

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SSIU/IQAC/2023/08

Date: 28/03/2023

MEETING NOTICE

Dear Sir / Madam,

This is to inform and invite you for the **8th Meeting** of the Internal Quality Assurance Cell of Swarnim Startup & Innovation University, Gandhinagar, is scheduled on **10th April, 2023**, at 11:00 am in Board Room of SSIU. Please find below mentioned agenda of meeting.

Agenda 1: **Action taken report of previous IQAC meeting**

Agenda 2: **Incorporation of NEP by interdisciplinary education.**

Agenda 3: **Establishment of Electrolal literacy club at university**

Agenda 4: **Development of Green Audit Policy and various related initiatives.**

Agenda 5: **Special Provision for Divyangajan cell in campus.**

Agenda 6: **Review Faculty development by Faculty Appraisal form.**

Agenda 7: **Incorporation of automation in university management system (ERP)**

Thanking You,

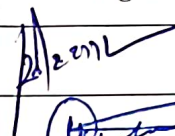
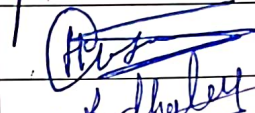
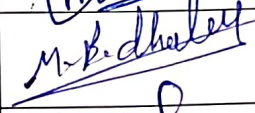
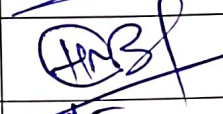
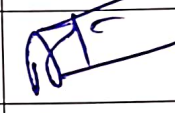
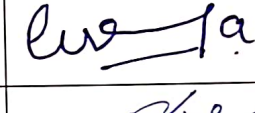
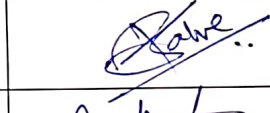
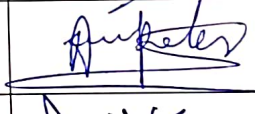
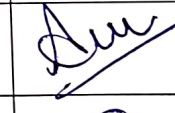

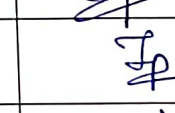
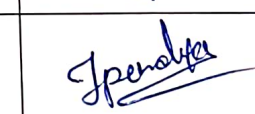
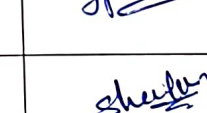
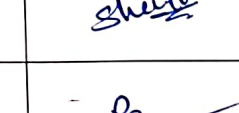


IQAC Director

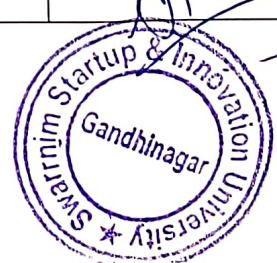
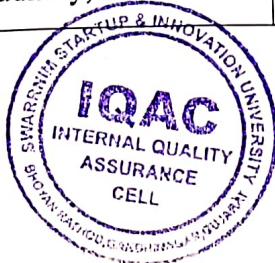
CC:

1. Hon'ble Vice President
2. All members of IQAC



IQAC meeting was held on 10th April, 2023 in Board room SSIU, at 11:00 AM and following members were remain present

Sr No	Name	Designation	Signature
1	Dr. Ragin Shah, Provost	Chairperson	
2	Dr. Hiren Kadikar, Academic Director	Member Secretary	
3	Dr. M.B.Dholakiya, Dean, Faculty of Technology and Engineering	Member	
4	Dr. Hemant Chaubey Principal, Faculty of Sciences	Member	
5	Dr. Amit Vyas, Principal, Institute of Nursing	Member	
6	Dr. Varsha Patel Dean, Faculty of Management Studies	Member	
7	Dr. Rakesh Salve, Dean, Faculty of Paramedical Sciences	Member	
8	Dr. Amita Peters Principal, Institute of Homeopathy	Member	
9	Dr. Arvind Chauhan, Principal, Institute of Physiotherapy	Member	
10	Dr. Upendra Patel Registrar	Senior Administrative officer	
11	Mr. Jayesh Patel Deputy Registrar	Member	
12	Dr. Jayesh Pandya, Director. Nikol Healthcare Pvt Ltd, Talod, Gujarat	External Expert	
13	Shalom Shaji, B.Tech Environment 3 rd year	Student Representative	
14	Mr. Parth Sudhirbhai Suvagiya, Marketing Director, Sunrise Remedies, Pvt,Ltd.	Alumni Member	
15	Dr. Sunita Chaudhary, Professor	IQAC, Director	





INDIA'S FIRST UNIVERSITY FOR STARTUP

MINUTES OF THE MEETING OF IQAC

Facilitator: The Vice President

Time: 11:00 AM ONWARDS

Recorder: Member Secretary-IQAC

Date: 10th April, 2023 / Board Room, SSIU

Subject: 8th meeting of IQAC.

Attendees and absentee: As per the attached attendance sheet.

In the opening remarks, the Chairperson welcomed all the members of IQAC Committee and meeting started with brief presentation shared by chairperson.

● The Specific Agenda Points discussed are as a foresaid below:

Agenda 1: Action taken report of 8th IQAC meeting

Sr. No	Recommendation by IQAC	Action taken
1	Creation of entrepreneur and skill development mindset and culture amongst student and faculty.	Established an entrepreneurship cell to promote entrepreneurship amongst students by organising workshops, seminars, bootamps and training programs to develop skills amongst students and faculty.
2	Facility for waste management in campus	Established a waste management system to segregate and dispose of waste for recycling and composite. And also awareness created amongst students and faculty for importance waste management.
3	Water conservation planning in campus	Water Management Policy was drafted and ready to represent in upcoming BOG meeting for approval. Implemented a water conservation plan in the campus. Initially conduct a water audit to identify areas of water consumption and then Implement water-saving measures such as rainwater harvesting and greywater reuse. Also informed to students, faculty on the importance of water conservation.
4	Update Value-added course in campus.	Departmental meeting has been carried out to identify industry-specific value-added courses after collaboration with industry experts. Syllabus were designed by coordinators and monitored the course execution.

All action points from the previous meeting are progressing, with some items requiring final approval or additional input.



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Agenda 2: Incorporation of NEP by interdisciplinary education.

Committee Emphasised on integrating interdisciplinary courses as per the National Education Policy (NEP). It was suggested to encourage Various departments to collaborate and introduce interdisciplinary programs. A committee was proposed to draft a roadmap for implementing NEP's interdisciplinary approach.

Agenda 3: Establishment of Electoral literacy club at university.

The initiative aims to educate students about electoral processes and democracy. Collaboration with the Election Commission and local bodies was suggested. The club was suggested to start related activities like voter awareness programs, mock elections, and debates etc.

Agenda 4: Development of Green Audit Policy and various related initiatives.

It was suggested to design Green Audit Policy to create a sustainable and environmentally-friendly campus that promotes eco-awareness and reduces its carbon footprint. It was discussed to develop educational programs and promote awareness about sustainability and environmental conservation. It was also decided encourage research and development of sustainable technologies and practices. Also implement energy-saving technologies.

Agenda 5: Special Provision for Divyangajan cell in campus.

Initially discussed the importance of creating a supportive and inclusive environment for students with disabilities. Committee discuss the need for infrastructural upgrades such as ramps, accessible restrooms. Committee suggested to create an inclusive environment that supports the academic, social, and emotional needs of students with disabilities. Provide equal opportunities for students with disabilities to participate in academic, extracurricular, and research activities. Also can provide assistive technology to support students with disabilities.

Agenda 6 : Review Faculty development by Faculty Appraisal form.

It was discussed to evaluate Faculty Performance using the faculty appraisal form to identify areas of strength and weakness. It was decided to design Appraisal form which includes teaching effectiveness, research contributions, and contribution to university development. Appraisal forms should have reviewed yearly to identify needs of improvement in faculty performance.

Agenda 7: Incorporation of automation in university management system (ERP)

Committee discussed the Need for ERP Implementation by reducing manual workload and enhancing data management. Many modules were suggested in meeting like




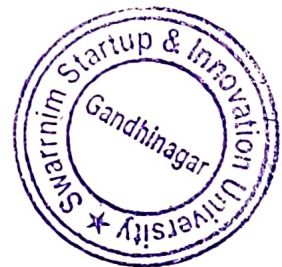
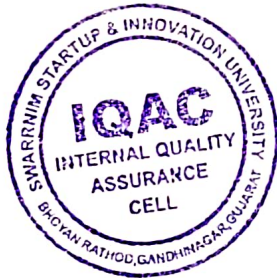
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- Student Management: Admissions, attendance, grading, fee payment, and academic records.
- Faculty & Staff Management: Workload allocation, payroll, performance tracking, and leave management.
- Library Management: Digital cataloguing and book lending system.
- Examination & Evaluation: Online exam management, grading, and transcript generation.

The meeting ended with thanks to the Chair.

Thanking You,


IQAC Director





INDIA'S FIRST UNIVERSITY FOR STARTUP

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SSIU/IQAC/2022/07

Date: 26/12/2022

MEETING NOTICE

Dear Sir / Madam,

It is my pleasure to invite you for the **7th Meeting** of the Internal Quality Assurance Cell of Swarnim Startup & Innovation University, Gandhinagar, is scheduled on **9th January, 2023**, at 1:00 PM in Board Room of SSIU. The general agenda of the meeting is detailed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Agenda 1: **Action taken report of previous meeting.**

Agenda 2: **Creation of entrepreneur and skill development mindset and culture amongst student and faculty**

Agenda 3: **Facility for waste management in campus**

Agenda 4: **Water conservation planning in campus.**

Agenda 5: **Incorporation of Value-added course in campus.**

Thanking You,


IQAC Director

CC:

1. Hon'ble Vice President
2. All members of IQAC





INDIA'S FIRST UNIVERSITY FOR STARTUP

IQAC meeting was held on 9th January 2023 in Board room SSIU, at 1:00 pm and following members were remain present

Sr No	Name	Designation	Signature
1	Dr. Ragin Shah, Provost	Chairperson	
2	Dr. Hiren Kadikar, Academic Director	Member Secretary	
3	Dr. M.B.Dholakiya, Dean, Faculty of Technology and Engineering	Member	
4	Dr. Hemant Chaubey Principal, Faculty of Sciences	Member	
5	Dr. Amit Vyas, Principal, Institute of Nursing	Member	
6	Dr. Varsha Patel Dean, Faculty of Management Studies	Member	
7	Dr. Rakesh Salve, Dean, Faculty of Paramedical Sciences	Member	
8	Dr. Amita Peters Principal, Institute of Homeopathy	Member	
9	Dr. Arvind Chauhan, Principal, Institute of Physiotherapy	Member	
10	Dr. Upendra Patel Registrar	Senior Administrative officer	
11	Mr. Jayesh Patel Deputy Registrar	Member	
12	Dr. Jayesh Pandya, Director. Nikol Healthcare Pvt Ltd, Talod, Gujarat	External Expert	
13	Shalom Shaji, B.Tech Environment 3 rd year	Student Representative	
14	Mr. Parth Sudhirbhai Suvagiya, Marketing Director, Sunrise Remedies, Pvt,Ltd.	Alumni Member	
15	Dr. Sunita Chaudhary, Professor	IQAC, Director	





INDIA'S FIRST UNIVERSITY FOR STARTUP

MINUTES OF THE MEETING OF IQAC

Facilitator: The Vice President

Recorder: Member Secretary-IQAC

Subject: 7th meeting of IQAC.

Time: 1:00 PM ONWARDS

Date: 9th January, 2023 / Board Room, SSIU

Attendees and absentee: As per the attached attendance sheet.

In the opening remarks, the Chairperson welcomed all the members present in meeting and introduce each members.

The Specific Agenda Points discussed are as a foresaid below:

Agenda 1: Action taken of previous meeting

Sr. No	Recommendation by IQAC	Action taken
1	Collaboration with different industries and laboratories, hospitals.	Policy on collaboration and MOUs was drafted and approved by Academic council members. After following the instructions the number of collaboration increased 17 to 40 in AY 2022-23 which includes all kind of activities like interdisciplinary research, training, industrial exposure through visit, research projects, industrial training and consultancy.
2	Infrastructure Development Policy for regular maintenance of university building.	Infrastructure Development Policy is already implemented after getting approval from BOG members. Further maintenance schedule was prepared and responsibility was assigned, regular inspection conducted. Also addressing of repair/new purchase was done as per policy.
3	Set up of Library Management System of Central library.	Library operates now semi-automated system with SOUL 3.0 software. Easy check-in & check-out through Barcode enabled books. Easier access for students and staff, also we have adequate subscriptions to e-resources and journals. Library Usage Policy was drafted and approved by Academic council members and now, waiting for BOG approval.

4	Development of IT and Internet Usage Policy for maintenance of IT related work.	INDIA'S FIRST UNIVERSITY FOR STARTUP IT and Internet Usage Policy is already implemented after getting approval from BOG members. Committee was formed which included IT experts, senior management and key department heads. IT policy was drafted. Comprehensive assessment of the existing IT infrastructure and maintenance practices was carried out which included reviewing of hardware, software, network systems, and maintenance work flow.
5	Establishment of student council in university	Student council committee was formed which included active students across the university from different streams. They are responsible for organizing and arranging all university level events, celebration of festivals and other things.
6	Academic and administrative Audit	Academic and administrative audit was conducted in all schools of Academic year 2021-22. The audit aimed at evaluating the institution's academic standards, teaching effectiveness, administrative processes, and resource utilization.
7	Strengthening of Alumni cell and activity.	Alumni cell was instructed to update alumni database as few things were missing.
8	Teaching Learning Policy	Drafted policy was approved by academic council and now, forwarded to upcoming BOG meeting for approval.

Agenda 2: Creation of entrepreneur and skill development mindset and culture amongst student and faculty

Start-up Cell & IE department were instructed to create awareness among student and faculty about entrepreneurship and skill development through various workshops, training, boot camps on entrepreneurship, skill development, and innovation. Also suggested to provide mentorship opportunities for students and faculty to guide them in their entrepreneurial and skill development journey. It was also suggested to encourage industry partnerships to provide opportunities for students and faculty to work on real-world projects.

Agenda 3: Facility for waste management in campus

Committee discussed the importance of Waste Management Facilities and suggested the various system like

1. Waste Segregation: Establish waste segregation facilities to separate organic, inorganic, and hazardous waste.
2. Composting Facilities: Establish composting facilities to convert organic waste into compost.



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3. Waste Storage: Provide adequate waste storage facilities to store waste temporarily before disposal. It was also discussed that after implementation facilities should be monitor for effectiveness

Agenda 4: Water conservation planning in campus.

The Chairperson discussed the importance of water conservation in the campus and discussed the various possible measures for water conservation which can be implemented. For that, Committee has decided to draft Water Management Policy and send it to next BOG meeting for approval.

Committee decided to implement a rainwater harvesting system to collect and store rainwater for non-potable purposes. Also informed to replace existing faucets and toilets with low-flow fixtures to reduce water consumption. Also suggested to implement greywater reuse system if possible.

Agenda 5: Incorporation of Value-added course in campus.

The committee decided to introduce a new value-added course based on present scenario to make students think out of box. Even also upgrade the existing courses if required. The committee suggested to collaborate with industry partners to design and deliver the value-added courses. Also suggested to allocate necessary resources, including faculty, infrastructure to support the updated value-added courses.

Thanking You,


IQAC Director



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SSIU/IQAC/2022/06

Date: 26 /09/2022

MEETING NOTICE

Dear Sir / Madam,

It is my pleasure to invite you for the 6th Meeting of the Internal Quality Assurance Cell of Swarnnim Startup & Innovation University, Gandhinagar, is scheduled on **10th October, 2022**, at 1:00 PM in Board Room of SSIU. The general agenda of the business to be transacted at the meeting is detailed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Agenda 1: Action taken report of previous meeting

Agenda 2: Collaboration with different industries and laboratories, hospitals.

Agenda 3: Infrastructure Development Policy for regular maintenance of University building.

Agenda 4: Set up of Library Management System of Central Library.

Agenda 5: Development of IT and Internet Usage Policy for maintenance of IT related work.

Agenda 6: Establishment of student council in University.

Agenda 7: Academic and Administrative Audit

Agenda 8: Strengthening of Alumni cell and activity.

Agenda 9: Any other agenda from IQAC chair person.

Thanking You,


IQAC Director

CC:

1. Hon'ble Vice President
2. All members of IQAC





INDIA'S FIRST UNIVERSITY FOR STARTUP

IQAC meeting was held on 10th October, 2022 in Board room SSIU, at 1:00 pm and following members were remain present

Sr No	Name	Designation	Signature
1	Dr. Ragin Shah, Provost	Chairperson	
2	Dr. Hiren Kadikar, Academic Director	Member Secretary	
3	Dr. M.B.Dholakiya, Dean, Faculty of Technology and Engineering	Member	
4	Dr. Hemant Chaubey Principal, Faculty of Sciences	Member	
5	Dr. Amit Vyas, Principal, Institute of Nursing	Member	
6	Dr. Varsha Patel Dean, Faculty of Management Studies	Member	
7	Dr. Rakesh Salve, Dean, Faculty of Paramedical Sciences	Member	
8	Dr. Amita Peters Principal, Institute of Homeopathy	Member	
9	Dr. Arvind Chauhan, Principal, Institute of Physiotherapy	Member	
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14	Mr. Parth Sudhirbhai Suvagiya, Marketing Director, Sunrise Remedies, Pvt,Ltd.	Alumni Member	
15	Dr. Sunita Chaudhary, Professor	IQAC, Director	





INDIA'S FIRST UNIVERSITY FOR STARTUP

MINUTES OF THE MEETING OF IQAC

Facilitator: The Vice President

Time: 1:00 PM ONWARDS

Recorder: Member Secretary-IQAC

Date: 10th October, 2022 / Board Room, SSIU

Subject: 6th IQAC committee meeting

Attendees and absentee: As per the attached attendance sheet.

In the opening remarks, the Chairperson welcomed all the members present in meeting and introduced each member.

The Specific Agenda Points discussed are as a foresaid below:

Agenda 1: Action taken report of previous meeting.

Sr. No	Recommendation by IQAC	Action taken
1	Modify the course outcomes and COPO mapping.	Departmental meeting with HoDs has been done and CO were studied as per syllabus and revised as per need, also check the attainment of COs and its PO attainment were calculated.
2	Implementation of continuous evaluation system and ICT enabled teaching learning system with designing Teaching-Learning Policy	Developed a continuous evaluation system to assess student learning outcomes by assignment, presentation, quiz. ICT-enabled teaching-learning system to support student learning by smart boards, e content, Audio Video, google classrooms. Faculty members were trained on the use of the ICT-enabled system. Teaching-Learning Policy is already drafted and represented to IQAC members for review..
3	Establishment of mentorship scheme in university	As per UGC norms of mentor mentee ratio, students were allocated to faculty and regular meeting were held to discuss the student's perspectives. Rectification of the issues will be done as much possible as a part of student satisfaction. Formats of mentorship have been shared through mail.
4	Awareness about anti-ragging policy of university.	Anti-ragging committee has been established and banners posters had been displayed. Workshops and awareness session were organised.

5	Establishment of Grievance cell in University.	Grievance cell was established to address complaints and grievances. Procedure of filling complaint was developed. Time line to solve the complaint was finalised.
6	Constitution of Research Advisory committee for seed money, research project, fellowship, JRF, SRF.	Research advisory committee has been constituted to oversee research activities in the university by recruited members from various departments and industries to develop procedure for allocating seed money and research projects.
7	Activation of woman development cell related to entrepreneurship.	A woman development cell is established to support women entrepreneurship and various events has been planned to motivate and appreciate woman started start-ups

Agenda 2: Collaboration with Different Industries and Laboratories, Hospitals

Committee has decided to draft Policy on Collaboration and MOUs and submit it to upcoming academic council and BOG meetings for approval. Also, Committee has instructed to identify potential industries and laboratories, hospitals for collaboration and develop a memorandum of understanding (MoU) for collaboration related to Training of students, projects and various research activities.

Agenda 3: Infrastructure Development Policy for Regular Maintenance of University Building

As per need of regular maintenance of university buildings, The committee agreed on the Development of an Infrastructure Development Policy for regular maintenance and Establish a committee to oversee the maintenance work also there will be specific budget for maintenance work.

Agenda 4: Set up of Library Management System of Central Library

The committee discussed and agreed on set up a library management system for the central library for semi automation. Also provide training to library staff on the use of the system. Also inform it to students for the awareness of LMS system. Committee also decided to prepare Library Usage Policy and has to be approved by academic council and BOG members.

Agenda 5: Development of IT and Internet Usage Policy for Maintenance of IT Related Work

The committee discussed and agreed on the following:

- Develop IT and Internet Usage Policy for maintenance of IT-related work with recording internet usage details.
- Establish a committee to oversee the implementation of the policy
- Allocate budget for IT-related work



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Agenda 6: Establishment of Student Council in University

Student's council is the need to bridge between higher authorities and student for smooth execution of all officials. So, following point are finalized by committee

- Establish a student council to represent student interests
- Develop a constitution for the student council.
- Plan annual activities calendar under student section.
- Allocate budget for student council activities.

Agenda 7: Academic and Administrative Audit

IQAC will send formats to conduct an academic and administrative audit to evaluate university processes. Review the Audit report and Identify areas for improvement and develop a plan for implementation. All Schools submit your AAA report to IQAC before completion of academic session.

Agenda 8: Strengthening of Alumni Cell and Activity

Committee discussed the importance of strengthening the alumni cell and activity.

The committee discussed and agreed on the following:

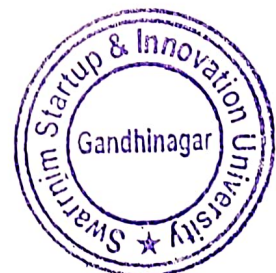
- Strengthen the alumni cell and activity to engage with alumni
- Develop a plan for alumni engagement and outreach
- Allocate budget for alumni-related activities.

Agenda 9: Any other agenda from IQAC chair person.

Teaching Learning Policy draft is reviewed by IQAC members and forwarded to upcoming academic council meeting for further approval.

Thanking You,


IQAC Director



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SSIU/IQAC/2022/05

Date: 27/06/2022

MEETING NOTICE

Dear Sir / Madam,

It is my pleasure to invite you for the **5th Meeting** of the Internal Quality Assurance Cell of Swarnim Startup & Innovation University, Gandhinagar, is scheduled on **04th July, 2022**, at 11:00AM in Board Room of SSIU. The general agenda of the meeting is detailed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Agenda 1: **Action taken report of previous meeting.**

Agenda 2: **Modify the course outcomes drafting as per requirement and coverage of whole syllabus**

Agenda 3: **Implementation of continuous evaluation system and ICT enabled teaching learning system with designing Teaching-Learning Policy.**

Agenda 4: **Establishment of mentorship scheme in university**

Agenda 5: **Awareness about anti ragging policy of university.**

Agenda 6: **Establishment of Grievance cell in University. Constitution of Research Advisory committee for seed money, research project, fellowship, JRF, SRF.**

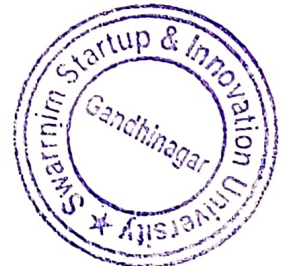
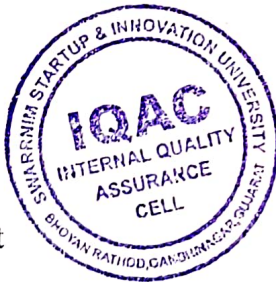
Agenda 7: **Activation of woman development cell related to entrepreneurship.**

Thanking You,


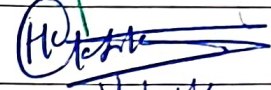
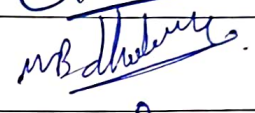


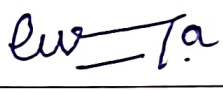


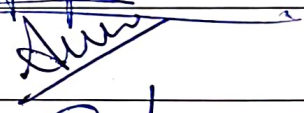

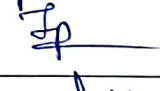



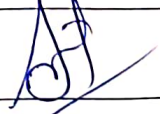

IQAC Director

CC:

1. Hon'ble Vice President
2. All members of IQAC



IQAC meeting was held on 4th July 2022 in Board room SSIU, at 11:00 am and following members were remain present

Sr No	Name	Designation	Signature
1	Dr. Ragin Shah, Provost	Chairperson	
2	Dr. Hiren Kadikar, Academic Director	Member Secretary	
3	Dr. M.B.Dholakiya, Dean, Faculty of Technology and Engineering	Member	
4	Dr. Hemant Chaubey Principal, Faculty of Sciences	Member	
5	Dr. Amit Vyas, Principal, Institute of Nursing	Member	
6	Dr. Varsha Patel Dean, Faculty of Management Studies	Member	
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12	Dr. Jayesh Pandya, Director. Nikol Healthcare Pvt Ltd, Talod, Gujarat	External Expert	
13	Shalom Shaji, B.Tech Environment 3 rd year	Student Representative	
14	Mr. Parth Sudhirbhai Suvagiya, Marketing Director, Sunrise Remedies, Pvt,Ltd.	Alumni Member	
15	Dr. Sunita Chaudhary, Professor	IQAC, Director	





INDIA'S FIRST UNIVERSITY FOR STARTUP

MINUTES OF THE MEETING OF IQAC

Facilitator: IQAC Director

Time: 11:00 AM ONWARDS

Recorder: Member Secretary-IQAC

Date: 04st July, 2022 / Board Room, SSIU

Subject: 5th meeting of IQAC.

Attendees and absentee: As per the attached attendance sheet.

In the opening remarks, the Chairperson welcomed all the members present in meeting and introduced each member.

The Specific Agenda Points discussed are as a foresaid below:

Agenda 1: Action taken of previous meeting

Sr. No	Recommendation by IQAC	Action taken
1	Planning of curriculum for new academic year	Review of existing curriculum and Incorporation of industry-relevant topics and skills in alignment with mission and vision.
2	Planning of campus placement	Placement cell informed to send Invitation of companies for campus recruitment and also start Preparation of students for placement interviews and organise placement drives in coordination with companies.
3	To plan on Eco-friendly measures, include steps to reduce consumptions of electrical energy and campus security.	Eco-friendly measures has been initiated like Installation of solar panels to reduce energy consumption Implementation of rainwater harvesting system, Enhancement of campus security through CCTV cameras and security personnel. Environmental Sustainability Policy and Energy Conservation Policy were drafted and sent to BOG members for approval.
4	To plan about activities of Incubation Centre	Incubation progress was reviewed and areas were improvement required is identified. Based on that activities were planned. Incubation and Innovation Policy and Intellectual Property Rights (IPR) Policy have been duly reviewed and approved by the Academic Council. These policies are now being forwarded to the upcoming BoG meeting for final approval and implementation.

Agenda 2: Modify the course outcomes drafting as per requirement and coverage of whole syllabus

- Committee discussed to design or Revising course outcomes to align with program outcomes and OBE (Outcome-Based Education) framework.
- Ensuring course outcomes cover all topics and learning objectives in the syllabus
- Using action verbs and specific language to describe course outcomes as per bloom taxonomy.
- The committee decided to form a sub-committee to review and revise course outcomes.

Agenda 3: Implementation of continuous evaluation system and ICT enabled teaching learning system with designing Teaching-Learning Policy.

The committee discussed and agreed on the following:

- - Implementing a continuous evaluation system that assesses student learning throughout the semester
- Using a variety of assessment methods, including quizzes, assignments, and projects
- Providing regular feedback to students on their performance
- Designing Teaching-Learning Policy which encourages faculty to adopt student-engaging strategies such as project-based learning, flipped classrooms, and peer teaching to improve conceptual clarity and critical thinking among students.
- Development of an ICT-enabled teaching-learning system to support student learning like Develop digital content (e.g., e-books, videos, simulations), Create interactive learning objects (e.g., quizzes, games, discussions, Integrate multimedia resources (e.g., images, audio, video).

Agenda 4: Establishment of mentorship scheme in university

- To support student learning and development, mentoring is needed as per the pace of the student. Allocation of mentors to students based on their academic and career goals, and carry out regular mentoring in different aspects like educational, psychological and carrier oriented mentoring. Faculty has to fill the mentoring form on monthly basis with sign of students and mentors. Review the discussion and take necessary corrective measures if required. After completion of degree course submit the mentoring form of whole batch to IQAC cell.

Agenda 5: Awareness about anti-ragging policy of university.

The committee discussed and agreed on the following:

- Organization of awareness programs and workshops on the anti-ragging policy.
- Display of anti-ragging posters and banners in the university.

Agenda 6: Establishment of Grievance cell in University.

- If already established, then revise the composition and start working actively to address student complaints and grievances.
- Allocation of a nodal officer to oversee the grievance cell. And rectify the complaints as much possible.

Agenda 7: Constitution of Research Advisory committee for research activity in University

Committee discussed the need to constitute a research advisory committee for various research activities like seed money, research projects, fellowships, JRF, and SRF.

The committee discussed and agreed on the following:

- Constitution of a research advisory committee to oversee research activities in the university
- Allocation of funds for research projects and fellowships.
- Review the utilization of allocated funds.

Agenda 8: Activation of woman development cell related to entrepreneurship.

- Woman development cell need to activate to support women entrepreneurship. Allocation of resources and support for entrepreneurship programs. Organize some events related to awareness of entrepreneurship in women.

Thanking You,


IQAC Director

