

# Academic Year 2018- 2019





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Date: 16/7/2018
То,
The Provost,
Swarrnim Startup and Innovation University,
Gandhinagar- 322420
Subject: Commencement of Soft Skills and Training Classes
As the Manager of the Training and Placement Department, I am writing to propose an initiative that will significantly enhance our students' employability and overall professional development. In today's competitive job market, technical skills alone are not sufficient. Employers increasingly seek candidates with strong skills—such as communication, teamwork, adaptability, and problem-solving abilities. To address this need, I recommend the introduction of Soft skills/Quant/Verbal-training classes across all departments.
I kindly request your support in implementing this initiative. Let us work together to prepare our
students for success beyond academia.
Thank you for your attention to this matter.
Sincerely,
Mr.Nimesh Dave
Manager,
Training and Placement Department
Swarrnim Startup and Innovation University



## 1. Training Need Initiative

Following Capacity development and skills enhancement initiatives are taken by the institution:

- 1. Soft skills
- 2. Language and communication skills

Name of Capacity building and skills enhancement	Date of Implementation (DD-MM-YYYY)	Number of Students Enrolled	Name of the agencies/consultants involved with contact details (If Any)	
English Language Class	24-07-2018	136	T&P (Internal Team)	



## 1.1 Verbal Ability Course Plan

#### 1.1.1 Odd Semester Course Plan Semester -3

Course Title	Course Planner	Lectures Hours/Week	
VERBAL	Mr.Nimish Dave	1	

	Reference Books (RB)				
Sr No	Title	Author	Publisher Name		
RB-1	Cambridge English Empower A2 Elementary Workbook	Peter Anderson	Cambridge University Press		
RB-2	Cambridge English Empower B1+ Intermediate	Adrian Doff, Craig	Cambridge University Press		
RB-3	High School English Grammar and Composition Book	Wren Martin	S.Chand		
RB-4	Commonly Mis-Pronounced Words	Lucy	English with Lucy		
RB-5	General English for Competitive Examinations	A.P. Bhardwaj	Dorling Kindersley (India)Pvt.Ltd		

	Relevant Websites ( RW )			
Sr No	(Web address) (only if relevant to the course)	Salient Features		
RW-1	https://www.newtondesk.com/english-syllabus/	English Grammar		
RW-2	https://leverageedu.com/blog/50-difficult-words-with-meanings/	Difficult Words- Vocabulary		
RW-3	https://exams.recruitmentindia.in/questions/english/idioms-and-phrases/	Worksheet -Idioms And Phrases		
RW-4	https://exams.recruitmentindia.in/questions/english/spelling-test/	Spelling Test		
RW-5	https://www.grammarwiz.com/english-grammar-worksheets.html	Grammar Worksheets		
RW-6	https://owl.purdue.edu/owl_exercises/grammar_exercises/articles_exercises_2.html	Grammar Worksheets		
RW-7	https://byjus.com/english/grammar-exercises/	Grammar Worksheets		
RW-8	https://www.englishgrammar.org/	Grammar Worksheets		
RW-9	https://www.hitbullseye.com/	Punctuation.		
RW- 10	https://onlymyenglish.com/	Training and Placement		



	AUDIO VISUALS (AV)				
Sr No	(Web address) (only if relevant to the course)	Salient Features			
AV-1	https://www.youtube.com/watch?v=0Vr971stX4Y&list=PLsABmu-DQz-6WxP9pGjR9-SsiFJpwMRpE	Speaking in English			
AV-2	https://www.youtube.com/watch?v=X-BxJWWyO0E	Parts Of Speech			
AV-3	https://www.youtube.com/watch?v=YZ6Zz7SWr04	Reading Comprehension			
AV-4	https://www.youtube.com/watch?v=MrfwE2EClxs	Sentence Arrangement			
AV-5	https://www.youtube.com/watch?v=xFGUTzBlAP8	Spot The Error			
AV-6	https://www.youtube.com/watch?v=P3JYuFEIhuo	Sentence Completion			
AV-7	https://www.youtube.com/watch?v=kZHEcb_h7js	Active Passive			
AV-8	https://www.youtube.com/watch?v=AqX2dJ4IH5Q	Degree Of Comparison			
AV-9	https://www.youtube.com/watch?v=MwQdQI7valM	Tenses			
AV-10	https://www.youtube.com/watch?v=eplQBhE0-Hg	Direct- Indirect			
AV-11	https://www.youtube.com/watch?v=htYbnd9Pnos	Tenses			
AV-12	https://www.youtube.com/watch?v=Zjmgo7rh4pw	Critical Thinking			
AV-13	https://www.youtube.com/watch?v=dI-6ppn_udc	Subject Verb Agreement			
AV-14	https://www.youtube.com/watch?v=4H3-2smRJJY	Conditional Sentence			
AV-15	https://www.youtube.com/watch?v=Fx43zz0XtUs	Idioms And Phrases			
AV-16	https://www.youtube.com/watch?v=3YPMi1RbSb	One Word Substitute			





Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstrati on/ Case Study / Images / animation / ppt etc. Planned
Week 1	Lecture 1	Parts of speech	RB-1, RB-2 RB-3, RW-1, RW- 4, AV-2	Every word in English can be classified as one of eight parts of speech. The term part of speech refers to the role a word plays in a sentence that are nouns, pronouns, verb, adjective, adverb, preposition, conjunction and interjection	Students would be able to learn about the different parts of speech that the words we use every day fall into, and how we use them together to communicate ideas clearly.	Workbook, practice sheets
Week 3	Lecture 3	Articles and punctuation	RB-1, RB-2 RB-3 RW-4, RW-5	Basic Concept and use of articles for formation of sentence. Basic concept and importance of use of punctuation.	Student would be able to understand concept and use of articles and punctuation in their sentence formation.	Workbook, practice sheets
Week 4	Lecture 4		RB-1,			
Week 5 Week 6	Lecture 5	Tenses	RB-2 RB-3 RW-1,RW-5, RW-6, AV- 9, AV-11	They will learn all types of tenses and its' formation. They will learn how to use them in their day-to-day life to make better professional communications.	Students will learn all type tenses and its' sentence formation. Students will be able to express proper meaning	Workbook, practice sheets
Week 7	Lecture 7		RB-1,	Students will learn basic		
Week 8	Lecture 8	Active – Passive Voice	RB-2 RB-3 RW-5, RW-6	concept of Active and Passive in verbal, how to use active and passive in their routine life to have effective communication.	Students would be able to use and identify active and passive in their sentences.	Workbook,  practice sheets
	AV-7					
Week 10	Lecture 10	Degree of Comparison	RB-1, RB-2 RB-3 RW-1, RW-5, RW-9, AV- 8	Students will learn degree of comparison as an important tool for finding the errors, sentence corrections and many other topics covered in different examination.	Students will be able to distinguish types of adjective and type of degrees.	Workbook, practice sheets



## **Swarrnim Startup and Innovation University**

# Gandhinagar, Gujarat – 322420 Training and Placement Department

#### **ODD Semester-5**

Course Title	Course Planner	Lectures Hours/Week	
VERBAL	Mr.Nimish Dave	1	

	Reference Books (RB)				
Sr No	Title	Author	<b>Publisher Name</b>		
RB-1	Cambridge English Empower A2 Elementary Workbook	Peter Anderson	Cambridge University press		
RB-2	Cambridge English Empower B1+ Intermediate	Craig Thaine, Herbert Puchta	Cambridge University press		
RB-3	High School English Grammar and Composition	Wren Martin	S.Chand		
RB-4	Commonly Mis-Pronounced Words	Lucy	English with Lucy		
RB-5	General English for Competitive Examinations	A.P. Bhardwaj	Dorling Kindersley		

	Relevant Websites ( RW )				
Sr No	(Web address) (only if relevant to the course)	Salient Features			
RW-1	https://www.newtondesk.com/english-syllabus/	English Grammar			
RW-2	https://leverageedu.com/blog/50-difficult-words-with-meanings/	Difficult Words- Vocabulary			
RW-3	https://exams.recruitmentindia.in/questions/english/idioms-and-phrases/	Worksheet -Idioms And Phrases			
RW-4	https://exams.recruitmentindia.in/questions/english/spelling-test/	Spelling Test			
RW-5	https://www.grammarwiz.com/english-grammar-worksheets.html	Grammar Worksheets			
RW-6	https://owl.purdue.edu/owl_exercises/grammar_exercises/articles_exercises_2.html	Grammar Worksheets			
RW-7	https://byjus.com/english/grammar-exercises/	Grammar Worksheets			
RW-8	https://www.englishgrammar.org/	Grammar Worksheets			
RW-9	https://www.hitbullseye.com/	Punctuation,			
RW-10	https://onlymyenglish.com/	Tenses Exercise			





	AUDIO VISUALS (AV)				
Sr No	(Web address) (only if relevant to the course)	Salient Features			
AV-1	https://www.youtube.com/watch?v=0Vr971stX4Y&list=PLsABmu-DQz-6WxP9pGjR9-SsiFJpwMRpE	Speaking in English			
AV-2	https://www.youtube.com/watch?v=X-BxJWWyO0E	Parts Of Speech			
AV-3	https://www.youtube.com/watch?v=YZ6Zz7SWr04	Reading Comprehension			
AV-4	https://www.youtube.com/watch?v=MrfwE2EClxs	Sentence Arrangement			
AV-5	https://www.youtube.com/watch?v=xFGUTzBlAP8	Spot The Error			
AV-6	https://www.youtube.com/watch?v=P3JYuFEIhuo	Sentence Completion			
AV-7	https://www.youtube.com/watch?v=kZHEcb_h7js	Active Passive			
AV-8	https://www.youtube.com/watch?v=AqX2dJ4IH5Q	Degree Of Comparison			
AV-9	https://www.youtube.com/watch?v=MwQdQI7valM	Tenses			
AV-10	https://www.youtube.com/watch?v=eplQBhE0-Hg	Direct- Indirect			
AV-11	https://www.youtube.com/watch?v=htYbnd9Pnos	Tenses			
AV-12	https://www.youtube.com/watch?v=Zjmgo7rh4pw	Critical Thinking			
AV-13	https://www.youtube.com/watch?v=dI-6ppn_udc	Subject Verb Agreement			
AV-14	https://www.youtube.com/watch?v=4H3-2smRJJY	Conditional Sentence			
AV-15	https://www.youtube.com/watch?v=Fx43zz0XtUs	Idioms And Phrases			
AV-16	https://www.youtube.com/watch?v=3YPMi1RbSb	One Word Substitute			





Week Number	Lecture Number	Broad Topic (Sub Topic)	Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned
Week 1	Lecture 1	Complete the Sentence	RB-3 RB-4 RB-5 AV-6	Students will learn that is a common test in most competitive exams. They will learn the strategy to solve it.	They will be able to solve complete the sentences segment in all competitive and placement related exams	Work book, Practice sheet
Week 2	Lecture 2	Sentence arrangement, sentence Correction	RB-3, RB-4, RB-5, RW- 1, RW-4, RW-9, AV-4	Students will learn how to solve competitive and placement-oriented questions based on sentence arrangement.	Students will be able to identify and solve sentence arrangement and sentence correction segments in all examinations.	Work book, Practice sheet
Week 3	Lecture 3	Critical Reasoning	RB-3, RB-4, RB-5, RW- 1,	It intends to assess	Students will be able to identify an argument,	Work book, Practice sheet
Week 4	Lecture 4		RW-4, RW-9, AV-12	skills in students -in identifying an argument, evaluating statements, reaching at a conclusion in course of action.	evaluating statements, reaching at a conclusion to resolve the problem.	
Week 5	Lecture 5	Written communication- e-	RB-3, RB-4, RB-5	Students will learn good written	Communication is a two-way process, so	Work book, Practice sheet
Week 6	Lecture 6	mail, business	ss	communication that	they will be able to take notice of other people's	ke e's
Week 7	Lecture 7	_letter, cover letter, CV		will improves teams, inspires high performance, and enhances the workplace culture.	verbal and nonverbal signals as communication.	
Week 8	Lecture 8	Reading	RB-3, RB-4,	Reading	Speed reading, high	Work book,
Week 9	Lecture 9	Comprehension	RB-5, RW-1, RW-4, RW-9,	skills, including English comprehension and logical ability,	concentration and material retention are all linked to Reading Comprehension. Students will be able to do them all simultaneously to solve RC.	Practice sheet
Week 10	Lecture 10	Mock Test	RB-1, RB-2, RB-3, RB-4, RB-5, RW-1, RW-4,RW-9, AV-4, AV-6, AV-12	Mock tests will help students to be more focused. They will learn how to be 'test – ready'.	Students will be able to overcome their fear of examination by practicing them again and again.	James 1



#### 1.1.2 Even Semester Plan- Semester- 4

Course Title	Course Planner	Lectures Hours/Week
VERBAL	Mr.Nimish Dave	1

	Reference Books ( RB)								
Sr No	Title	Author	Publisher Name						
RB-1	Cambridge English Empower A2 Elementary Workbook without answers	Peter Anderson	Cambridge University press						
RB-2	Cambridge English Empower B1+ Intermediate Student Book	Adrian Doff, Craig Thaine, Herbert Puchta	Cambridge University press						
RB-3	High School English Grammar and Composition Book (Multi colour Edition)	Wren Martin	S.Chand						
RB-4	Commonly Mispronounced Words	Lucy	English with Lucy						
RB-5	General English for Competitive Examinations	A.P. Bhardwaj	Dorling Kindersley (India)pvt. Ltd						

Sr No	(Web address) (only if relevant to the course)	<b>Salient Features</b>
RW-1	https://www.newtondesk.com/english-syllabus/	English Grammar
RW-2	https://leverageedu.com/blog/50-difficult-words-with-meanings/	Difficult Words- Vocabulary
RW-3	https://exams.recruitmentindia.in/questions/english/idioms-and-phrases/	Worksheet -Idioms And Phrases
RW-4	https://exams.recruitmentindia.in/questions/english/spelling-test/	Spelling Test
RW-5	https://www.grammarwiz.com/english-grammar-worksheets.html	Grammar Worksheets
RW-6	https://owl.purdue.edu/owl_exercises/grammar_exercises/articles/articles_exercise_2.html	Grammar Worksheets
RW-7	https://byjus.com/english/grammar-exercises/	Grammar Worksheets
RW-8	https://www.englishgrammar.org/	Grammar Worksheets
RW-9	https://www.hitbullseye.com/	Punctuation,
RW-10	https://onlymyenglish.com/	Tenses Exercise Training and Placeme



	AUDIO VISUALS (AV)					
Sr No	(Web address) (only if relevant to the course)	Salient Features				
AV-1	https://www.youtube.com/watch?v=0Vr971stX4Y&list=PLsABmu-DQz- 6WxP9pGjR9-SsiFJpwMRpE	Speaking in English				
AV-2	https://www.youtube.com/watch?v=X-BxJWWyO0E	Parts Of Speech				
AV-3	https://www.youtube.com/watch?v=YZ6Zz7SWr04	Reading Comprehension				
AV-4	https://www.youtube.com/watch?v=MrfwE2EClxs	Sentence Arrangement				
AV-5	https://www.youtube.com/watch?v=xFGUTzBlAP8	Spot The Error				
AV-6	https://www.youtube.com/watch?v=P3JYuFEIhuo	Sentence Completion				
AV-7	https://www.youtube.com/watch?v=kZHEcb_h7js	Active Passive				
AV-8	https://www.youtube.com/watch?v=AqX2dJ4IH5Q	Degree Of Comparison				
AV-9	https://www.youtube.com/watch?v=MwQdQI7valM	Tenses				
AV-10	https://www.youtube.com/watch?v=eplQBhE0-Hg	Direct- Indirect				
AV-11	https://www.youtube.com/watch?v=htYbnd9Pnos	Tenses				
AV-12	https://www.youtube.com/watch?v=Zjmgo7rh4pw	Critical Thinking				
AV-13	https://www.youtube.com/watch?v=dI-6ppn_udc	Subject Verb Agreement				
AV-14	https://www.youtube.com/watch?v=4H3-2smRJJY	Conditional Sentence				
AV-15	https://www.youtube.com/watch?v=Fx43zz0XtUs	Idioms And Phrases				
AV-16	https://www.youtube.com/watch?v=3YPMi1RbSb	One Word Substitute				





Week No.	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned
Week 1 Week 2	Lecture 1  Lecture 2	Direct-Indirect Speech	RB-1, RB-2, RB-3, RW-1, RW-5, RW-6,	Students will learn to understand the basic concept of direct and indirect speech. Student will know how to use direct -	Students will learn how to read conversations and hoe to interpret indirect speeches.	Practice sheet, workbook
Week 2	Lecture 3		RW-8, AV-10	indirect speech.		
Week 4	Lecture 4	Vocabulary- synonym-	RB-1, RB-2,	Students will learn how to improve	Students will be able to use different new words.	Practice sheet,
Week 5	Lecture 5	antonym,	RB-4,		They will also be able to	WOIKOOOK
Week 6	Lecture 6	homophones, homonyms, words often confuse etc.	RW-2	by getting acquainted to various words.  They will learn how to put them into sentences.		
Week 7	Lecture 7	-	RB-1,	Student will	Students will be able to	Practice sheet,
Week 8	Lecture 8	Conditional sentence	RB-2, RB-3, RW-1, RW-5, RW-6, RW-8, AV-13, AV-14	understand how to use subject- verb in grammar. They will learn how it is useful in company placement rounds and for competitive exams.	use conditional sentences in their vocabulary and they will also be able to identify error spotting with the help if it.	workbook
Week 9	Lecture 9	Idioms and Phrases, One Word	RB-1, RB-5, RW-3, AV-5,	Students will learn different types of idioms that are used in professional life.	The students will be able to use idioms and phrases in their routine and in all types of communications.	Practice sheet, workbook
Week 10	Lecture 10	Substitute	AV-6	They will also learn one word substitute to make their language richer.	They will also learn one word substitute as a part of vocabulary learning.	





## **Swarrnim Startup and Innovation University**

# Gandhinagar, Gujarat – 322420 Training and Placement Department

#### **EVEN Semester- 6**

Course Title	Course Planner	Lectures Hours/Week
VERBAL	Mr. Nimish Dave	1

	Reference Books ( RB)							
Sr No	Title	Author	Publisher Name					
RB-1	Cambridge English Empower A2 Elementary Workbook without answers	Peter Anderson	Cambridge University press					
RB-2	Cambridge English Empower B1+ Intermediate Student Book	Adrian Doff, Craig Thaine, Herbert Puchta	Cambridge University press					
RB-3	High School English Grammar and Composition Book (Multicolour Edition)	Wren Martin	S.Chand					
RB-4	Commonly Mis-Pronounced Words	Lucy	English with Lucy					
RB-5	General English for Competitive Examinations	A.P. Bhardwaj	Dorling Kindersley (india)pvt.Ltd					

	Relevant Websites ( RW )					
Sr No	(Web address) (only if relevant to the course)	Salient Features				
RW-1	https://www.newtondesk.com/english-syllabus/	English Grammar				
RW-2	https://leverageedu.com/blog/50-difficult-words-with-meanings/	Difficult Words- Vocabulary				
RW-3	https://exams.recruitmentindia.in/questions/english/idioms-and-phrases/	Worksheet -Idioms And Phrases				
RW-4	https://exams.recruitmentindia.in/questions/english/spelling-test/	Spelling Test				
RW-5	https://www.grammarwiz.com/english-grammar-worksheets.html	Grammar Worksheets				
RW-6	https://owl.purdue.edu/owl_exercises/grammar_exercises/articles_exe_rcise_2.html	Grammar Worksheets				
RW-7	https://byjus.com/english/grammar-exercises/	Grammar Worksheets				
RW-8	https://www.englishgrammar.org/	Grammar Worksheets				
RW-9	https://www.hitbullseye.com/	Punctuation,				
RW-10	https://onlymyenglish.com/	Tenses Exercise				



	AUDIO VISUALS (AV)					
Sr No	(Web address) (only if relevant to the course)	Salient Features				
AV-1	https://www.youtube.com/watch?v=0Vr971stX4Y&list=PLsABmu-DQz-6WxP9pGjR9-SsiFJpwMRpE	Speaking in English				
AV-2	https://www.youtube.com/watch?v=X-BxJWWyO0E	Parts Of Speech				
AV-3	https://www.youtube.com/watch?v=YZ6Zz7SWr04	Reading Comprehension				
AV-4	https://www.youtube.com/watch?v=MrfwE2EClxs	Sentence Arrangement				
AV-5	https://www.youtube.com/watch?v=xFGUTzBlAP8	Spot The Error				
AV-6	https://www.youtube.com/watch?v=P3JYuFEIhuo	Sentence Completion				
AV-7	https://www.youtube.com/watch?v=kZHEcb_h7js	Active Passive				
AV-8	https://www.youtube.com/watch?v=AqX2dJ4IH5Q	Degree Of Comparison				
AV-9	https://www.youtube.com/watch?v=MwQdQI7valM	Tenses				
AV-10	https://www.youtube.com/watch?v=eplQBhE0-Hg	Direct- Indirect				
AV-11	https://www.youtube.com/watch?v=htYbnd9Pnos	Tenses				
AV-12	https://www.youtube.com/watch?v=Zjmgo7rh4pw	Critical Thinking				
AV-13	https://www.youtube.com/watch?v=dI-6ppn_udc	Subject Verb Agreement				
AV-14	https://www.youtube.com/watch?v=4H3-2smRJJY	Conditional Sentence				
AV-15	https://www.youtube.com/watch?v=Fx43zz0XtUs	Idioms And Phrases				
AV-16	https://www.youtube.com/watch?v=3YPMi1RbSb	One Word Substitute				





Week Number	Lecture Number	Broad Topic (Sub Topic)	Other Readings, Relevant Websites, Audio Visual Aids	Lecture Description	Learning Outcomes	Pedagogical Tool Demonstration/ Case Study / Images / animation / ppt etc. Planned
Week 1	Lecture 1	English Pronunciation- Transcription	RB- 4, AV- 1	It will help students to understand actual way to read new words and its pronunciation.	They will learn how to pronounce correctly new words.	Exercise sheets, workbook
Week 2	Lecture 2		DD 5 AV 4	Students will learn different approaches to	Students will be able to	
Week 3	Lecture 3	Dara lumble	RB-5, AV-4, RW-2	analyze paragraph and will learn how to identify transition words.	identify how to read and how to complete the para-jumbles correctly	Exercise sheets, workbook
Week 4	Lecture 4		RB-5	Students will learn the importance of error	Students will be able to apply tricks to spot the	
Week5	Lecture 5	Find The Error	AV-5 RW-2	spotting in exams and they will learn tricks to solve it easily.	error/ find the error part for all types of competitive exams	Exercise sheets, workbook
Week6	Lecture 6			Students will learn how to solve cloze test in no time.		
Week7	Lecture 7	Cloze Test	RB-5, RW-3	They will learn the tricks to solve two major formats of cloze test: fill in the blanks and replacing the word more swiftly and correctly.	They will be able to solve cloze tests more swiftly, they will be able identify both formats to perform the test.	Exercise sheets, workbook
Week 8	Lecture 8		RB-5,RB-4	Students will learn how to be placement ready with	They will be more	
Week 9	Lecture 9	Mock Test **	AV-1	all the parameters keeping	confident and prepared	Exercise sheets,
Week-10	Lecture 10		AV-4,AV-5, RW-2, RW-3	in mind. They will put all the verbal knowledge into practice.	for the tests prior to actual company drives.	workbook

**Practice Sheet- 1. Semester-3** 

2. <u>Semester-4</u>

3. <u>Semester-5</u>

4. Semester-6





# Swarrnim Startup and Innovation University Gandhinagar, Gujarat – 322420

Training and Placement Department

## 1.2 Time-Table

## 1.2.1 Department wise Time Table -ODD Semester

Course: BBA/BCA/BSC IT			Semester: 5		Year : 2018-2019	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						Verbal
10:15 - 11:15						
11:15 - 12:15						
		REC	ESS-12:15 - 1:00			
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
16:00 - 17:00						

Course: BBA/BCA/BSC IT		Semester: 3		Year : 2018-2019		
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						Verbal
11:15 - 12:15						
		REC	CESS-12:15 - 1:00			
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
16:00 - 17:00						



Course: SIT			Semester: 5		Year : 2018-2019	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						
RECESS-12:15	- 1:00	I	<b>'</b>	'	l	
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
16:00 - 17:00	Verbal					

Course: SIT		Semest	er:3	Year : 2018-2019		
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						
		REC	CESS-12:15 - 1:00		•	
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
16:00 - 17:00		Verbal				



# Swarrnim Startup and Innovation University Gandhinagar, Gujarat – 322420

## **Training and Placement Department**

## 1.2.2 Department wise Time Table -Even Semester

Course: BBA/BCA/BSC IT		Semester : 5		Year : 2018-2019		
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						Verbal
10:15 - 11:15						
11:15 - 12:15						
		REC	CESS-12:15 - 1:00			
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
16:00 - 17:00						

Course	Course: BBA/BCA/BSC IT		Semester: 3		Year : 2018-2019	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						Verbal
10:15 - 11:15						
11:15 - 12:15						
		REC	ESS-12:15 - 1:00		1	
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
16:00 - 17:00						



	Course: SIT		IT Semester: 5		Year:	2018-2019
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						
		REC	CESS-12:15 - 1:00			
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
16:00 - 17:00	Verbal					

Course: SIT			Semester: 3		Year : 2018-2019	
Day/Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:15 - 10:15						
10:15 - 11:15						
11:15 - 12:15						
		REC	CESS-12:15 - 1:00		•	
13:00 - 14:00						
14:00 - 15:00						
15:00 - 16:00						
16:00 - 17:00		Verbal				



## **Swarrnim Startup and Innovation University**

## Gandhinagar, Gujarat – 322420

#### **Training and Placement Department**

#### 1.3 Workshop/Seminar

#### 1. Name of Event: Workshop Report: Connecting Grammar to Real-World Contexts

Date of Event: 07/09/2018

Organized by: Training and Placement cell, Swarrnim Startup and Innovation University

**Event Coordinator: Mr. Nimish Dave** 

**Objective:** 

#### 1. Contextual Learning:

- o Understand the importance of context in grammar instruction.
- o Explore how real-world scenarios enhance students' grasp of grammar concepts.

#### 2. Authentic Materials:

- o Discuss using authentic texts (news articles, advertisements, social media posts) to teach grammar.
- Analyze how context-rich materials engage learners and promote deeper understanding.

#### 3. Task-Based Activities:

- Design communicative tasks that integrate grammar.
- o Participants collaborated on creating activities related to travel, shopping, job interviews, and more.

#### **Workshop Highlights**

#### 1. Contextual Grammar Lessons

- Participants examined grammar rules within specific contexts (e.g., ordering food at a restaurant, writing emails).
- Examples included verb tenses in travel narratives and prepositions in directions.

#### 2. Real-Life Scenarios

- Authentic dialogues and role-playing exercises allowed participants to apply grammar rules.
- Participants practiced negotiating prices, making recommendations, and expressing opinions.

#### 3. Technology Integration

- Explore digital tools (language apps, podcasts, online news) that provide real-world language input.
- Discuss how learners can engage with these resources to reinforce grammar skills.

#### 4. Error Analysis

- Participants analyzed authentic texts for common errors.
- Emphasis on identifying patterns and discussing why certain structures are used.

#### Conclusion

The workshop highlighted the symbiotic relationship between grammar and context. By connecting grammar to real-world situations, educators empower learners to use language authentically. As we bridge theory and practice, grammar becomes a dynamic and purposeful aspect of language learning.

#### **Program Outcome:**



- 1. Meaningful Learning: Grammar is more than rules; it's a tool for effective communication.
- 2. Learner Engagement: Real-world contexts motivate learners and make grammar relevant.
- 3. Teacher Adaptability: Educators can tailor activities to suit learners' interests and needs.







Attendance: 41

Sr. No	Enrollment no.	Name	Present/Absent
1	1864001001	Solanki Ankit V	Present
2	1864001002	Yadav Aakash R	Present
3	1864001003	Prajapati Pooja N	Present
4	1864001004	Gor Adarsh Nitinbhai	Present
5	1864001005	Rajput Chahalraj Hareshkumar	Present
6	1864001006	Panchal Mital Atulbhai	Present
7	1864001007	Yadav Paras	Present
8	1864001008	Patel Parth Shaileshbhai	Present
9	1864001009	Shah Jainam Vinodchandra	Present
10	1864001010	Sonawane Raj P	Present
11	1864001011	Chauhan Rakesh	Present
12	1864001012	Dabbiwala Mohammedabrar	Present
13	1864001013	Vyas Dhrumil Jankbhai	Present
14	1864001014	Tharwani Roshni	Present
15	1864001015	Kashyap Yash	Present
16	1864001016	Kushwaha Rishabh	Present
17	1864001017	Singh Tarunkumar Pradeepkumar	Present
18	1864001018	Makwana Mukesh Manubhai	Present
19	1864001019	Barot Rishi B	Present
20	1864001020	Sanjana Sadish Nair	Present
21	1864001021	Chaudhari Kajalben Sumanbhai	Present
22	1864001022	Patel Piyushkumar Dhirubhai	Present
23	1864001023	Pathan Zaidkhan Shezadkhan	Present
24	1864001024	Prajapati Naval Dipakkumar	Present
25	1864001025	Gamit Pradyumkumar Limjibhai	Present
26	1864001026	Gamit Sumitkumar Chitubhai	Present
27	1864001027	Gamit Kautik Babubhai	Present
28	1864001028	Chauhan Jinal Subhashbhai	Present
29	1814001001	Bharwad Nikita Mahesh	Present
30	1814001002	Patel Shaishavkumar Rohitbhai	Present
31	1814001003	Maisuriya Rutvik Shaileshbhai	Present
32	1814001004	Vyas Viren Dineshbhai	Present
33	1814001005	Mehta Vandan	Present
34	1814001006	Ankit Keshavji Hadiya	Present
35	1814001007	Patel Parth Ashokbhai	Present
36	1814001008	Meenakshi Vikramkumar Rajpurohit	Present
37	1814001009	Gamit Pradipkumar Balvantbhai	Present
38	1814001010	Patel Rakeshbhai Bharatbhai	Present
39	1814001011	Talaviya Ishan Manubhai	Present
40	1814001012	Patel Naineshkumar Shankarbhai	Present
41	1814001013	Rathod Jigneshbhai Jagdhishbhai	Present





## Feedback Form Academic Year (2018-2019)

Trainer Name: Nimish Dave Training Type: Verbal Ability

	h: SMCLA	Tour Homey						
Sr.no	Enrollment no.	Name of Student	1. Was the Trainer well prepared with their content?	2. Was the trainer professional?	3. Did the training content matched your expectations?	4. Was the trainer punctual?	5. Was The Trainer communicating in English?	6. Was the class engaging?
1	1864001001	Solanki Ankit V	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
2	1864001002	Yadav Aakash R	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Agreed
3	1864001003	Prajapati Pooja N	Strongly Agreed	Agreed	Agreed	Not agree	Strongly Agreed	Strongly Agreed
4	1864001004	Gor Adarsh Nitinbhai	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed	Agreed
5	1864001005	Rajput Chahalraj Hareshkumar	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed
6	1864001006	Panchal Mital Atulbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Agreed
7	1864001007	Yadav Paras	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed
8	1864001008	Patel Parth Shaileshbhai	Not agree	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed
9	1864001009	Shah Jainam Vinodchandra	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Agreed
10	1864001010	Sonawane Raj P	Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
11	1864001011	Chauhan Rakesh	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed	Not agree	Agreed
12	1864001012	Dabbiwala Mohammedabrar	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
13	1864001013	Vyas Dhrumil Jankbhai	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
14	1864001014	Tharwani Roshni	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
15	1864001015	Kashyap Yash	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Agreed
16	1864001016	Kushwaha Rishabh	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
17	1864001017	Singh Tarunkumar Pradeepkumar	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed
18	1864001018	Makwana Mukesh Manubhai	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
19	1864001019	Barot Rishi B	Strongly Agreed	Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed
20	1864001020	Sanjana Sadish Nair	Agreed	Agreed	Not agree	Strongly Agreed	Strongly Agreed	Agreed
21	1864001021	Chaudhari Kajalben Sumanbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed
22	1864001022	Patel Piyushkumar Dhirubhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed
23	1864001023	Pathan Zaidkhan Shezadkhan	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Agreed	Strongly Agreed
24	1864001024	Prajapati Naval Dipakkumar	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
25	1864001025	Gamit Pradyumkumar Limjibhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
26	1864001026	Gamit Sumitkumar Chitubhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
27	1864001027	Gamit Kautik Babubhai	Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
28	1864001028	Chauhan Jinal Subhashbhai	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Not agree	Agreed
29	1814001001	Bharwad Nikita Mahesh	Agreed	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
30	1814001002	Patel Shaishavkumar Rohitbhai	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed	Strongly Agreed
31	1814001003	Maisuriya Rutvik Shaileshbhai	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Agreed
32	1814001004	Vyas Viren Dineshbhai	Not agree	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
33	1814001005	Mehta Vandan	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
34	1814001006	Ankit Keshavji Hadiya	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
35	1814001007	Patel Parth Ashokbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed
36		Meenakshi Vikramkumar Rajpurohit	Agreed	Strongly Agreed	Strongly Agreed	-	Strongly Agreed	Strongly Agreed
37	1814001009	Gamit Pradipkumar Balvantbhai	Not agree	Strongly Agreed	Strongly Agreed		Strongly Agreed	Agreed
38	1814001010	Patel Rakeshbhai Bharatbhai	Strongly Agreed	Strongly Agreed	Agreed		Strongly Agreed	Agreed
39	1814001011	Talaviya Ishan Manubhai	Agreed		Strongly Agreed		Strongly Agreed	Strongly Agreed
40	1814001012	Patel Naineshkumar Shankarbhai	Strongly Agreed	0.0	Strongly Agreed	0, 0		Strongly Agreed
41	1814001013	Rathod Jigneshbhai Jagdhishbhai					Strongly Agreed	





Seminar Assessment Re	port for The Acade	mic Year 2	018-2019
2018-2019	Option	Total Answer	Average Evaluation (Out of 4)
	Strongly Agree	29	
1. Was the Trainer well prepared with their	Agree	9	3.63
content?	Not Agree	3	
	Strongly disagree	0	
	Strongly Agree	29	
2 11/2 4 - 42 - 42 - 12 - 12	Agree	11	3.68
2. Was the trainer professional?	Not Agree	1	
	Strongly disagree	0	
	Strongly Agree	29	
3. Did the training content matched your	Agree	8	3.60
expectations?	Not Agree	4	
	Strongly disagree	0	
	Strongly Agree	32	
4 W - 4 - 4 - 12	Agree	4	3.65
4. Was the trainer punctual?	Not Agree	5	
	Strongly disagree	0	
	Strongly Agree	31	
5. Was The Trainer communicating in	Agree	4	3.60
English?	Not Agree	6	
	Strongly disagree	0	
	Strongly Agree	25	
6 Was the aless energine?	Agree	16	3.60
6. Was the class engaging?	Not Agree	0	
	Strongly disagree	0	

Average Score (Out of 4)	3.63
Total Effectiveness	90.85%





#### 2. Name of Event: Workshop "Connecting Grammar to Real-World Contexts"

Date of Event: 14/10/2018

Organized by: Training and Placement cell, Swarrnim Startup and Innovation University

**Event Coordinator: Mr. Nimish Dave** 

The workshop, organized by the Training and Placement Cell at Swarrnim Startup and Innovation University, focused on the symbiotic relationship between grammar instruction and real-world contexts. Key highlights included:

#### 1. Contextual Grammar Lessons:

- Participants explored grammar rules within specific contexts (e.g., ordering food at a restaurant, writing emails).
- o Examples covered verb tenses in travel narratives and prepositions in directions.

#### 2. Real-Life Scenarios:

- o Authentic dialogues and role-playing exercises allowed participants to apply grammar rules.
- o Topics included negotiating prices, making recommendations, and expressing opinions.

#### 3. Technology Integration:

- Participants discussed digital tools (language apps, podcasts, online news) for real-world language input.
- o Emphasis was on reinforcing grammar skills through these resources.

#### 4. Error Analysis:

Authentic texts were analyzed for common errors, focusing on patterns and usage.

**Outcome**: The program outcomes highlighted meaningful learning, learner engagement, and teacher adaptability. Grammar, beyond rules, became a dynamic tool for effective communication.



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Attendence: 24

Sr. No	Enrollment no.	Name	Present/Absent
1	1824001002	Shaury Patel	Present
2	1824001003	Tarun Ramina	Present
3	1824001004	Tadhani Sagar Sureshbhai	Present
4	1824001005	Harsh Ashokbhai Thummar	Present
5	1824001006	Amrit Raj Singh	Present
6	1824002001	Gadhavi Dharmikdan Bhupatsinh	Present
7	1824002002	Gadhiya Jay Dineshbhai	Absent
8	1824002003	Kshatriya Surajsinh Pramodsinh	Present
9	1824002005	Patel Manav Bhaveshkumar	Present
10	1824002006	Patel Uchit Chandrakant	Present
11	1824002007	Solanki Gaurav Kishorbhai	Present
12	1824002008	Khushi Samir Thakkar	Present
13	1824003004	Himal Dhaulakoti	Present
14	1824003006	Yashesh Dipeshkumar Joshi	Absent
15	1824003007	Makwana Nikunjkumar Dineshbhai	Present
16	1824003012	Patel Ruchitkumar Pankajbhai	Present
17	1824003017	Kakadiya Jaymeen Trifulbhai	Present
18	1824003026	Parmar Nihal Girishbhai	Present
19	1824004001	Bhatt Devansh Yogeshkumar	Present
20	1824004003	Harmanjyot Kaur Saini	Present
21	1824004006	Jani Riddhi Jaydevbhai	Absent
22	1824004008	Joshi Maulik Hemantkumar	Present
23	1824004009	Kashyap Rahul Dipakbhai	Present
24	1824004010	Khatra Drashti Bharatbhai	Present
25	1824004011	Rahul Tiwari	Present
26	1824004016	Panchotiya Aviraj Sumanbhai	Present
27	1824004017	Prajapati Haniben Rameshkumar	Present



	Feedback Form									
			Acad	demic Year (2018-	2019)					
Tra	Trainer Name: Mr.Nimish Dave									
Tra	Training Type: Verbal Ability									
Bra	nch: SIT			T	T	Ī	1			
Sr. no	Enrollment no.	Name of Student	1. Was the Trainer well prepared with their content?	2. Was the trainer professional?	3. Did the training content matched your expectations?	4. Was the trainer punctual?	5. Was The Trainer communicating in English?	6. Was the class engaging?		
1	1824001002	Shaury Patel	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed		
2	1824001003	Tarun Ramina	Agreed	Strongly Agreed	Agreed	Agreed	Strongly Agreed	Strongly Agreed		
3	1824001004	Tadhani Sagar Sureshbhai	Agreed	Agreed	Strongly Agreed	Agreed	Not agree	Strongly Agreed		
4	1824001005	Harsh Ashokbhai Thummar	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed		
5	1824001006	Amrit Raj Singh	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Agreed		
6	1824002001	Gadhavi Dharmikdan Bhupatsinh	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed		
7	1824002002	Gadhiya Jay Dineshbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed		
8	1824002003	Kshatriya Surajsinh Pramodsinh	Agreed	Strongly Agreed	Strongly Agreed	Agreed	Not agree	Strongly Agreed		
9	1824002005	Patel Manav Bhaveshkumar	Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed		
10	1824002006	Patel Uchit Chandrakant	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Agreed		
11	1824002007	Solanki Gaurav Kishorbhai	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Agreed		
12	1824002008	Khushi Samir Thakkar	Agreed	Agreed	Strongly Agreed	Agreed	Strongly Agreed	Agreed		
13	1824003004	Himal Dhaulakoti	Strongly Agreed	Strongly Agreed	Agreed	Agreed	Strongly Agreed	Strongly Agreed		
14	1824003006	Yashesh Dipeshkumar Joshi	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed		
15	1824003007	Makwana Nikunjkumar Dineshbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed		
16	1824003012	Patel Ruchitkumar Pankajbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed		
17	1824003017	Kakadiya Jaymeen Trifulbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed		
18	1824003026	Parmar Nihal Girishbhai	Strongly Agreed	Agreed	Strongly Agreed	Agreed	Agreed	Strongly Agreed		
19	1824004001	Bhatt Devansh Yogeshkumar	Agreed	Strongly Agreed	Agreed	Strongly Agreed	Agreed	Agreed		
20	1824004003	Harmanjyot Kaur Saini	Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Agreed		
21	1824004006	Jani Riddhi Jaydevbhai	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Agreed		
22	1824004008	Joshi Maulik Hemantkumar	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed	Agreed		
23	1824004009	Kashyap Rahul Dipakbhai	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Agreed	Strongly Agreed		
24	1824004010	Khatra Drashti Bharatbhai	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Agreed	Strongly Agreed		
25	1824004011	Rahul Tiwari	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed		
26	1824004016	Panchotiya Aviraj Sumanbhai	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed		
27	1824004017	Prajapati Haniben Rameshkumar	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed		





Seminar Assessment Report for The Academic Year 2018-2019					
2018-2019	Option	Total Answer	Average Evaluation (Out of 4)		
	Strongly Agree	16			
1. Was the Trainer well prepared with their	Agree	11	3.59		
content?	Not Agree	0			
	Strongly disagree	0			
	Strongly Agree	19			
2. 11/ 4/ 4/	Agree	8	2.70		
2. Was the trainer professional?	Not Agree	0	3.70		
	Strongly disagree	0			
	Strongly Agree	19			
3. Did the training content matched your	Agree	8	3.70		
expectations?	Not Agree	0			
	Strongly disagree	0			
	Strongly Agree	18			
4 W 4 - 4 - 2 - 19	Agree	6	3.56		
4. Was the trainer punctual?	Not Agree	3			
	Strongly disagree	0			
	Strongly Agree	15			
5. Was The Trainer communicating in	Agree	6	3.33		
English?	Not Agree	6			
	Strongly disagree	0			
	Strongly Agree	16			
6. Was the class engaging?	Agree	11	3.59		
o. rr as the class engaging?	Not Agree	0			
	Strongly disagree	0			

Average Score (Out of 4)	3.58
Total Effectiveness	89.51%



## 3. Name of Event: a seminar on "Navigating Voice: A Comparative Study of Active and Passive Voice"

Date of Event: 09/11/2018

Organized by: Training and Placement cell, Swarrnim Startup and Innovation University

**Event Coordinator: Mr.Nimish Dave** 

#### Active Voice

In active voice, the subject of the sentence **performs** the action expressed by the verb. For example:

• Active Voice: Jerry knocked over the lamp.

#### Passive Voice

In passive voice, the subject **receives** the action. It's often formed with a linking verb (e.g., "was," "had been") followed by the past participle of the verb. For example:

• **Passive Voice:** The lamp was knocked over by Jerry.

#### Usefulness of Passive Voice

- Emphasizing Action: Passive voice emphasizes the fact that an action has taken place, rather than focusing on who performed it.
- Unknown Agent: It's helpful when the doer of an action (the agent) is unknown.
  - o Example: "The kitchen has been cleaned."
- News Coverage: In news headlines, passive voice succinctly conveys known information.
  - o Example: "Man Attacked on Elm Street."



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Attendance: 48

Sr. No	Enrollment no.	Name	Present/ Absent
1	1824004041	Solanki Dharm Pravinsinh	Present
2	1824004043	Sonkavade Siddharth Prabhakarbhai	Present
3	1824004044	Talpada Kolipatel Radhikaben Rajubhai	Present
4	1824004046	Ronakkumr Vinodbhai Thakkar	Present
5	1824004047	Thakkar Sachdev Manthanbhai Yogeshbhai	Present
6	1824004048	Thakkar Tapasvi Jigarbhai	Present
7	1824004049	Vaidik Arvind Patel	Present
8	1824004051	Jay Vyas	Present
9	1824004052	Patel Rutulkumar Dilipkumar	Present
10	1824004053	Christian Ronald	Present
11	1824004054	Deepak Kumar	Present
12	1824004056	Yadav Anurag	Present
13	1824004062	Vishwakarma Rohit Rameshwar	Present
14	1824008001	Brijrajsinh Solanki	Present
15	1824008004	Kazi Mohammed Mushaab Mohammed Yakub	Present
16	1824008006	Prajapati Viralkumar Maheshbhai	Present
17	1824008015	Sarabuwala Sufiyan Maksudbhai	Present
18	1824008016	Savaliya Rishika Ashokbhai	Present
19	1824008017	Abhishek Shah	Present
20	1824008018	Shah Dhruvi Sujalbhai	Present
21	1824008020	Sharma Neha Kishanbhai	Present
22	1824008021	Varma Kriti Rajeshbhai	Present
23	1824008022	Vasoya Tulsi Jivanbhai	Present
24	1824008025	Patel Vidhi Nareshbhai	Present
25	1824009002	Neelesh Gajjar	Present
26	1824009003	Panchal Meet Nileshbhai	Present
27	1824009006	Rabari Vishal Baldevbhai	Present
28	1824009007	Saiyed Jawadali Israrali	Present
29	1824009008	Shah Megh Rajendra	Present
30	1824009012	Aditya Yadav	Present
31	1824009013	Om Kumar Tiwari	Present
32	1824009015	Sharma Raunak Satyendranath	Present
33	1824009019	Patel Yash Dineshkumar	Present
34	1824009020	Arpit Patel	Present
35	1824009021	Patel Vaibhav Mukeshbhai	Present
36	1825002001	Kothari Nirajkumar Nayanbhai	Present
37	1825003001	Jatin Pravinbhai Sindhav	Present
38	1825004002	Panchal Nirmal D	Present
39	1825005001	Patel Prince Bhagvanbhai	Present
40	1825005002	Mohammad Afazal	Present
41	1825005003	Parmar Kaushikkumar Laxmanbhai	Present
42	1825005004	Yash Tarunbhai Parmar	Present Present
43	1825005005	Chaudhari Harshbhai Bharatbhai	Trainfint and Discomor
44	1825008002	Tripathi Saurav	Training and Placemer





45	1825009003	Tarangkumar Kaushikbhai Patel	Present
46	1825009004	Lalakiya Deepkumar Kiritbhai	Present
47	1825009008	Nimje Nikhilkumar Maroti	Present
48	1825009010	Prajapati Daxeshkumar Kaushikbhai	Present

				<u>ck Form</u> ar (2018-2019)				
rain	er Name: Mr	. Nimish Dave	Academic 16	ai (2016-2017)				
	ing Type: Ve							
	ch: SIT	- Will 120 Mily						
Sr.no	Enrollment no.	Name of Student	1. Was the Trainer well prepared with their content?	2. Was the trainer professional?	3. Did the training content matched your expectations?	4. Was the trainer punctual?	5. Was The Trainer communicating in English?	6. Was the class engaging?
1	1824004041	Solanki Dharm Pravinsinh	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
2	1824004043	Sonkavade Siddharth Prabhakarbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
3	1824004044	Talpada Kolipatel Radhikaben Rajubhai	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
4	1824004046	Ronakkumr Vinodbhai Thakkar	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
5	1824004047	Thakkar Sachdev Manthanbhai Yogeshbhai	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
6	1824004048	Thakkar Tapasvi Jigarbhai	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
7	1824004049	Vaidik Arvind Patel	Strongly Agreed			Strongly Agreed		Agreed
8	1824004051	Jay Vyas	Agreed			Strongly Agreed		
9	1824004052	Patel Rutulkumar Dilipkumar	Strongly Agreed			Strongly Agreed	Not agree	Agreed
10	1824004053	Christian Ronald	Strongly Agreed			Strongly Agreed		Agreed
11	1824004054	Deepak Kumar	Strongly Agreed	Agreed	Strongly Agreed		Agreed	Strongly Agreed
12	1824004056	Yadav Anurag	Strongly Agreed		Strongly Agreed		Strongly Agreed	Strongly Agreed
13	1824004062	Vishwakarma Rohit Rameshwar	Agreed	Strongly Agreed	Agreed	Strongly Agreed	Agreed	Strongly Agreed
14	1824008001	Brijrajsinh Solanki	Strongly Agreed			Strongly Agreed	Agreed	Strongly Agreed
15	1824008004		Agreed	Agreed	Agreed	Agreed	Strongly Agreed	Agreed
16	1824008006	Prajapati Viralkumar Maheshbhai	Strongly Agreed		Agreed	Strongly Agreed	0, 0	Strongly Agreed
17	1824008015	Sarabuwala Sufiyan Maksudbhai	Agreed	Agreed	Strongly Agreed			Strongly Agreed
18	1824008016	Savaliya Rishika Ashokbhai	Agreed	Agreed	Strongly Agreed			Strongly Agreed
19	1824008017	Abhishek Shah	Strongly Agreed			Strongly Agreed	Agreed	Agreed
20	1824008018	Shah Dhruvi Sujalbhai	Strongly Agreed			Strongly Agreed		
21	1824008020	Sharma Neha Kishanbhai	Strongly Agreed	Strongly Agreed	Agreed	Agreed	Agreed	Agreed
22	1824008021	Varma Kriti Rajeshbhai	Strongly Agreed			Strongly Agreed		Agreed
23	1824008022	Vasoya Tulsi Jivanbhai	Strongly Agreed	Agreed	Strongly Agreed		Agreed	Strongly Agreed
24 25	1824008025 1824009002	Patel Vidhi Nareshbhai Neelesh Gajjar	Agreed Strongly Agreed		Strongly Agreed Agreed	Agreed Strongly Agreed	Agreed Strongly Agreed	Strongly Agreed Strongly Agreed
26	1824009002	Panchal Meet Nileshbhai	Agreed	Agreed	Strongly Agreed		Strongly Agreed	
27	1824009003	Rabari Vishal Baldevbhai	Agreed	Strongly Agreed	Agreed	Strongly Agreed		Agreed
28	1824009007	Saiyed Jawadali Israrali	Strongly Agreed	Agreed	Agreed	Strongly Agreed		
29	1824009008	Shah Megh Rajendra	Strongly Agreed	Agreed	Strongly Agreed		Agreed	Strongly Agreed
30	1824009012	Aditya Yadav	Agreed	Agreed	Agreed	Agreed	Strongly Agreed	
31	1824009012	Om Kumar Tiwari		Strongly Agreed	Agreed		Strongly Agreed	
32	1824009015	Sharma Raunak Satyendranath	Agreed	Agreed	Strongly Agreed			Strongly Agreed
33	1824009019	Patel Yash Dineshkumar	Agreed	Agreed	Strongly Agreed			Strongly Agreed
34	1824009019	Arpit Patel	Strongly Agreed		0, 0	Strongly Agreed	Agreed	Agreed
35	1824009021	Patel Vaibhay Mukeshbhai	Agreed	Agreed	Agreed	Agreed	Strongly Agreed	Agreed
36	1825002001	Kothari Niraikumar Navanbhai	Agreed	Agreed	Agreed	Agreed	Strongly Agreed	Agreed
37	1825003001	Jatin Pravinbhai Sindhay		Strongly Agreed	Agreed		Strongly Agreed	
38	1825004002	Panchal Nirmal D	Agreed	Agreed	Strongly Agreed		0, 0	Strongly Agreed
39	1825005001	Patel Prince Bhagvanbhai	Agreed	Agreed	Strongly Agreed			Strongly Agreed
40	1825005002	Mohammad Afazal	Strongly Agreed			Strongly Agreed	Agreed	Agreed
41	1825005003	Parmar Kaushikkumar Laxmanbhai	Strongly Agreed	Strongly Agreed				
42	1825005004	Yash Tarunbhai Parmar	Strongly Agreed		Agreed	Agreed	Agreed	Agreed
43	1825005005	Chaudhari Harshbhai Bharatbhai	Strongly Agreed			Strongly Agreed		Agreed
44	1825008002	Tripathi Saurav	Strongly Agreed	Agreed	Strongly Agreed		Agreed	Strongly Agreed
45	1825009003	Tarangkumar Kaushikbhai Patel	Agreed		Strongly Agreed		Agreed	Strongly Agreed
46	1825009004	Lalakiya Deepkumar Kiritbhai	Strongly Agreed		Agreed		Strongly Agreed	
47	1825009008	Nimje Nikhilkumar Maroti	Agreed	Agreed		Strongly Agreed		
48	1825009010		Agreed	Strongly Agreed		Strongly Agreed	Strongly Agrood	Agreed



Seminar Assessment Report for The Academic Year 2018-2019					
2018-2019	Option	Total Answer	Average Evaluation (Out of 4)		
	Strongly Agree	29			
1. Was the Trainer well prepared with their	Agree	19	3.60		
content?	Not Agree	0			
	Strongly disagree	0			
	Strongly Agree	28			
2. 11/2-21/2-21/2-21/2-21/2-21/2	Agree	20	3.58		
2. Was the trainer professional?	Not Agree	0			
	Strongly disagree	0			
	Strongly Agree	31			
3. Did the training content matched your	Agree	17	3.65		
expectations?	Not Agree	0			
	Strongly disagree	0			
	Strongly Agree	29			
4 W 4b - 4m² 19	Agree	17	3.56		
4. Was the trainer punctual?	Not Agree	2			
	Strongly disagree	0			
	Strongly Agree	32			
5. Was The Trainer communicating in	Agree	13	3.60		
English?	Not Agree	3			
	Strongly disagree	0			
	Strongly Agree	32			
6 Was the class suggeins?	Agree	16	3.67		
6. Was the class engaging?	Not Agree	0			
	Strongly disagree	0			

Average Score (Out of 4)	3.61
Total Effectiveness	90.28%





# Swarrnim Startup and Innovation University Gandhinagar, Gujarat – 322420

#### **Training and Placement Department**

#### 4. Seminar Report: Tenses in English Grammar for Competitive Exams

Date:23/02/2019

Organized by: Training and Placement cell, Swarrnim Startup and Innovation University

**Event Coordinator: Mr. Nimish Dave** 

#### **Objective**

The seminar aimed to provide a comprehensive understanding of tenses in English grammar, focusing on their application in competitive exams. The key objectives were:

#### 1. Understanding Tenses:

- o To explain the different types of tenses and their usage.
- o To highlight the importance of tenses in competitive exams.

#### 2. Application in Competitive Exams:

- o To demonstrate how tenses are tested in various competitive exams.
- o To provide strategies for answering tense-related questions effectively.

#### Seminar Highlights

#### 1. Types of Tenses:

- o **Present Tense:** Describes actions happening now or regularly.
  - Examples: "She writes a letter," "They are playing football."
- o **Past Tense:** Describes actions that happened in the past.
  - Examples: "He wrote a letter," "They were playing football."
- Future Tense: Describes actions that will happen in the future.
  - Examples: "She will write a letter," "They will be playing football."

#### 2. Subcategories of Tenses:

- o **Simple Tense:** Basic form of the tense.
  - Examples: "I eat," "She ate," "They will eat."
- o Continuous Tense: Describes ongoing actions.
  - Examples: "I am eating," "She was eating," "They will be eating."
- Perfect Tense: Describes completed actions.
  - Examples: "I have eaten," "She had eaten," "They will have eaten."
- **Perfect Continuous Tense:** Describes actions that were ongoing and completed at some point.
  - Examples: "I have been eating," "She had been eating," "They will have been eating."

#### 3. Common Errors and Tips:

- o Common Errors: Misuse of tenses, incorrect verb forms, and confusion between tenses.
- o **Tips:** Practice with sample questions, understand the context, and review grammar rules regularly.

#### 4. Practice Exercises:

- o Participants engaged in exercises to identify and correct tense errors.
- o Sample questions from previous competitive exams were discussed.

#### Conclusion

The seminar emphasized the critical role of tenses in English grammar, especially for competitive exams. By mastering tenses, candidates can improve their accuracy and performance in the English language section of these exams.

#### Outcome

- 1. Enhanced Understanding: Participants gained a clear understanding of different tenses and their usage.
- 2. **Improved Accuracy:** Strategies and tips provided helped participants reduce errors in tense-related questions.
- 3. Exam Readiness: Participants felt more confident in tackling tense-related questions in competitive exams.

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Attendance: 39

Sr. No	Enrollment no.	Name	Present/ Absent
1	1864001001	Solanki Ankit V	Present
2	1864001002	Yadav Aakash R	Present
3	1864001003	Prajapati Pooja N	Present
4	1864001004	Gor Adarsh Nitinbhai	Present
5	1864001005	Rajput Chahalraj Hareshkumar	Present
6	1864001006	Panchal Mital Atulbhai	Present
7	1864001007	Yadav Paras	Present
8	1864001008	Patel Parth Shaileshbhai	Present
9	1864001009	Shah Jainam Vinodchandra	Present
10	1864001010	Sonawane Raj P	Present
11	1864001011	Chauhan Rakesh	Present
12	1864001012	Dabbiwala Mohammedabrar	Present
13	1864001013	Vyas Dhrumil Jankbhai	Present
14	1864001014	Tharwani Roshni	Present
15	1864001015	Kashyap Yash	Present
16	1864001016	Kushwaha Rishabh	Present
17	1864001017	Singh Tarunkumar Pradeepkumar	Present
18	1864001018	Makwana Mukesh Manubhai	Present
19	1864001019	Barot Rishi B	Present
20	1864001020	Sanjana Sadish Nair	Present
21	1864001021	Chaudhari Kajalben Sumanbhai	Present
22	1864001022	Patel Piyushkumar Dhirubhai	Present
23	1864001023	Pathan Zaidkhan Shezadkhan	raining and Riacement Ce



24	1864001024	Prajapati Naval Dipakkumar	Present
25	1864001025	Gamit Pradyumkumar Limjibhai	Present
26	1864001026	Gamit Sumitkumar Chitubhai	Present
27	1864001027	Gamit Kautik Babubhai	Present
28	1864001028	Chauhan Jinal Subhashbhai	Present
29	1814001001	Bharwad Nikita Mahesh	Present
30	1814001002	Patel Shaishavkumar Rohitbhai	Present
31	1814001003	Maisuriya Rutvik Shaileshbhai	Present
32	1814001004	Vyas Viren Dineshbhai	Present
33	1814001005	Mehta Vandan	Present
34	1814001006	Ankit Keshavji Hadiya	Present
35	1814001007	Patel Parth Ashokbhai	Present
36	1814001008	Meenakshi Vikramkumar Rajpurohit	Present
37	1814001009	Gamit Pradipkumar Balvantbhai	Present
38	1814001010	Patel Rakeshbhai Bharatbhai	Present
39	1814001011	Talaviya Ishan Manubhai	Present





#### Feedback Form Academic Year (2018-2019)

Trainer Name: Mr.Nimish Dave
Training Type: Verbal Ability

Sr. E no 1 18 2 18 3 18	Enrollment	Name of Student	1. Was the		3. Did the			
1 18 2 18 3 18		Name of Student	1. Was the		3. Did the			
2 18			Trainer well prepared with their content?	2. Was the trainer professional?	training content matched your expectations?	4. Was the trainer punctual?	5. Was The Trainer communicating in English?	6. Was the class engaging?
3 18	864001001	Solanki Ankit V	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
	864001002	Yadav Aakash R	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Agreed
4 4	864001003	Prajapati Pooja N	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
4   18	864001004	Gor Adarsh Nitinbhai	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
5 18	864001005	Rajput Chahalraj Hareshkumar	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
6 18	864001006	Panchal Mital Atulbhai	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
7 18	864001007	Yadav Paras	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed
8 18	864001008	Patel Parth Shaileshbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
9 18	864001009	Shah Jainam Vinodchandra	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Agreed
10 18	864001010	Sonawane Raj P	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
11 18	864001011	Chauhan Rakesh	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
12 18	864001012	Dabbiwala Mohammedabrar	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Agreed
13 18	864001013	Vyas Dhrumil Jankbhai	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
14 18	864001014	Tharwani Roshni	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
15 18	864001015	Kashyap Yash	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
16 18	864001016	Kushwaha Rishabh	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
17 18	864001017	Singh Tarunkumar Pradeepkumar	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Agreed
18 18	864001018	Makwana Mukesh Manubhai	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
19 18	864001019	Barot Rishi B	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Agreed
20 18	864001020	Sanjana Sadish Nair	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
21 18	864001021	Chaudhari Kajalben Sumanbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
22 18	864001022	Patel Piyushkumar Dhirubhai		Strongly Agreed				Strongly Agreed
23 18	864001023	Pathan Zaidkhan Shezadkhan	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
24 18	864001024	Prajapati Naval Dipakkumar	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	
25 18	864001025	Gamit Pradyumkumar Limjibhai	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	
26 18	864001026	Gamit Sumitkumar Chitubhai		Strongly Agreed	Agreed		Strongly Agreed	
27 18	864001027	Gamit Kautik Babubhai	Agreed		Strongly Agreed		Strongly Agreed	
28 18	864001028	Chauhan Jinal Subhashbhai	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
29 18	814001001	Bharwad Nikita Mahesh		Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	
30 18	814001002	Patel Shaishavkumar Rohitbhai	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed		Agreed
	814001003	Maisuriya Rutvik Shaileshbhai	Agreed	Agreed			Strongly Agreed	
	814001004	Vyas Viren Dineshbhai	Strongly Agreed	Strongly Agreed			Strongly Agreed	
33 18	814001005	Mehta Vandan		Strongly Agreed				Strongly Agreed
	814001006	Ankit Keshavji Hadiya					Strongly Agreed	
	814001007	Patel Parth Ashokbhai		Strongly Agreed				Agreed
		Meenakshi Vikramkumar Rajpurohit					Strongly Agreed	
	814001009	Gamit Pradipkumar Balvantbhai	Strongly Agreed		Strongly Agreed	Not agree	Strongly Agreed	
	814001010	Patel Rakeshbhai Bharatbhai		Strongly Agreed	Agreed		Strongly Agreed	
	814001011	Talaviya Ishan Manubhai		Strongly Agreed	Agreed		Strongly Agreed	





Seminar Assessment Report for The Academic Year 2018-2019					
2018-2019	Option	Total Answer	Average Evaluation (Out of 4)		
	Strongly Agree	33			
1. Was the Trainer well prepared with their	Agree	6	3.85		
content?	Not Agree	0			
	Strongly disagree	0			
	Strongly Agree	25			
2. Was the trainer professional?	Agree	14	3.64		
2. Was the trainer professional?	Not Agree	0			
	Strongly disagree	0			
	Strongly Agree	28			
3. Did the training content matched your	Agree	11	3.72		
expectations?	Not Agree	0			
	Strongly disagree	0			
	Strongly Agree	33			
4 Was the trainer puretual?	Agree	0	3.69		
4. Was the trainer punctual?	Not Agree	6			
	Strongly disagree	0			
	Strongly Agree	30			
5. Was The Trainer communicating in	Agree	9	3.77		
English?	Not Agree	0			
	Strongly disagree	0			
	Strongly Agree	30			
6. Was the class engaging?	Agree	9	3.77		
o. was the class engaging?	Not Agree	0			
	Strongly disagree	0			

Average Score (Out of 4)	3.74
Total Effectiveness	93.48%



# Swarrnim Startup and Innovation University Gandhinagar, Gujarat – 322420

**Training and Placement Department** 

#### 5. Workshop Report: Skimming and Scanning Techniques in Reading and Writing

Date: 20/03/2019

Organized by: Training and Placement cell, Swarrnim Startup and Innovation University

**Event Coordinator: Mr.Nimish Dave** 

#### Introduction

The workshop on "Skimming and Scanning Techniques in Reading and Writing" was conducted to enhance participants' reading efficiency and comprehension skills. These techniques are essential for quickly processing large volumes of text, making them invaluable for both academic and professional settings.

#### **Objectives**

- To understand the concepts of skimming and scanning.
- To learn practical applications of these techniques in reading and writing.
- To improve overall reading speed and comprehension.

#### **Workshop Overview**

The workshop was divided into several sessions, each focusing on different aspects of skimming and scanning.

#### Session 1: Introduction to Skimming and Scanning

- **Skimming**: Reading quickly to get the gist of the content. Focuses on headings, subheadings, and the first and last sentences of paragraphs.
- **Scanning**: Searching for specific information within a text. Involves looking for keywords, dates, names, or specific phrases.

#### **Session 2: Techniques and Strategies**

- Skimming Techniques:
  - o Read the title, introduction, and conclusion.
  - o Focus on headings, subheadings, and highlighted text.
  - o Read the first sentence of each paragraph to understand the main idea.
- Scanning Techniques:
  - o Identify keywords related to the information you need.
  - o Move your eyes quickly over the text to locate these keywords.
  - o Read the surrounding text once the keyword is found to gather the necessary details.

#### **Session 3: Practical Exercises**

Participants engaged in hands-on activities to practice skimming and scanning. They were given various texts, including articles, reports, and research papers, and asked to apply the techniques learned.

#### **Session 4: Applications in Writing**

- Using Skimming and Scanning for Research: How to efficiently gather information from multiple sources.
- Improving Writing Skills: Using skimming to outline and organize content, and scanning to ensure accuracy and completeness.

#### **Key Takeaways**

• Efficiency: Skimming and scanning significantly reduce the time required to process range and scanning significantly reduce the time required to process range and scanning significantly reduce the time required to process range and scanning significantly reduce the time required to process range and scanning significantly reduce the time required to process range and scanning significantly reduce the time required to process range and scanning significantly reduce the time required to process range and scanning significantly reduce the time required to process range and scanning significantly reduce the time required to process range and scanning significantly reduce the scanning significantly reduced the scanning significantly reduced the scanning significantly reduced the scanning significantly reduced the scanning significant scanning significant scanning significant scanning scanning significant scanning significant scanning sca



- **Comprehension**: These techniques help in retaining key information and understanding the main ideas without reading every word.
- Application: Useful in various contexts, from academic research to professional document review.

#### **Feedback and Conclusion**

Participants found the workshop highly beneficial, noting improvements in their reading speed and comprehension. The practical exercises were particularly appreciated for providing hands-on experience.

The workshop concluded with a Q&A session, where participants could clarify doubts and discuss further applications of skimming and scanning techniques.





Attendance: 28

Sr. No	Enrollment no.	Name	Present/ Absent
1	170813102003	Bhavsar Joy Girishkumar	Present
2	170813102005	Dhaval Jayeshkumar Dave	Present
3	170813102006	Nayee Pankaj Sanjaykumar	Present
4	170813102007	Pandya Devansh Kumar Nimeshkumar	Present
5	170813102008	Parmar Vishalkumar Ranjitsinh	Present
6	170813102009	Savani Jaydip Rameshbhai	Present
7	170813102010	Shyamsukha Ronak Subhag	Present
8	170813106002	Ondhiya Smit Shaileshkumar	Present
9	170813106004	Prajapati Dhaval Jitendrakumar	Present
10	170813107001	Prajapati Kalpeshkumar Jayantilal	Present
11	170813109001	Bhagwat Siddharth Shyam	Present
12	170813109002	Chauhan Kishan Mukeshbhai Pr	
13	170813109003	Patel Kevalbhai Vallabhbhai	Present
14	170813111001	Ahajoliya Mitanshukumar Rameshbhai	Present
15	170813119001	Chauhan Hardikkumar Kishorkumar	Present
16	1723001001	Parsiya Pratham Dineshbhai	Present
17	1723001002	Prajapati Tejaskumar Vinodbhai	Present
18	1723001004	Suthar Deep Rameshbhai	Present
19	1723001007	Mallick Dishant Sanjay	Present
20	1723001008	Prashant Devjibhai Makwana	Present
21	1723001009	Nagar Sumit Upendrabhai Presen	
22	1723001010	Ishan Vedprakash Upadhyay Present	
23	1723001011	Hargan Jay Jaysukhbhai Present	
24	1723002001	Shukla Nitishkumar Anjanikumar Present	
25	1723002002	Harshkumar Rajeshkumar Trivedi	Present
26	1723002003	Shingala Dharmik Arunbhai	Present
27	1723002005	Suthar Rutvik Sunilkumar	Present
28	1723002006	Patel Meet Shaileshbhai Present	



	Academic Year (2018-2019)
	Feedback Form

Trainer Name: Mr.Nimish Dave Training Type: Verbal Ability

	Branch: SIT							
Sr.no	Enrollment no.	Name of Student	1. Was the Trainer well prepared with their content?	2. Was the trainer professional?	3. Did the training content matched your expectations?	4. Was the trainer punctual?	5. Was The Trainer communicating in English?	6. Was the class engaging?
1	170813102003	Bhavsar Joy Girishkumar	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Not agree
2	170813102005	Dhaval Jayeshkumar Dave	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
3	170813102006	Nayee Pankaj Sanjaykumar	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Not agree
4	170813102007	Pandya Devansh Kumar Nimeshkumar	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
5	170813102008	Parmar Vishalkumar Ranjitsinh	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree
6	170813102009	Savani Jaydip Rameshbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
7	170813102010	Shyamsukha Ronak Subhag	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
8	170813106002	Ondhiya Smit Shaileshkumar	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Not agree
9	170813106004	Prajapati Dhaval Jitendrakumar	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
10	170813107001	Prajapati Kalpeshkumar Jayantilal	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
11	170813109001	Bhagwat Siddharth Shyam	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
12	170813109002	Chauhan Kishan Mukeshbhai	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
13	170813109003	Patel Kevalbhai Vallabhbhai	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
14	170813111001	Ahajoliya Mitanshukumar Rameshbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Not agree
15	170813119001	Chauhan Hardikkumar Kishorkumar	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
16	1723001001	Parsiya Pratham Dineshbhai	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree
17	1723001002	Prajapati Tejaskumar Vinodbhai	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
18	1723001004	Suthar Deep Rameshbhai	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree
19	1723001007	Mallick Dishant Sanjay	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
20	1723001008	Prashant Devjibhai Makwana	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
21	1723001009	Nagar Sumit Upendrabhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree
22	1723001010	Ishan Vedprakash Upadhyay	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
23	1723001011	Hargan Jay Jaysukhbhai	Strongly Agreed	Agreed	Strongly Agreed	Not agree	Strongly Agreed	Strongly Agreed
24	1723002001	Shukla Nitishkumar Anjanikumar	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
25	1723002002	Harshkumar Rajeshkumar Trivedi	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed
26	1723002003	Shingala Dharmik Arunbhai	Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
27	1723002005	Suthar Rutvik Sunilkumar	Strongly Agreed	Strongly Agreed	Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed
28	1723002006	Patel Meet Shaileshbhai	Strongly Agreed	Strongly Agreed	Strongly Agreed	Strongly Agreed	Not agree	Strongly Agreed





Seminar Assessment Report for The Academic Year 2018-2019				
2018-2019	Option	Total Answer	Average Evaluation (Out of 4)	
	Strongly Agree	24		
1. Was the Trainer well prepared with their	Agree	4	3.86	
content?	Not Agree	0		
	Strongly disagree	0		
	Strongly Agree	16		
2. Was the tuning manafession all	Agree	12	3.57	
2. Was the trainer professional?	Not Agree	0		
	Strongly disagree	0		
	Strongly Agree	20		
3. Did the training content matched your	Agree	8	3.57	
expectations?	Not Agree	0		
	Strongly disagree	0		
	Strongly Agree	24		
4 W. 4 . 1	Agree	0	3.71	
4. Was the trainer punctual?	Not Agree	4		
	Strongly disagree	0		
	Strongly Agree	18		
5. Was The Trainer communicating in	Agree	0	3.29	
English?	Not Agree	10		
	Strongly disagree	0		
6. Was the class engaging?	Strongly Agree	20		
	Agree	0	3.43	
	Not Agree	8		
	Strongly disagree	0		

Average Score (Out of 4)	3.60
Total Effectiveness	89.88%