  4. Strategies for Goal Achievement (Duration: 60 minutes)  5. Indian Examples of Goal Achievement (Duration: 45 minutes)	Sundar Pichai



Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
					4. Apply goal-setting techniques to real-life situations through Indian examples.	6. Review and Conclusion (Duration: 15 minutes)	
Week 10	Lecture 10	Goal Management	RW - 10, AV- 10	This interactive lecture aims to introduce students to the concept of goal management and provide them with practical strategies to effectively set and achieve their goals.	1. Understand the importance of goal management for college students 2. Differentiate between short-term and long-term goals 3. Set meaningful goals aligned with personal values and interests 4. Prioritize goals effectively 5. Create action plans to achieve goals 6. Overcome obstacles in pursuit of goals 7. Monitor and adjust goals as needed 8. Celebrate achievements and reflect on progress 9. Apply goal management	I. Introduction (10 minutes) II. Understanding Goals (20 minutes) III. Setting Meaningful Goals (30 minutes) IV. Prioritizing Goals (20 minutes) V. Action Planning (40 minutes) VI. Overcoming Obstacles (30 minutes) VII. Monitoring and Adjusting Goals (30 minutes) VIII. Celebration and Reflection (20 minutes) IX. Conclusion and Recap (10 minutes)	Satya Nadella

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
					strategies to real-life scenarios		
Week 11	Lecture 11	Setting SMART Goals	RW-11, AV-11	The trainer will introduce the concept of smart goals to the students and explain all the segments of SMART goals: Specific, Measureable, Achievable, Relevant and Time bound.	1. Define SMART goals and understand their significance in personal and academic contexts. 2. Identify the five components of SMART goals. 3. Apply the SMART framework to set specific, measurable, attainable, relevant, and time-bound goals. 4. Develop an action plan to achieve their goals. 5. Understand the importance of reviewing and adjusting goals as needed.	I. Introduction (15 minutes) II. Understanding SMART Goals (30 minutes) III. Setting SMART Goals (45 minutes) IV. Developing an Action Plan (30 minutes) V. Reviewing and Adjusting Goals (20 minutes) VI. Conclusion and Reflection (20 minutes)	

**Swarnnim Startup and Innovation University**  
**Gandhinagar, Gujarat – 322420**  
**Training and Placement Department**  
**Soft Skills Course Plan - Semester 4**

Course Title	Course Planner	Lectures Hours/Week
Soft Skills	Nimish Dave	1

Reference Books (RB)			
Sr No	Title	Author	Publisher Name
RB-1	Soft Skills For Dummies	Cindi Reiman	John Wiley & Sons, Inc.
RB-2	Mindset: The New Psychology of Success	Carol S. Dweck	Ballantine Books
RB-3	Grit: The Power of Passion and Perseverance	Angela Duckworth	Scribner
RB-4	Start with Why	Simon Sinek	Portfolio

Relevant Websites (RW)		
Sr No	(Web address) (only if relevant to the course)	Unit Name
RW-1	<a href="#">De Stress the stress</a>	Stress Management
RW-2	<a href="#">Manage your anger</a>	Anger Management
RW-3	<a href="#">Self Presentation</a>	Self Management
RW-4	<a href="#">Task management</a>	Johari Window

RW - 5	<a href="#">EI learning</a>	Introduction To Emotional Intelligence
RW - 6	<a href="#">Empathy management</a>	Understand With Empathy

Audio Visual Aids ( AV )			
Sr No	(AV aids)	Salient Features	Key Points
AV-1	<a href="#">Mindfulness</a>	Stress Management	Stress management to college students involves emphasizing key points to help them effectively cope with the pressures and demands of academic life. First, it's crucial to prioritize self-care by practicing healthy habits such as regular exercise, adequate sleep, and balanced nutrition. Encourage students to identify and utilize stress reduction techniques that work for them, such as deep breathing exercises and mindfulness.
AV-2	<a href="#">Emotional signs of anger</a>	Anger Management	Acknowledging that anger is a normal emotion that everyone experiences, but it's how we express and manage it that matters. Encourage students to identify their triggers and recognize the physical and emotional signs of anger. Teach them effective communication skills to express their feelings calmly and assertively.
AV-3	<a href="#">Self discipline</a>	Self Management	When addressing self-management to college students, it is essential to emphasize the following key points. Firstly, prioritize time effectively by creating a schedule or to-do list, allowing for balanced attention to academics, extracurricular activities, and personal life. Secondly, practice self-discipline by setting realistic goals and staying focused on them, avoiding procrastination, and maintaining a healthy work-life balance.
AV-4	<a href="#">Enhance self awareness</a>	Johari Window	The Johari Window is a valuable tool for college students to enhance self-awareness and improve interpersonal communication. Its key points can be summarized as follows: The Johari Window is a model that helps individuals understand themselves and their relationships with others.
AV-5	<a href="#">Self regulation through EI</a>	Introduction To Emotional Intelligence	By developing emotional intelligence, students can enhance their self-awareness, self-regulation, motivation, empathy, and social skills. This not only contributes to personal well-being and mental health but also fosters better relationships, effective communication, and leadership abilities. Encouraging students to cultivate emotional intelligence equips them with valuable tools to succeed academically, professionally, and personally, enabling them to navigate challenges, make sound decisions, and build meaningful connections in a rapidly changing world.

Audio Visual Aids ( AV )			
Sr No	(AV aids)	Salient Features	Key Points
AV - 6	<a href="#">Empathy Management</a>	Understand With Empathy	Understanding with empathy is a crucial skill that college students can cultivate to enhance their relationships, communication, and personal growth. It involves putting oneself in someone else's shoes, acknowledging their emotions, and showing compassion. By practicing empathy, students can foster deeper connections with their peers, professors, and the wider community. Key points to address include actively listening to others without judgment, seeking to understand different perspectives, and validating the feelings and experiences of others.
AV - 7	<a href="#">Just a minute sessions</a>	One Minute JAM Sessions	This session will help to highlight the importance of effective communication skills, including public speaking, interpersonal skills, and active listening.
AV - 8	<a href="#">GD techniques</a>	Introduction to GD	Group Discussion, or GD, is an essential skill that college students need to master. It involves a structured conversation among a group of individuals on a specific topic. The primary objective of GD is to exchange ideas, analyze different perspectives, and develop critical thinking skills.

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
Week 1	Lecture 1	Manage stress the right way	RW-1, AV-1	The lecture will cover various aspects of stress, its impact on academic and personal life, and practical strategies to manage and reduce stress levels.	1. Understand the concept of stress and its impact on academic performance and personal well-being. 2. Identify common stressors faced by college students in India. 3. Recognize signs and symptoms of stress in oneself and others. 4. Apply effective stress management techniques to reduce and cope with	1. Introduction and Understanding Stress (30 minutes) 2. Common Stressors for College Students in India (20 minutes) 3. Signs and Symptoms of Stress (15 minutes) 4. Stress Management Techniques (60 minutes) 5. Self-Care and Work-Life Balance (30 minutes)	Ratan Tata, Virat Kohli, Satya Nadella, Priyanka Chopra Jonas, Sudha Murty

**Relevant Websites ( RW )**

<b>Week Number</b>	<b>Lecture Number</b>	<b>Broad Topic (Sub Topic)</b>	<b>Other Readings, Relevant Websites, Audio Visual Aids</b>	<b>Lecture Description</b>	<b>Learning Outcomes</b>	<b>Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned</b>	<b>Live Examples</b>
					stress. 5. Develop strategies for maintaining a healthy work-life balance. 6. Cultivate resilience and enhance personal well-being.	6. Case Studies and Real-Life Examples (45 minutes) 7. Recap and Q&A Session (20 minutes)	
Week 2	Lecture 2	Anger identification and learning	RW-2, AV - 2	This lecture is designed to help students understand and manage their anger effectively. The lecture will provide insights into the causes and consequences of anger and equip students with practical strategies to control and channelize their anger in a constructive manner.	1. Identify the triggers and underlying causes of anger. 2. Understand the consequences of uncontrolled anger on personal and academic life. 3. Develop strategies to manage anger effectively. 4. Apply anger management techniques to resolve conflicts and maintain healthy relationships. 5. Cultivate emotional intelligence to regulate and express anger appropriately. 6. Demonstrate empathy and understanding towards others' anger.	1. Introduction to Anger (5 minutes) 2. Causes of Anger (15 minutes) 3. Consequences of Uncontrolled Anger (15 minutes) 4. Anger Awareness Exercise (15 minutes) 5. Anger Styles and Expression (10 minutes) 6. Anger Management Techniques (30 minutes) 7. Healthy Conflict Resolution (30 minutes) 8. Emotional Intelligence and Anger (15 minutes) 9. Anger Management Plan (15 minutes) 10. Role-playing and Scenarios (30 minutes) 11. Review and Reflection (10 minutes) 12. Transferability of Skills (10 minutes)	Chetan Bhagat, Mary Kom

**Relevant Websites ( RW )**

<b>Week Number</b>	<b>Lecture Number</b>	<b>Broad Topic (Sub Topic)</b>	<b>Other Readings, Relevant Websites, Audio Visual Aids</b>	<b>Lecture Description</b>	<b>Learning Outcomes</b>	<b>Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned</b>	<b>Live Examples</b>
						13. Action Plan and Conclusion (10 minutes)	
Week 3	Lecture 3	Positive self management	AV-3, RW-3	This lecture aims to help students develop essential self-management skills that are crucial for their personal and academic success.	1. Understand the importance of self-management skills in college life and beyond.  2. Identify personal challenges that hinder effective self-management.  3. Develop practical strategies for enhancing self-discipline and time management.  4. Set clear goals and create an action plan to achieve them.  5. Apply self-management techniques to improve academic performance and personal well-being.  6. Recognize the importance of discipline in achieving long-term success.	1. Introduction (15 minutes) 2. Understanding Self-Management (30 minutes) 3. Identifying Personal Challenges (30 minutes) 4. Strategies for Enhancing Self-Discipline (45 minutes) 5. Goal Setting and Action Planning (45 minutes) 6. Applying Self-Management Techniques (45 minutes) 7. Discipline for Long-Term Success (30 minutes) 8. Conclusion and Q&A (15 minutes)	Satya Nadella, Priyanka Chopra Jonas, Sudha Murty
Week - 4	Lecture 4	Self awareness management	AV-4, RW-4	This lecture is designed to introduce college students to the Johari Window, a powerful model for understanding self-awareness	1. Understand the concept of the Johari Window and its four quadrants.  2. Identify their own strengths, weaknesses, blind spots, and hidden potential.  3. Enhance self-awareness and recognize the	1. Introduction and Overview (15 minutes)  2. Exploring the Quadrants (45 minutes) 3. Self-reflection Activity (15 minutes)  4. Real-life Indian Examples (60 minutes)	

**Relevant Websites ( RW )**

<b>Week Number</b>	<b>Lecture Number</b>	<b>Broad Topic (Sub Topic)</b>	<b>Other Readings, Relevant Websites, Audio Visual Aids</b>	<b>Lecture Description</b>	<b>Learning Outcomes</b>	<b>Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned</b>	<b>Live Examples</b>
				and interpersonal relationships. Through interactive discussions, self-reflection exercises, and real-life Indian examples, students will gain insights into their own personalities, improve their communication skills, and develop stronger relationships with others.	importance of personal development.  4. Apply the Johari Window model to improve communication and build trust in relationships.  5. Demonstrate empathy and respect for diverse perspectives.	5. Application and Group Discussion (45 minutes)	
Week 5	Lecture 5	Emotional Intelligence learning	AV-5, RW-5	This pedagogical tool aims to introduce college students to the concept of emotional intelligence (EI) and its importance in personal and professional life. The session will provide a comprehensive overview of EI, covering its definition, components,	Define emotional intelligence and its key components.  Understand the importance of emotional intelligence in personal and professional contexts.  Recognize the impact of emotional intelligence on relationships and decision-making.  Identify strategies to enhance and develop their own emotional intelligence.  Apply emotional intelligence principles to	Introduction and Icebreaker Activity (15 minutes)  Definition and Components of Emotional Intelligence (30 minutes)  Importance of Emotional Intelligence (20 minutes)  Indian Examples of Emotional Intelligence (30 minutes)  Impact of Emotional Intelligence on Relationships (45 minutes)	



**Relevant Websites ( RW )**

<b>Week Number</b>	<b>Lecture Number</b>	<b>Broad Topic (Sub Topic)</b>	<b>Other Readings, Relevant Websites, Audio Visual Aids</b>	<b>Lecture Description</b>	<b>Learning Outcomes</b>	<b>Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned</b>	<b>Live Examples</b>
				and practical applications.	real-life situations through Indian examples.	Enhancing and Developing Emotional Intelligence (45 minutes)  Applying Emotional Intelligence in Decision-Making (30 minutes)  Conclusion and Wrap-up (15 minutes)	
Week 6	Lecture 6	Empathy Management	RW-6, AV - 6	In this lecture, we will explore the concept of understanding with empathy and its significance in developing effective communication and interpersonal skills. We will delve into the importance of empathy in various contexts and provide practical examples to help college students understand and apply empathy in their personal and	Define empathy and understand its role in effective communication.  Recognize the benefits of practicing empathy in personal and professional relationships.  Apply empathetic listening skills to improve interpersonal communication.  Demonstrate empathy in cross-cultural and diverse settings.  Identify and manage personal biases to enhance empathic understanding.  Utilize empathy as a tool for conflict resolution and problem-solving.  Understand the significance of self-empathy and its impact on personal well-being.	1. Introduction and Icebreaker Activity (15 minutes) 2. Understanding Empathy (30 minutes) 3. Benefits of Empathy (20 minutes) 4. Empathetic Listening Skills (40 minutes) 5. Empathy in Cross-Cultural Settings (30 minutes) 6. Managing Biases for Empathy (25 minutes) 7. Empathy for Conflict Resolution (35 minutes) 8. Self-Empathy and Personal Well-being (25 minutes) 9. Wrap-up and Reflection (15 minutes)	Sachin Tendulkar, A.P.J. Abdul Kalam

**Relevant Websites ( RW )**

<b>Week Number</b>	<b>Lecture Number</b>	<b>Broad Topic (Sub Topic)</b>	<b>Other Readings, Relevant Websites, Audio Visual Aids</b>	<b>Lecture Description</b>	<b>Learning Outcomes</b>	<b>Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned</b>	<b>Live Examples</b>
				professional lives.			
Week 7	Lecture 7	Just a minute sessions	AV - 7	The One Minute JAM (Just A Minute) Sessions are an interactive and engaging pedagogical tool designed to enhance students' communication skills, critical thinking abilities, and confidence.	<p>Understand the concept and purpose of One Minute JAM Sessions.</p> <p>Utilize effective strategies to prepare for and participate in JAM sessions.</p> <p>Enhance their ability to think quickly and articulate their thoughts concisely.</p> <p>Build confidence in public speaking and overcome stage fright.</p> <p>Analyze and evaluate the use of examples in JAM sessions through live Indian case studies.</p> <p>Apply their newly acquired skills in real-life situations, both academically and professionally.</p>	<ol style="list-style-type: none"> <li>1. Introduction (15 minutes)</li> <li>2. Understanding JAM Sessions (30 minutes)</li> <li>3. Strategies for Effective JAM Sessions (45 minutes)</li> <li>4. Live Indian Examples (60 minutes)</li> <li>5. Practice Sessions (45 minutes)</li> <li>6. Reflection and Wrap-Up (15 minutes)</li> </ol>	
Week 8	Lecture 8	GD techniques		This lecture is designed to introduce students to the concept of Group Discussion (GD) as an essential soft skill. The lecture provides a comprehensive	<p>Understand the purpose and significance of Group Discussion (GD).</p> <p>Identify the key elements of an effective GD.</p> <p>Demonstrate active listening and effective communication skills during GDs.</p>	<ol style="list-style-type: none"> <li>1. Introduction to GD (15 minutes)</li> <li>2. Key Elements of an Effective GD (20 minutes)</li> <li>3. Active Listening and Effective Communication Skills (30 minutes)</li> <li>4. Analyzing and Evaluating</li> </ol>	

**Relevant Websites ( RW )**

<b>Week Number</b>	<b>Lecture Number</b>	<b>Broad Topic (Sub Topic)</b>	<b>Other Readings, Relevant Websites, Audio Visual Aids</b>	<b>Lecture Description</b>	<b>Learning Outcomes</b>	<b>Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned</b>	<b>Live Examples</b>
				<p>Understanding of GD, its purpose, and its significance in various aspects of personal and professional life.</p>	<p>Analyze and critically evaluate arguments presented during a GD.</p> <p>Apply strategies to contribute constructively and enhance their participation in GDs.</p> <p>Gain confidence in expressing ideas and opinions in a group setting.</p> <p>Develop teamwork and collaboration skills through GDs.</p> <p>Recognize cultural sensitivities and respect diverse viewpoints in GDs.</p>	<p>Arguments (25 minutes)</p> <p>5. Strategies for Constructive Participation (30 minutes)</p> <p>6. Confidence Building and Expressing Ideas (25 minutes)</p> <p>7. Teamwork and Collaboration in GD (20 minutes)</p> <p>8. Cultural Sensitivities and Diverse Viewpoints (15 minutes)</p> <p>9. Live Indian Examples (30 minutes)</p> <p>10. Summary and Recap (10 minutes)</p>	
Week 9	Lecture 9	Case Studies		<p>This lecture aims to enhance students' soft skills through the use of case studies. Students will explore real-life scenarios and analyze them from different perspectives, enabling them to develop critical thinking,</p>	<p>Understand the concept and purpose of case studies.</p> <p>Analyze and interpret case studies effectively.</p> <p>Apply theoretical knowledge to practical scenarios.</p> <p>Develop critical thinking and problem-solving skills.</p> <p>Enhance decision-making abilities.</p>	<p>1. Introduction to Case Studies - 15 minutes</p> <p>2. Understanding Case Study Analysis - 30 minutes</p> <p>3. Group Discussion: Analyzing a Case Study - 40 minutes</p> <p>4. Indian Example: Case Study on Entrepreneurship - 30 minutes</p> <p>5. Break: Refreshments - 15 minutes</p>	Sundar Pichai

**Relevant Websites ( RW )**

<b>Week Number</b>	<b>Lecture Number</b>	<b>Broad Topic (Sub Topic)</b>	<b>Other Readings, Relevant Websites, Audio Visual Aids</b>	<b>Lecture Description</b>	<b>Learning Outcomes</b>	<b>Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned</b>	<b>Live Examples</b>
				problem-solving, and decision-making abilities.	<p>Collaborate effectively in group discussions.</p> <p>Draw conclusions and make recommendations based on case study analysis.</p> <p>Recognize the relevance of soft skills in professional settings.</p> <p>Appreciate the value of real-life examples in learning.</p>	<p>6. Applying Theoretical Knowledge to Case Studies - 30 minutes</p> <p>7. Group Exercise: Decision Making in a Case Study - 40 minutes</p> <p>8. Indian Example: Case Study on Teamwork - 30 minutes</p> <p>9. Conclusion and Takeaways - 10 minutes</p>	
Week 10	Lecture 10	Mock Practice		This lecture is designed to provide college students with a hands-on experience of participating in a Group Discussion (GD).	<p>Understand the purpose and structure of a Group Discussion. Apply effective communication strategies during a GD.</p> <p>Demonstrate active listening skills and respect for others' opinions.</p> <p>Develop critical thinking abilities to analyze and contribute to the discussion.</p> <p>Enhance persuasive speaking skills to express ideas convincingly.</p> <p>Collaborate effectively in a team setting.</p> <p>Reflect on personal performance and areas for improvement in GDs.</p>	<p>Introduction (5 minutes)</p> <p>Overview of GD Structure (10 minutes)</p> <p>Guidelines for Effective GD Participation (25 minutes)</p> <p>Mock GD Practice (90 minutes)</p> <p>Reflection and Discussion (20 minutes)</p> <p>Conclusion and Wrap-up (5 minutes)</p>	

### Soft Skills Course Plan - Semester 6

Course Title	Course Planner	Lectures Hours/Week
Soft Skills	Nimish Dave	1

Reference Books (RB)			
Sr No	Title	Author	Publisher Name
RB-1	Thinking, Fast and Slow	Daniel Kahneman	Farrar, Straus and Giroux.
RB-2	The Tipping Point	Malcolm Gladwell	Little, Brown and Company
RB-3	The Art of People	Dave Kerpen	Crown Business
RB-4	Difficult Conversations	Douglas Stone, Bruce Patton, Sheila Heen	Penguin Books

Relevant Websites (RW)		
Sr No	(Web address) (only if relevant to the course)	Unit Name
RW-1	<a href="#">How to be employee ready?</a>	Employability Skills
RW-2	<a href="#">Speak fearlessly</a>	Public Speaking
RW-3	<a href="#">Decision Making</a>	Power Of Choice Making
RW-4	<a href="#">Self Confidence</a>	Decide With Confidence

### Audio Visual Aids ( AV )

Sr No	(AV aids)	Salient Features	Key Points
AV-1	<a href="#">Be employee ready</a>	Employability Skills	Students should develop critical thinking and problem-solving skills to tackle real-world challenges. A proactive approach to learning and adaptability will help them stay updated with evolving industry trends. Teamwork and leadership skills are essential for collaborative projects and career advancement. Being tech-savvy and possessing digital literacy are vital in today's tech-driven world.
AV-2	<a href="#">Break the stage fear with public speaking</a>	Public Speaking	Public speaking for college students can be a daunting task, but mastering this skill is essential for academic and personal success. To excel in public speaking, focus on a few key points. First, thoroughly prepare your content to build confidence and ensure a smooth delivery. Organize your speech with a clear introduction, body, and conclusion. Engage the audience by incorporating relatable examples, stories, or visuals.

### Relevant Websites ( RW )

Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
Week 1	Lecture 1	GD And Panel Discussion		The lecture will focus on practical techniques, tips, and strategies to excel in these communication formats commonly used in various academic and professional settings. Through engaging discussions and live Indian examples, participants will	Understand the purpose and importance of GD and Panel Discussions in academic and professional environments.  Identify and apply key techniques for effective communication during GDs and Panel Discussions.  Demonstrate	Introduction to GD and Panel Discussions (15 minutes)  Key Skills for Successful GDs (45 minutes)  Live Indian Example: A Successful College GD (15 minutes)  Preparing for Panel Discussions (45 minutes)  Live Indian Example: An Impactful Panel Discussion (15 minutes)	

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
				develop confidence, effective communication, critical thinking, and teamwork skills.	critical thinking and problem-solving abilities while presenting their viewpoints.  Develop active listening skills to comprehend and respond to others' opinions.  Collaborate efficiently as a team member during group discussions.  Manage nerves and anxiety during GDs and Panel Discussions.  Analyze and learn from real-life Indian examples of successful GDs and Panel Discussions.	Building Teamwork and Collaboration Skills (30 minutes)  Dealing with Nerves and Anxiety (15 minutes)  Q&A and Interactive Session (15 minutes)  Wrap-up and Conclusion (15 minutes)	
Week 2	Lecture 2	Potential Candidates Skills	RW-1, AV - 1	The session will cover a range of soft skills that employers highly value in potential candidates. Through practical examples and discussions, students will learn how to	Understand the concept of employability skills and their significance in the job market.  Identify key employability skills required by employers in	1. Introduction to Employability Skills (Duration: 20 minutes) 2. Communication Skills (Duration: 30 minutes) 3. Teamwork and Collaboration (Duration: 30 minutes)	

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
				enhance their employability and stand out in the competitive job market.	<p>different industries.</p> <p>Demonstrate improved communication skills, both verbal and written.</p> <p>Develop effective teamwork and collaboration abilities.</p> <p>Cultivate problem-solving and critical thinking skills.</p> <p>Exhibit adaptability and flexibility in a professional context.</p> <p>Demonstrate time management and organizational skills.</p> <p>Enhance their self-confidence and emotional intelligence.</p> <p>Create a personalized action plan to continuously improve their employability skills.</p>	<p>4. Problem-solving and Critical Thinking (Duration: 40 minutes)</p> <p>5. Adaptability and Flexibility (Duration: 20 minutes)</p> <p>6. Time Management and Organization (Duration: 30 minutes)</p> <p>7. Self-confidence and Emotional Intelligence (Duration: 40 minutes)</p> <p>8. Creating an Action Plan (Duration: 30 minutes)</p> <p>9. Conclusion and Q&amp;A (Duration: 20 minutes)</p>	



Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
Week 3	Lecture 3	Public Speaking	AV-2, RW-2	<p>This interactive and engaging workshop on Public Speaking is designed to equip college students with the essential skills and techniques needed to become confident and effective public speakers. Through a combination of theory, practical exercises, and live Indian examples, participants will learn how to overcome fear, structure compelling speeches, use body language effectively, and engage their audience with impactful presentations.</p>	<p>Understand the importance of public speaking in various aspects of life, both personally and professionally.</p> <p>Identify and overcome common fears and anxieties related to public speaking.</p> <p>Organize and structure their speeches to make them clear, coherent, and persuasive.</p> <p>Utilize body language, gestures, and vocal variety to enhance their delivery and connect with the audience.</p> <p>Employ effective storytelling techniques to make their presentations more engaging.</p> <p>Handle impromptu speaking situations with</p>	<ol style="list-style-type: none"> <li>1. Introduction to Public Speaking (Duration: 15 minutes)</li> <li>2. Overcoming Public Speaking Anxiety (Duration: 30 minutes)</li> <li>3. Structure and Organization (Duration: 45 minutes)</li> <li>4. Non-Verbal Communication (Duration: 45 minutes)</li> <li>5. Engaging the Audience (Duration: 30 minutes)</li> <li>6. Impromptu Speaking (Duration: 30 minutes)</li> <li>7. Speech Evaluation and Feedback (Duration: 15 minutes)</li> <li>8. Conclusion and Takeaways (Duration: 15 minutes)</li> </ol>	

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
					<p>confidence and clarity.</p> <p>Analyze and provide constructive feedback on their own and others' speeches.</p> <p>Draw inspiration from live Indian examples of influential public speakers.</p>		
Week - 4	Lecture 4	Make the right decision	RW-3	Students will explore the significance of choice making, understand the factors influencing decision-making, and learn practical strategies to enhance their decision-making abilities. Through engaging activities and real-life Indian examples, students will gain confidence in navigating the complexities of choices they encounter during their college years and beyond.	<p>Understand the importance of effective decision-making in personal and academic life.</p> <p>Identify key factors influencing decision-making processes.</p> <p>Evaluate the consequences of their choices and decisions.</p> <p>Apply critical thinking and problem-solving skills to make informed choices.</p> <p>Utilize practical strategies for</p>	<p>Introduction and Icebreaker (15 mins)</p> <p>The Power of Choice Making (30 mins)</p> <p>Factors Influencing Decision Making (45 mins)</p> <p>Consequences of Choices (30 mins)</p> <p>Critical Thinking and Problem-Solving (45 mins)</p> <p>Strategies for Effective Decision Making (45 mins)</p> <p>Building Self-Confidence in Choices (15 mins)</p> <p>Conclusion and Q&amp;A (15 mins)</p> <p>Wrap-up and Reflection (15 mins)</p>	

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
					enhancing decision-making abilities.  Demonstrate increased self-confidence in handling decision-making situations.	Closing Remarks (5 mins)	
Week 5	Lecture 5	Self confidence management	RW-4	The session will focus on understanding decision-making processes, overcoming decision-making challenges, and applying practical strategies to enhance decision-making abilities. The content is designed to engage students through interactive discussions, real-life Indian examples, and activities that foster critical thinking and self-awareness.	Understand the importance of confident decision-making in various life situations.  Identify common obstacles to decision-making and learn strategies to overcome them.  Apply decision-making models and frameworks for effective choices.  Cultivate self-awareness and confidence in decision-making abilities.  Analyze real-life Indian examples of confident	1.Introduction (Duration: 15 mins)  2.Understanding Decision Making (Duration: 30 mins)  3.Challenges in Decision Making (Duration: 45 mins)  4. Decision-Making Models (Duration: 45 mins)  5. Building Self-Awareness (Duration: 30 mins)  6. Practical Decision-Making Strategies (Duration: 45 mins)  7. Conclusion and Reflection (Duration: 15 mins)	

Relevant Websites ( RW )							
Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned	Live Examples
					decision-making to draw insights and inspiration.		
Week 6	Lecture 6	Mock Drive		The Mock Drive is a comprehensive 3-hour soft skills training session designed for college students to enhance their public speaking abilities, decision-making skills, and interview readiness. This interactive workshop will include mock scenarios, real-life examples, and practical exercises to help students gain confidence and excel in various professional and academic situations.	<p>Deliver persuasive and effective public speeches with confidence and clarity.</p> <p>Make well-informed decisions under pressure and uncertain circumstances.</p> <p>Prepare for college interviews and present themselves professionally.</p> <p>Develop essential soft skills, including communication, critical thinking, and problem-solving.</p>		

### Department wise Time Table - Odd Semester

Swarnnim Startup and Innovation University						
Course: Ayurveda			Year : 1		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15	Soft Skills					
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
	Subject					
	Soft Skills					

Swarnnim Startup and Innovation University						
Course: B.Tech			Semester : 1		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
16:00 - 17:00			Soft Skills			
	Subject					
	Soft Skills					

Swarnnim Startup and Innovation University						
Course: MBA/MCA			Year : 2		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						Soft Skills
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
	Subject					

	Soft Skills
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Swarnnim Startup and Innovation University						
Course: BCA/BSC IT/ BBA/ AG			Semester : 3			Year : 2019 - 20
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						<b>Soft Skills</b>
<b>RECESS-12:15 - 1:00</b>						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
	<b>Subject</b>					
	Soft Skills					

Swarnnim Startup and Innovation University						
Course: B.Tech			Semester : 3			Year : 2019 - 20
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						
<b>RECESS-12:15 - 1:00</b>						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
16:00 - 17:00		<b>Soft Skills</b>				
	<b>Subject</b>					
	Soft Skills					

Swarnnim Startup and Innovation University						
Course: BA/BSC IT/BBA/AG			Semester : 1			Year : 2019 - 20
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						<b>Soft Skills</b>
10:15 - 11:15						
11:15 - 12:15						
<b>RECESS-12:15 - 1:00</b>						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
	<b>Subject</b>					
	Soft Skills					

Swarnnim Startup and Innovation University						
Course: Ayurveda			Year : 2		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						Soft Skills
	Subject					
	Soft Skills					

Swarnnim Startup and Innovation University						
Course: Physiotherapy			Year : 2		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						Soft Skills
	Subject					
	Soft Skills					

Swarnnim Startup and Innovation University						
Course: Physiotherapy			Year : 3		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						Soft Skills
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						

	<b>Subject</b>
	Soft Skills

Swarnnim Startup and Innovation University						
Course: MBA/MCA			Year : 1		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						Soft Skills
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
	<b>Subject</b>					
	Soft Skills					

Swarnnim Startup and Innovation University						
Course: B.Tech			Semester : 5		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
16:00 - 17:00		Soft Skills				
	<b>Subject</b>					
	Soft Skills					



Swarnnim Startup and Innovation University						
Course: BBA/Bsc.AG			Semester : 5		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						Soft Skills
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
	Subject					
	Soft Skills					

Swarnnim Startup and Innovation University						
Course: BSC			Semester : 1		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15					Soft Skills	
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
	Subject					
	Soft Skills					

Swarnnim Startup and Innovation University						
Course: BSC			Semester : 5		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15					Soft Skills	
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
	Subject					
	Soft Skills					

Swarnnim Startup and Innovation University						
Course: BSC			Semester : 3		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15					Soft Skills	
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
	Subject					
	Soft Skills					

### Department wise Time Table - Even Semester

Swarnnim Startup and Innovation University						
Course: Ayurveda			Year : 1		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15	Soft Skills					
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
		Subject				
		Soft Skills				

Swarnnim Startup and Innovation University						
Course: B.Tech			Semester : 1		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
16:00 - 17:00			Soft Skills			
			Subject			
			Soft Skills			

Swarnnim Startup and Innovation University						
Course: MBA/MCA			Year : 2		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						Soft Skills
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						



**Swarnnim Startup and Innovation University**  
**Gandhinagar, Gujarat – 322420**  
**Training and Placement Department**

<b>14:00 - 15:00</b>						
<b>15:00 - 16:00</b>						
<b>Subject</b>						
Soft Skills						

Swarnnim Startup and Innovation University						
Course: BCA/BSC IT/ BBA/ AG			Semester : 3			Year : Year : 2019 - 20
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>9:15 - 10:15</b>						
<b>10:15 - 11:15</b>						
<b>11:15 - 12:15</b>						<b>Soft Skills</b>
<b>RECESS-12:15 - 1:00</b>						
<b>13:00 - 14:00</b>						
<b>14:00 - 15:00</b>						
<b>15:00 - 16:00</b>						
<b>Subject</b>						
Soft Skills						

Swarnnim Startup and Innovation University						
Course: B.Tech			Semester : 3			Year : 2019 - 20
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>9:15 - 10:15</b>						
<b>10:15 - 11:15</b>						
<b>11:15 - 12:15</b>						
<b>RECESS-12:15 - 1:00</b>						
<b>13:00 - 14:00</b>						
<b>14:00 - 15:00</b>						
<b>15:00 - 16:00</b>						
<b>16:00 - 17:00</b>		<b>Soft Skills</b>				
<b>Subject</b>						
Soft Skills						

Swarnnim Startup and Innovation University						
Course: BCA/BSC IT/BBA/AG			Semester : 1		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						Soft Skills
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
			Subject			
			Soft Skills			

Swarnnim Startup and Innovation University						
Course: Ayurveda			Year : 2		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						Soft Skills
			Subject			
			Soft Skills			

Swarnnim Startup and Innovation University						
Course: Physiotherapy			Year : 2		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						Soft Skills
			Subject			
			Soft Skills			

Swarnnim Startup and Innovation University						
Course: Physiotherapy			Year : 3		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						Soft Skills
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
			Subject			
Ms. Devansi Mehta			Soft Skills			

Swarnnim Startup and Innovation University						
Course: MBA/MCA			Year : 1		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						Soft Skills
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
			Subject			
			Soft Skills			

Swarnnim Startup and Innovation University						
Course: B.Tech			Semester : 5		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
16:00 - 17:00		Soft Skills				
			Subject			

	Soft Skills
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Swarnnim Startup and Innovation University						
Course: BBA/Bsc.AG			Semester : 5		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						Soft Skills
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
	Subject					
	Soft Skills					

Swarnnim Startup and Innovation University						
Course: BSC			Semester : 1		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15					Soft Skills	
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
	Subject					
	Soft Skills					

Swarnnim Startup and Innovation University						
Course: BSC			Semester : 5		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15					Soft Skills	
11:15 - 12:15						
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
	Subject					

	Soft Skills
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Swarnnim Startup and Innovation University						
Course: BSC			Semester : 3		Year : 2019 - 20	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15					Soft Skills	
RECESS-12:15 - 1:00						
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
	Subject					
	Soft Skills					



## SOFT SKILLS REPORTS YEAR 2019-20

**Name of Workshop:** Foster Creativity

**Date of Workshop:** October 9, 2019

**Organized by:** Training And Placement Department, SSIU

**Objective:** To encourage creative thinking and innovation among students.

**Report:** Students participated in various creative activities, including art projects, storytelling, and innovation challenges. They were encouraged to think divergently and explore multiple solutions to problems. The program fostered an environment where creativity was valued and nurtured, leading to increased innovation and originality in students' work.

**Program Outcome:** The program involved brainstorming sessions, creative writing exercises, and arts-based activities. Students explored different ways to express their ideas and solve problems creatively, enhancing their ability to think outside the box.

**Snippet From The Workshop:**



**Attendance:**

Sr. No	Enrollment no.	Name
1	1914001001	Vaghela Manmeet
2	1914001002	Barot Prince Yogeshbhai
3	1914001003	Pooja Laxman Kumar Sen
4	1914001004	Patel Nirdesh PankajKumar
5	1914001005	Patel Deep Shailesh bhai
6	1914001006	Patel Henry Hitendrakumar
7	1914001007	Dudhat Hashil Jagdishbhai



**Swarnim Startup and Innovation University**  
**Gandhinagar, Gujarat – 322420**  
**Training and Placement Department**

Sr. No	Enrollment no.	Name
8	1914001008	Tarpara Yash Dilipbhai
9	1914001009	Kamal Dineshbhai Prajapati
10	1914001010	Pency Bharat Pandya
11	1914001011	Chuhan Nikita Avdeskumar
12	1914001012	Patel Meet Ghanshyam
13	1914001013	Patel Shiv Rajendrakumar
14	1914001014	Chaudhary Utsav Manubhai
15	1914001015	Patel Priyalben Kantilal
16	1914001016	Parmar Nimit Sanjaybhai
17	1914001017	Raj Vishnubhai Panchal
18	1914001018	Patel Love Shaileshbhai

Feedback Form								
Academic Year (2019 -2020)								
Training Type: Soft Skills								
Sno	Enrollment Number	Student Name	1. Was the Trainer well prepared with their content?	2. Was the trainer professional?	3. Did the training content match your expectations?	4. Was the trainer punctual?	5. Was The Trainer communicating in English?	6. Was the class engaging?
1	1914001001	Vaghela Manmeet	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
2	1914001002	Barot Prince Yogeshbhai	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
3	1914001003	Pooja Laxman Kumar Sen	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
4	1914001004	Patel Nirdesh PankajKumar	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
5	1914001005	Patel Deep Shailesh bhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed
6	1914001006	Patel Henry Hitendrakumar	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
7	1914001007	Dudhat Hashil Jagdishbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
8	1914001008	Tarpara Yash Dilipbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
9	1914001009	Kamal Dineshbhai Prajapati	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
10	1914001010	Pency Bharat Pandya	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
11	1914001011	Chuhan Nikita Avdeshkumar	Not agree	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
12	1914001012	Patel Meet Ghanshyam	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
13	1914001013	Patel Shiv Rajendrakumar	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
14	1914001014	Chaudhary Utsav Manubhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
15	1914001015	Patel Priyalben Kantilal	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
16	1914001016	Parmar Nimit Sanjaybhai	Strongly Agreed	Agreed	Not agree	Strongly Agreed	Strongly Agreed	Strongly Agreed
17	1914001017	Raj Vishnubhai Panchal	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed
18	1914001018	Patel Love	Strongly	Not agree	Strongly	Strongly	Agreed	Strongly



**Swarnnim Startup and Innovation University**  
**Gandhinagar, Gujarat – 322420**  
**Training and Placement Department**

		Shaileshbhai	Agreed		Agreed	Agreed		Agreed
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Swarnnim Startup & Innovation University,Gujarat			
Academic Year 2019-20			
2019-20	Option	Total Answer	Average Evaluation (Out of 4)
<b>1. Was the Trainer well prepared with their content?</b>	Strongly Agree	14	3.72
	Agree	3	
	Not Agree	1	
	Strongly disagree	0	
<b>2. Was the trainer professional?</b>	Strongly Agree	13	3.6
	Agree	4	
	Not Agree	1	
	Strongly disagree	0	
<b>3. Did the training content match your expectations?</b>	Strongly Agree	14	3.72
	Agree	3	
	Not Agree	1	
	Strongly disagree	0	
<b>4. Was the trainer punctual?</b>	Strongly Agree	15	3.77
	Agree	2	
	Not Agree	1	
	Strongly disagree	0	
<b>5. Was The Trainer communicating in English?</b>	Strongly Agree	15	3.77
	Agree	2	
	Not Agree	1	
	Strongly disagree	0	

<b>6. Was the class engaging?</b>	Strongly Agree	17	3.94
	Agree	1	
	Not Agree	0	
	Strongly disagree	0	

<b>Average Score (Out of 4)</b>	3.76
<b>Total Effectiveness</b>	94%

**Name of Workshop:** Enhance Interpersonal Skills

**Date of Workshop:** October 23, 2019

**Organized by:** Training And Placement Department, SSIU

**Objective:** To strengthen students' ability to interact positively and effectively with others.

**Report:** The interpersonal skills program featured interactive workshops on communication techniques, empathy exercises, and social interaction simulations. Students practiced active listening and engaged in activities designed to build trust and rapport. These experiences helped them develop stronger, more positive relationships with peers and colleagues.

**Program Outcome:** Students engaged in activities that promoted communication, empathy, and relationship-building. They learned the importance of body language, active listening, and emotional intelligence, which improved their interactions and relationships.

**Snippet From The Workshop:**







**Swarnnim Startup and Innovation University**  
**Gandhinagar, Gujarat – 322420**  
**Training and Placement Department**

**Attendance:**

Sr. No	Enrollment no.	Name
1	1916002001	Parmar Mital Rajeshbhai
2	1914003001	Parekh Yash Sanjaykumar
3	1914003002	Goswami Akshat Rameshgi
4	1914003003	Suthar Kathan Amitkumar
5	1914003004	Bairwa Bharat Mahendrabhai
6	1914003005	Chauhan Kuldip Arunsinh
7	1914003006	Ghoghara Dhaval Ashokbhai
8	1914003007	Singh Udit Angshu Shyam Prakash
9	1914003008	CHAUHAN JITENDRA SINGH MOHAR SINGH
10	1914003009	Shivam Krunal Bhai Gor
11	1914003010	Gounder Jaymish Shivshankar
12	1914002001	Chauhan Yatharth Singh Dharmendrasinh
13	1914002002	Pokar Umang Dharmendrabhai
14	1914002003	Sushant Vinod Gupta
15	1914002004	Patel Manthan Rameshbhai
16	1914002005	Prajapati Dhaval Hitendrabhai
17	1914002006	Ketan Malawat
18	1914002007	Hussain Ariwala
19	1914002008	Rabadiya Minal Rajesh
20	1914002009	Rabadiya Ankit Arvind
21	1914002010	Mehta Hem Gunjan
22	1914002011	Rahul Jayeshbhai Nagar
23	1914002012	Shreyas Tiwari Gangadhar
24	1914002013	Parbatani Tanvi A
25	1914002014	Pateliya Jagdishbhai Gulabbhai
26	1914002015	Patel Rutvikkumar Bharatbhai
27	1914002016	Patel Himesh Mineshkumar
28	1914002017	Yash Jignesh Shah
29	1914002018	Chaudhary Tisha Manojbhai
30	1914002019	Hansika Kushwah
31	1914002020	Asari Tarunkumar Rajeshbhai
32	1914002021	Patel Sharad Kalpeshkumar
33	1914002022	Verma Chirag Jitendra

<b>Swarnnim Startup And Innovation University,Gujarat</b>
<b>Feedback Form</b>
<b>Academic Year (2019 -2020)</b>
<b>Training Type: Soft Skills</b>

Sno	Enrollment Number	Student Name	1. Was the Trainer well prepared with their content?	2. Was the trainer professional?	3. Did the training content match your expectations?	4. Was the trainer punctual?	5. Was The Trainer communicating in English?	6. Was the class engaging?
1	1916002001	Parmar Mital Rajeshbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
2	1914003001	Parekh Yash Sanjaykumar	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
3	1914003002	Goswami Akshat Rameshgiri	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
4	1914003003	Suthar Kathan Amitkumar	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
5	1914003004	Bairwa Bharat Mahendrabhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
6	1914003005	Chauhan Kuldip Arunsinh	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
7	1914003006	Ghoghara Dhaval Ashokbhai	Strongly Agreed	Agreed	Not agree	Strongly Agreed	Strongly Agreed	Strongly Agreed
8	1914003007	Singh Udit Angshu Shyam Prakash	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed
9	1914003008	CHAUHAN JITENDRA SINGH MOHAR SINGH	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed
10	1914003009	Shivam Krunal Bhai Gor	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
11	1914003010	Gounder Jaymish Shivshankar	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
12	1914002001	Chauhan Yatharth Singh Dharmendrasinh	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
13	1914002002	Pokar Umang Dharmendrabhai	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
14	1914002003	Sushant Vinod Gupta	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
15	1914002004	Patel Manthan Rameshbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
16	1914002005	Prajapati Dhaval Hitendrabhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed
17	1914002006	Ketan Malawat	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
18	1914002007	Hussain Ariwala	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed

19	1914002008	Rabadiya Minal Rajesh	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
20	1914002009	Rabadiya Ankit Arvind	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
21	1914002010	Mehta Hem Gunjan	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
22	1914002011	Rahul Jayeshbhai Nagar	Not agree	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
23	1914002012	Shreyas Tiwari Gangadhar	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
24	1914002013	Parbatani Tanvi A	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
25	1914002014	Pateliya Jagdishbhai Gulabbhai	Strongly Agreed	Agreed	Not agree	Strongly Agreed	Strongly Agreed	Strongly Agreed
26	1914002015	Patel Rutvikkumar Bharatbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed
27	1914002016	Patel Himesh Mineshkumar	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed
28	1914002017	Yash Jignesh Shah	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
29	1914002018	Chaudhary Tisha Manojbhai	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
30	1914002019	Hansika Kushwah	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
31	1914002020	Asari Tarunkumar Rajeshbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
32	1914002021	Patel Sharad Kalpeshkumar	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
33	1914002022	Verma Chirag Jitendra	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed

Swarnnim Startup & Innovation University,Gujarat			
Academic Year 2019-20			
2019-20	Option	Total Answer	Average Evaluation (Out of 4)
<b>1. Was the Trainer well prepared with their content?</b>	Strongly Agree	29	3.84
	Agree	3	
	Not Agree	1	
	Strongly disagree	0	



<b>2. Was the trainer professional?</b>	Strongly Agree	26	3.72
	Agree	5	
	Not Agree	2	
	Strongly disagree	0	
<b>3. Did the training content match your expectations?</b>	Strongly Agree	26	3.72
	Agree	5	
	Not Agree	2	
	Strongly disagree	0	
<b>4. Was the trainer punctual?</b>	Strongly Agree	28	3.81
	Agree	4	
	Not Agree	1	
	Strongly disagree	0	
<b>5. Was The Trainer communicating in English?</b>	Strongly Agree	28	3.78
	Agree	3	
	Not Agree	2	
	Strongly disagree	0	
<b>6. Was the class engaging?</b>	Strongly Agree	31	3.93
	Agree	2	
	Not Agree	0	
	Strongly disagree	0	

<b>Average Score (Out of 4)</b>	3.8
<b>Total Effectiveness</b>	95%

**Name of Workshop: Improve Adaptability**

**Date of Workshop: November 6, 2019**

**Organized by: Training And Placement Department, SSIU**

**Objective:** To help students become more flexible and adaptable to change.

**Report:** Students participated in exercises that simulated real-life changes and unexpected challenges. They learned about coping mechanisms and stress management techniques. Through these activities, students developed greater resilience and the ability to stay calm and focused in the face of change.

**Program Outcome:** The program included scenarios and simulations that required students to adapt to new situations. They learned strategies for managing stress and uncertainty, which enhanced their resilience and ability to handle change effectively.

**Snippet From Workshop:**



**Attendance:**

Sr. No	Enrollment no.	Name
1	1914002023	Kashish Anand
2	1914002024	Rajput Kirankumar
3	1916005001	Soni Parthiv Girishbhai
4	1916005002	Varan Bhagirathbhai Ambarambhai
5	1916005003	Satyajitsinh Bhupendrasinh Chavda
6	1914002009	Rabadiya Ankit Arvind
7	1914002010	Mehta Hem Gunjan
8	1914002011	Rahul Jayeshbhai Nagar
9	1914002012	Shreyas Tiwari Gangadhar
10	1914002013	Parbatani Tanvi A
11	1914002014	Pateliya Jagdishbhai Gulabbhai
12	1914002015	Patel Rutvikkumar Bharatbhai
13	1914002016	Patel Himesh Mineshkumar
14	1914002017	Yash Jignesh Shah
15	1914002018	Chaudhary Tisha Manojbhai
16	1914002019	Hansika Kushwah
17	1914002020	Asari Tarunkumar Rajeshbhai
18	1914002021	Patel Sharad Kalpeshkumar
19	1914002022	Verma Chirag Jitendra



**Swarnnim Startup and Innovation University**  
**Gandhinagar, Gujarat – 322420**  
**Training and Placement Department**

Sr. No	Enrollment no.	Name
20	2014002022	PATEL SHIVAM SANJAYKUMAR
21	2014002023	PYLA HARIPRIYA
22	2014002024	PRINCE MANOJKUMAR JAIN
23	2014002025	JOTIBA ASHOK JADHAV
24	2014002026	YASH ASHOKKUMAR THAKKAR
25	2014002027	PREM JITENDRABHAI PATEL
26	2014002028	TULSI KUMAR HIRABHAI VANIYA
27	2014002029	NIYANDER VIKASBHAI PARMAR
28	2014002030	DIGANT JASVANTBHAI PATEL
29	2014002031	RAHUL BHATIA
30	2014002032	VISHAL PARMAR
31	2014002033	AMAN ARVINDBHAI MAKWANA
32	2014002034	SADIK ACHHANALI KHAN
33	2014002035	RITU HOMESH KHATRI
34	2014002036	RATHOD AARYAN PARESHBHAI
35	2014002037	SHAIKH FARHAN IKBAL
36	2014002038	DHIRAJKUMAR PREMJBHAI GADSAR
37	2014002039	VAGHELA MANISHA PREMJBHAI
38	2014002040	ZALA RANJIT DAHYABHAI
39	2014002041	RUDRA YOGESHBHAI RAVAL

Swarnnim Startup And Innovation University,Gujarat								
Feedback Form								
Academic Year (2019 -2020)								
Training Type: Soft Skills								
Sno	Enrollment Number	Student Name	1. Was the Trainer well prepared with their content?	2. Was the trainer professional?	3. Did the training content match your expectations?	4. Was the trainer punctual?	5. Was The Trainer communicating in English?	6. Was the class engaging?
1	1914002023	Kashish Anand	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
2	1914002024	Rajput Kirankumar	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
3	1916005001	Soni Parthiv Girishbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
4	1916005002	Varan Bhagirathbhai Ambarambhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
5	1916005003	Satyajitsinh Bhupendrasinh Chavda	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
6	1914002009	Rabadiya Ankit	Strongly	Strongly	Strongly	Strongly	Strongly	Strongly

		Arvind	Agreed	Agreed	Agreed	Agreed	Agreed	Agreed
7	1914002010	Mehta Hem Gunjan	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
8	1914002011	Rahul Jayeshbhai Nagar	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
9	1914002012	Shreyas Tiwari Gangadhar	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
10	1914002013	Parbatani Tanvi A	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
11	1914002014	Pateliya Jagdishbhai Gulabbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
12	1914002015	Patel Rutvikumar Bharatbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed
13	1914002016	Patel Himesh Mineshkumar	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
14	1914002017	Yash Jignesh Shah	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
15	1914002018	Chaudhary Tisha Manojbhai	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
16	1914002019	Hansika Kushwah	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
17	1914002020	Asari Tarunkumar Rajeshbhai	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
18	1914002021	Patel Sharad Kalpeshkumar	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
19	1914002022	Verma Chirag Jitendra	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed
20	2014002022	PATEL SHIVAM SANJAYKUMAR	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
21	2014002023	PYLA HARIPRIYA	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
22	2014002024	PRINCE MANOJKUMAR JAIN	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
23	2014002025	JOTIBA ASHOK JADHAV	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
24	2014002026	YASH ASHOKKUMAR THAKKAR	Not agree	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
25	2014002027	PREM JITENDRABHAI PATEL	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
26	2014002028	TULSI KUMAR	Agreed	Strongly	Strongly	Strongly	Strongly	Strongly

		HIRABHAI VANIYA		Agreed	Agreed	Agreed	Agreed	Agreed
27	2014002029	NIYANDER VIKASBHAI PARMAR	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
28	2014002030	DIGANT JASVANTBHAI PATEL	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
29	2014002031	RAHUL BHATIA	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
30	2014002032	VISHAL PARMAR	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
31	2014002033	AMAN ARVINDBHAI MAKWANA	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
32	2014002034	SADIK ACHHANALI KHAN	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
33	2014002035	RITU HOMESH KHATRI	Not agree	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
34	2014002036	RATHOD AARYAN PARESHBHAI	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
35	2014002037	SHAIKH FARHAN IKBAL	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
36	2014002038	DHIRAJKUMAR PREMJBHAI GADSAR	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
37	2014002039	VAGHELA MANISHA PREMJBHAI	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
38	2014002040	ZALA RANJIT DAHYABHAI	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
39	2014002041	RUDRA YOGESHBHAI RAVAL	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed

Swarnnim Startup & Innovation University,Gujarat			
Academic Year 2019-20			
2019-20	Option	Total Answer	Average Evaluation (Out of 4)
<b><i>1. Was the Trainer well prepared with</i></b>	Strongly Agree	31	3.74
	Agree	6	

<b><i>their content?</i></b>	Not Agree	2	
	Strongly disagree	0	
<b><i>2. Was the trainer professional?</i></b>	Strongly Agree	35	3.89
	Agree	4	
	Not Agree	0	
	Strongly disagree	0	
<b><i>3. Did the training content match your expectations?</i></b>	Strongly Agree	39	3.76
	Agree	0	
	Not Agree	0	
	Strongly disagree	0	
<b><i>4. Was the trainer punctual?</i></b>	Strongly Agree	34	3.87
	Agree	5	
	Not Agree	0	
	Strongly disagree	0	
<b><i>5. Was The Trainer communicating in English?</i></b>	Strongly Agree	35	3.84
	Agree	2	
	Not Agree	2	
	Strongly disagree	0	
<b><i>6. Was the class engaging?</i></b>	Strongly Agree	39	4
	Agree	0	
	Not Agree	0	
	Strongly disagree	0	

<b>Average Score (Out of 4)</b>	3.85
<b>Total Effectiveness</b>	96.25%



**Name of Seminar:** Enhance Networking Skills

**Date of Seminar:** November 20, 2019

**Organized by:** Training And Placement Department, SSIU

**Objective:** To teach students effective networking strategies for building professional relationships.

**Report:** The networking skills program included seminars on the importance of networking and how to create a professional presence. Students learned to craft effective elevator pitches and practiced at simulated networking events. They also explored the use of social media for professional networking, which expanded their ability to connect with industry professionals.

**Program Outcome:** Students attended workshops on networking strategies, including elevator pitches and effective follow-up techniques. They practiced these skills in mock networking events, which helped them build confidence and establish meaningful professional connections.

**Snippets From The Seminar:**



**Attendance:**

Sr. No	Enrollment no.	Name
1	2014010001	PRATHNA GIRISHKUMAR KAKANI
2	2014010002	BHARADIA JAYESH DHIRALAL
3	2014010003	LINAL DHIREN PARIKH
4	2014110001	AKSHAY ARORA
5	2014011001	PATEL VAIBHAV KUMAR
6	2014012001	DIPAK RANJITSINH ZALA
7	2014001001	KHUSHI RAJENDRA PARMAR
8	2014001002	ANJALI GYANESHWAR PATIL
9	2014001003	ANSHUL NARAYANBHAI PATEL
10	2014001004	SHUBHAM SATISH SINGH
11	2014001005	AADESH OMPRAKASH PATEL



**Swarnnim Startup and Innovation University**  
**Gandhinagar, Gujarat – 322420**  
**Training and Placement Department**

Sr. No	Enrollment no.	Name
12	2014001006	PRUTHVI BHAI SURESHBHAI MAKWANA
13	2014001007	SHREYA VIKRAMBHAI PATEL
14	2014001008	YUVRAJ SINGH RAJPUT
15	2014001009	DAKSH JITENDRAKUMAR PATEL
16	2014001010	GADHAVI BHARGAVSINH HARISINH
17	2014001011	VISHVAJEETSINH MAHENDRASINH VAGHELA
18	2014001012	DHANANJAY PRAVINKUMAR VARSANI
19	2014001013	AKSHAY MAHENDRABHAI PATEL
20	2014001014	HIRAL DINESHBHAI PRAJAPATI
21	2014001015	PATEL VRAJ PRAKASH KUMAR
22	2014001016	PRINCE DILIPBHAI PATEL
23	2014001017	URVIBEN GOVINDBHAI PATEL
24	2014001018	NAITRI MANISHKUMAR PATEL
25	2014001019	GUPTA RUPESH GOVINDBHAI
26	2014001020	PATEL HARSH PANKAJBHAI
27	2014001021	NIYABEN SURESHKUMAR CHAUDHARI
28	2014001022	VISHWA BHAVSAR
29	2014001023	YADAV SACHIN SURENDRABHAI
30	2014001024	SAHIL SABIRBHAI GHANIWALA
31	2014001025	TIRTH SANJAYKUMAR THAKKAR
32	2014001026	ISHITA PANCHAL
33	2014001027	BANSI TARAPARA
34	2014001028	PRAJAPATI DEVENDRA KUMAR INDER KUMAR
35	2014001029	DHRUNIKA DESAI

**Kirk Patrick Analysis:**

Swarnnim Startup And Innovation University,Gujarat								
Feedback Form								
Academic Year (2019 -2020)								
Training Type: Soft Skills								
Sno	Enrollment Number	Student Name	1. Was the Trainer well prepared with their content?	2. Was the trainer professional?	3. Did the training content match your expectations?	4. Was the trainer punctual?	5. Was The Trainer communicating in English?	6. Was the class engaging?
1	2014010001	PRATHNA GIRISHKUMAR KAKANI	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
2	2014010002	BHARADIA JAYESH DHIRALAL	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed



3	2014010003	LINAL DHIREN PARIKH	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
4	2014110001	AKSHAY ARORA	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
5	2014011001	PATEL VAIBHAV KUMAR	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
6	2014012001	DIPAK RANJITSINH ZALA	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed
7	2014001001	KHUSHI RAJENDRA PARMAR	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
8	2014001002	ANJALI GYANESHWAR PATIL	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
9	2014001003	ANSHUL NARAYANBHAI PATEL	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
10	2014001004	SHUBHAM SATISH SINGH	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
11	2014001005	AADESH OMPRAKASH PATEL	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
12	2014001006	PRUTHVI BHAI SURESHBHAI MAKWANA	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
13	2014001007	SHREYA VIKRAMBHAI PATEL	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
14	2014001008	YUVRAJ SINGH RAJPUT	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
15	2014001009	DAKSH JITENDRAKUMAR PATEL	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed
16	2014001010	GADHAVI BHARGAVSINH HARISINH	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
17	2014001011	VISHVAJEETSINH MAHENDRASINH VAGHELA	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
18	2014001012	DHANANJAY PRAVINKUMAR VARSANI	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
19	2014001013	AKSHAY MAHENDRABHAI PATEL	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
20	2014001014	HIRAL DINESHBHAI PRAJAPATI	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed

21	2014001015	PATEL VRAJ PRAKASH KUMAR	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
22	2014001016	PRINCE DILIPBHAI PATEL	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
23	2014001017	URVIBEN GOVINDBHAI PATEL	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
24	2014001018	NAITRI MANISHKUMAR PATEL	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed
25	2014001019	GUPTA RUPESH GOVINDBHAI	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
26	2014001020	PATEL HARSH PANKAJBHAI	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
27	2014001021	NIYABEN SURESHKUMAR CHAUDHARI	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
28	2014001022	VISHWA BHAVSAR	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
29	2014001023	YADAV SACHIN SURENDRABHAI	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
30	2014001024	SAHIL SABIRBHAI GHANIWALA	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
31	2014001025	TIRTH SANJAYKUMAR THAKKAR	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
32	2014001026	ISHITA PANCHAL	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
33	2014001027	BANSI TARAPARA	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
34	2014001028	PRAJPATI DEVENDRA KUMAR INDER KUMAR	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
35	2014001029	DHRUNIKA DESAI	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed

Swarnnim Startup & Innovation University, Gujarat			
Academic Year 2019-20			
2019-20	Option	Total Answer	Average Evaluation (Out of 4)
<b>1. Was the Trainer well prepared with</b>	Strongly Agree	32	3.9
	Agree	3	

<b>their content?</b>	Not Agree	0	
	Strongly disagree	0	
<b>2. Was the trainer professional?</b>	Strongly Agree	25	3.7
	Agree	10	
	Not Agree	0	
	Strongly disagree	0	
<b>3. Did the training content match your expectations?</b>	Strongly Agree	34	3.9
	Agree	1	
	Not Agree	0	
	Strongly disagree	0	
<b>4. Was the trainer punctual?</b>	Strongly Agree	27	3.6
	Agree	4	
	Not Agree	4	
	Strongly disagree	0	
<b>5. Was The Trainer communicating in English?</b>	Strongly Agree	29	3.7
	Agree	3	
	Not Agree	3	
	Strongly disagree	0	
<b>6. Was the class engaging?</b>	Strongly Agree	35	4
	Agree	0	
	Not Agree	0	
	Strongly disagree	0	

**Name of Seminar: Improve Public Speaking**

**Date of Seminar: December 4, 2019**

**Organized by: Training And Placement Department, SSIU**

**Objective:** To develop student's confidence and proficiency in public speaking.

**Report:** The public speaking program involved a series of workshops focused on overcoming stage fright, structuring speeches, and engaging audiences. Students gave multiple speeches and received constructive feedback from peers and instructors. By the end of the program, they felt more confident and capable of delivering effective public speeches.

**Program Outcome:** Students participated in public speaking workshops where they practiced delivering speeches and presentations. They received feedback on their performance, which helped them improve their delivery, body language, and audience engagement.

**Snippets From The Seminar:**



**Attendance:**

Sr. No	Enrollment no.	Name
1	2014001026	ISHITA PANCHAL
2	2014001027	BANSI TARAPARA
3	2014001028	PRAJPATI DEVENDRA KUMAR INDER KUMAR
4	2014001029	DHRUNIKA DESAI
5	2014001030	PATEL PARTHKUMAR PRAKASHCHANDRA
6	2014002001	VANSH KETANKUMAR LAKDAWALA
7	2014002002	BHUMIKA BIPIN BAMBHANIYA
8	2014002003	RAHUL SURANA
9	2014002004	HRIDAY SENGUPTA
10	2014002005	ITANKAR MIHIR ISHWARBHAI
11	2014002006	ASHU SHARMA
12	2014002007	KIRTAN KHODALBHAI PUMBHADIYA
13	2014002008	KARAN SRIVASTAVA
14	2014002009	PRIYA MULANI
15	2014002010	DIVYARAJ ASHOKDANJI GADHVI
16	2014002011	PIYUSH BHANAP
17	2014002012	PRATHAM SINGH
18	2014002013	PANDYA JAYDEEP SAILESHKUMAR
19	2014002014	MITVA PANKAJKUMAR CHANGELA
20	2014002015	SHWETA KAMLESHBHAI LEUVA

Sr. No	Enrollment no.	Name
21	2014002016	SAHIL NARESH CHORDIA
22	2014002017	PRATIK RAMESHBHAI MEHTA

### **Kirk Patrick Analysis:**

Academic Year (2019 -2020)								
Training Type: Soft Skills								
Sn o	Enrollment Number	Student Name	1. Was the Trainer well prepare d with their content?	2. Was the trainer professional ?	3. Did the training content match your expectations ?	4. Was the trainer punctual ?	5. Was The Trainer communicatin g in English?	6. Was the class engaging ?
1	201400102 6	ISHITA PANCHAL	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
2	201400102 7	BANSI TARAPARA	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
3	201400102 8	PRAJPATI DEVENDRA KUMAR INDER KUMAR	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
4	201400102 9	DHRUNIKA DESAI	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
5	201400103 0	PATEL PARTHKUMAR PRAKASHCHANDR A	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
6	201400200 1	VANSH KETANKUMAR LAKDAWALA	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
7	201400200 2	BHUMIKA BIPIN BAMBHANIYA	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
8	201400200 3	RAHUL SURANA	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed
9	201400200 4	HRIDAY SENGUPTA	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed
10	201400200 5	ITANKAR MIHIR ISHWARBHAI	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
11	201400200 6	ASHU SHARMA	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
12	201400200 7	KIRTAN KHODALBHAI	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed

		PUMBHADIYA						
13	2014002008	KARAN SRIVASTAVA	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
14	2014002009	PRIYA MULANI	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
15	2014002010	DIVYARAJ ASHOKDANJI GADHVI	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
16	2014002011	PIYUSH BHANAP	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed
17	2014002012	PRATHAM SINGH	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
18	2014002013	PANDYA JAYDEEP SAILESHKUMAR	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
19	2014002014	MITVA PANKAJKUMAR CHANGELA	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
20	2014002015	SHWETA KAMLESHBHAI LEUVA	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
21	2014002016	SAHIL NARESH CHORDIA	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed
22	2014002017	PRATIK RAMESHBHAI MEHTA	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed

2019-20	Option	Total Answer	Average Evaluation (Out of 4)
<b>1. Was the Trainer well prepared with their content?</b>	Strongly Agree	20	3.9
	Agree	2	
	Not Agree	0	
	Strongly disagree	0	
<b>2. Was the trainer professional?</b>	Strongly Agree	16	3.6
	Agree	5	
	Not Agree	1	
	Strongly disagree	0	
<b>3. Did the training content match your expectations?</b>	Strongly Agree	18	3.8
	Agree	4	
	Not Agree	0	

	Strongly disagree	0	
<b>4. Was the trainer punctual?</b>	Strongly Agree	19	3.8
	Agree	2	
	Not Agree	1	
	Strongly disagree	0	
<b>5. Was The Trainer communicating in English?</b>	Strongly Agree	16	3.5
	Agree	3	
	Not Agree	3	
	Strongly disagree	0	
<b>6. Was the class engaging?</b>	Strongly Agree	20	3.9
	Agree	2	
	Not Agree	0	
	Strongly disagree	0	

<b>Average Score (Out of 4)</b>	3.75
<b>Total Effectiveness</b>	93.75%