

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SSIU/IQAC/2025/16

Date: 01/04/2025

MEETING NOTICE

Dear Sir / Madam,

This is to inform and invite you for the **16th Meeting** of the Internal Quality Assurance Cell of Swarnnim Startup & Innovation University, Gandhinagar, is scheduled on **10th April, 2025**, at 11:00 am in Board Room of SSIU. Please find below mentioned agenda of meeting.

Agenda 1: Action taken report of previous IQAC meeting

Agenda 2: NAAC preparation and filing.

Thanking You,

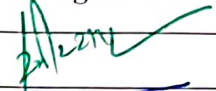

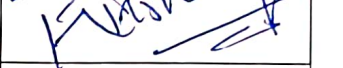


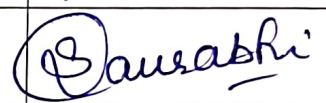

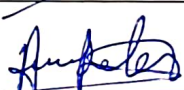



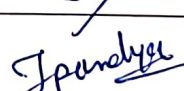
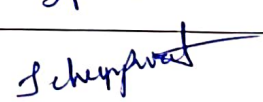


IQAC Director

CC:

1. Hon'ble Vice President
2. All members of IQAC



IQAC meeting was held on 10th April, 2025 in Board room SSIU, at 11:00 AM and following members were remain present

Sr No	Name	Designation	Signature
1	Dr. Ragin Shah , Provost	Chairperson	
2	Dr. Hiren Kadikar , Academic Director	Member Secretary	
3	Dr. Kavita Kshatriya, Academic Dean	Member	
4	Dr. Archana Pandey, Dean, Faculty of Sciences	Member	
5	Dr. Amit Vyas Principal/Head, Institute of Nursing	Member	
6	Dr. Sourabhi Chaturvedi Dean, Faculty of Management Studies	Member	
7	Dr. Rakesh Salve, Dean, Faculty of Paramedical Sciences	Member	
8	Dr. Amita Peters Principal/Head, Institute of Homeopathy	Member	
9	Dr. Arvind Chauhan, Principal/Head, Institute of Physiotherapy	Member	
10	Dr. Upendra Patel Registrar	Senior Administrative officer	
11	Dr. Sunita Chaudhary Professor	IQAC Director	
12	Dr. Jayesh Pandya, Director. Nikol Healthcare Pvt Ltd, Talod, Gujarat	External Experts	
13	Jayrajsinh Champavat, BHMS 3 rd year	Student Representative	
14	Mr. Parth Sudhirbhai Suvagiya Marketing Director, Sunrise Remedies, Pvt,Ltd.	Alumni Member	

MINUTES OF THE MEETING OF IQAC

Facilitator: IQAC Director

Time: 11:00 AM ONWARDS

Recorder: Coordinator-IQAC

Date: 10th April, 2025 / Board Room, SSIU

Subject: 16th meeting of IQAC.

Attendees and absentee: As per the attached attendance sheet.

In the opening remarks, the Director welcomed all the members of IQAC Committee and meeting started with brief presentation.

The Specific Agenda Points discussed are as a foresaid below:

Agenda 1: Action taken report of Previous IQAC meeting

Sr. No	Recommendation by IQAC	Action taken
1	NAAC-SSR filing preparation	Documents filing is going on as per the given formats of template by the institutes.

Agenda 2: NAAC preparation and filing

All the Institutes were informed to prepare file as per criteria.

1.1.1	Curriculum Design and Development	2.3.2	Mentor-mentee file
1.3.1	Entrepreneurship Development	7.1.8	Cultural Inclusivity
1.3.1	Curriculum Enrichment	1.3.1	IKS
2.2.1	Slow and Advance Learners	7.1.8	Scholarship file
3.6.1	Extension Outreach Activities		Training & Placement

Also all HOIs were instructed to start preparing the presentation for NAAC inspection.

The meeting ended with thanks to the Chair.

Thanking You,


IQAC Director





INDIA'S FIRST UNIVERSITY FOR STARTUP

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SSIU/IQAC/2024/15

Date: 06/12/2024

MEETING NOTICE

Dear Sir / Madam,

It is my pleasure to invite you for the **15th Meeting** of the Internal Quality Assurance Cell of Swarnnim Startup & Innovation University, Gandhinagar, is scheduled on **20st December, 2024**, at 2:00PM in Board Room of SSIU. The general agenda of the business to be transacted at the meeting is detailed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Agenda 1: **Action taken report of previous meeting**

Agenda 2: **NAAC-SSR submission preparation:**

Thanking You,

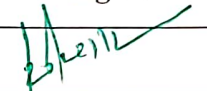
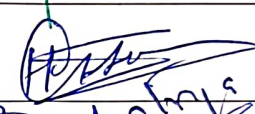
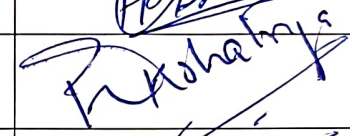


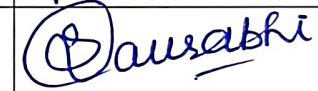

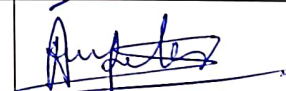
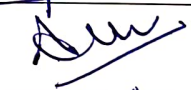


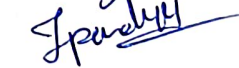
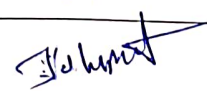
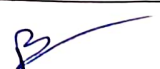

IQAC Director

CC:

1. Hon'ble Vice President
2. All members of IQAC



IQAC meeting was held on 20th December 2024 in Board room SSIU, at 2:00 pm and following members were remain present

Sr No	Name	Designation	Signature
1	Dr. Ragin Shah , Provost	Chairperson	
2	Dr. Hiren Kadikar , Academic Director	Member Secretary	
3	Dr. Kavita Kshatriya, Academic Dean	Member	
4	Dr. Archana Pandey, Dean, Faculty of Sciences	Member	
5	Dr. Amit Vyas Principal/Head, Institute of Nursing	Member	
6	Dr. Sourabhi Chaturvedi Dean, Faculty of Management Studies	Member	
7	Dr. Rakesh Salve, Dean, Faculty of Paramedical Sciences	Member	
8	Dr. Amita Peters Principal/Head, Institute of Homeopathy	Member	
9	Dr. Arvind Chauhan, Principal/Head, Institute of Physiotherapy	Member	
10	Dr. Upendra Patel Registrar	Senior Administrative officer	
11	Dr. Sunita Chaudhary Professor	IQAC Director	
12	Dr. Jayesh Pandya, Director. Nikol Healthcare Pvt Ltd, Talod, Gujarat	External Experts	
13	Jayrajsinh Champavat, BHMS 3 rd year	Student Representative	
14	Mr. Parth Sudhirbhai Suvagiya Marketing Director, Sunrise Remedies, Pvt,Ltd.	Alumni Member	



INDIA'S FIRST UNIVERSITY FOR STARTUP

MINUTES OF THE MEETING OF IQAC

Facilitator: The Vice President

Time: 2:00 PM ONWARDS

Recorder: Member Secretary-IQAC

Date: 20th December, 2024 / Board Room, SSIU

Subject: 15th Meeting of IQAC

Attendees and absentee: As per the attached attendance sheet.

In the opening remarks, the Chairperson welcomed all the members present in meeting and introduce each members. The Specific Agenda Points discussed are as a foresaid below:

Agenda 1: Action taken report of previous meeting.

All criteria coordinator has checked the template as per format of SSR and collected in drive for SSR as per submission guidelines.

Backhand document files were checked and verified

Criteria1: In value added course file, there should be attendance of each lecture which would be signed by Heads. In study tour and visit file correction given for addition of list of students visited the location with their signature.

Criteria 5: In scholarship, there should be year wise, scheme wise as well as department wise list of students who get benefited for scholarship. After event completion, feedback of every event need to be taken to achieve programme outcomes, so need to modify the forms if required.

Criteria 3: Need more improvement in fund allocation for JRF/SRF and seed money. Complete filing of proposal reports and utilization for completed projects. It was also suggested to enlist the status of patent in each department. It was also suggested to increase extension activities in each department.

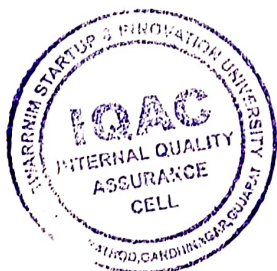
Criteria 2: Mentor mentee forms and filing need to update on half yearly basis.

Agenda 2: NAAC-SSR submission preparation:

It was discussed to prepare template as per QnM and QIM in each criteria with all supportive documents. It was discussed to submit on online platform or drive. Also department wise list of files given to prepare in hard copy with supportive documents.

Thanking You,


IQAC Director





INDIA'S FIRST UNIVERSITY FOR STARTUP

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SSIU/IQAC/2024/14

Date: 12/09/2024

MEETING NOTICE

Dear Sir / Madam,

It is my pleasure to invite you for the **14th Meeting** of the Internal Quality Assurance Cell of Swarnim Startup & Innovation University, Gandhinagar, is scheduled on **25th September, 2024**, at 2:00 PM in Board Room of SSIU. The general agenda of the business to be transacted at the meeting is detailed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Agenda 1: **Action taken report of previous meeting**

Agenda 2: **Establishment of wellness center in university**

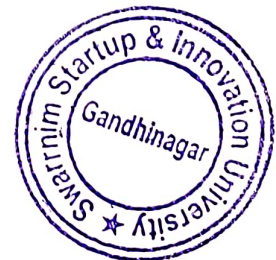
Agenda 3: **Criteria wise NAAC preparation and filing.**

Thanking You,

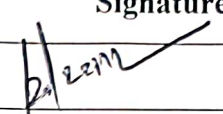

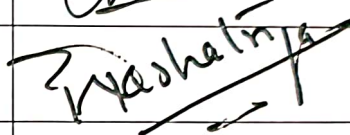
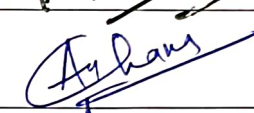

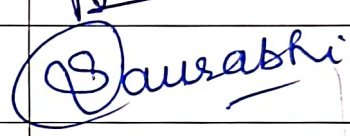
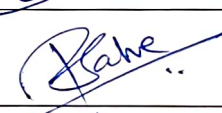
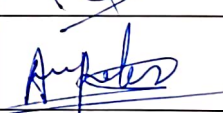

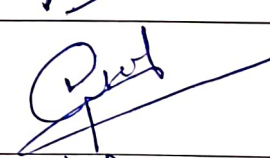

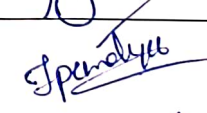
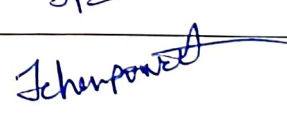


IQAC Director

CC:

1. Hon'ble Vice President
2. All members of IQAC



IQAC meeting was held on 25th September 2024 in Board room SSIU, at 2:00 pm and following members were remain present

Sr No	Name	Designation	Signature
1	Dr. Ragin Shah , Provost	Chairperson	
2	Dr. Hiren Kadikar , Academic Director	Member Secretary	
3	Dr. Kavita Kshatriya, Academic Dean	Member	
4	Dr. Archana Pandey, Dean, Faculty of Sciences	Member	
5	Dr. Amit Vyas Principal/Head, Institute of Nursing	Member	
6	Dr. Sourabhi Chaturvedi Dean, Faculty of Management Studies	Member	
7	Dr. Rakesh Salve, Dean, Faculty of Paramedical Sciences	Member	
8	Dr. Amita Peters Principal/Head, Institute of Homeopathy	Member	
9	Dr. Arvind Chauhan, Principal/Head, Institute of Physiotherapy	Member	
10	Dr. Upendra Patel Registrar	Senior Administrative officer	
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12	Dr. Jayesh Pandya, Director. Nikol Healthcare Pvt Ltd, Talod, Gujarat	External Experts	
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14	Mr. Parth Sudhirbhai Suvagiya Marketing Director, Sunrise Remedies, Pvt,Ltd.	Alumni Member	



INDIA'S FIRST UNIVERSITY FOR STARTUP

MINUTES OF THE MEETING OF IQAC

Facilitator: The Vice President

Time:

2:00 PM ONWARDS

Recorder: Member Secretary-IQAC

Date:

25th September 2024 / Board Room,
SSIU

Subject: 14th Meeting of IQAC

Attendees and absentee: As per the attached attendance sheet.

In the opening remarks, the Chairperson welcomed all the members present in meeting and introduce each members. The Specific Agenda Points discussed are as a foresaid below:

Agenda 1: Action taken report of previous meeting

Sr. No	Recommendation by IQAC	Action taken
1	Website updation	Updated on website department wise
2	Planning for IIQA submission:	IIQA submitted on 27/06/24
3	Incorporate language certificate course to enhance placement.	New French language course had been started from month of September 2024. More than 25 students enrolled.

Agenda 2: Establishment of wellness centre in university

It was discussed that user friendly work culture in university can be developed by various aspects like counselling of student and faculty for healthy relations, Meditation to improve mindset, increase employee satisfaction and productivity or by Supportive work-life balance for employees. Committee suggested to start initiative in this aspects.

Agenda 3: Criteria wise preparation and filing.

After approval of IIQA in September 2024, It was decided to start document preparation criteria wise.



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Preparation as per below filing.

Criterion 1: Curricular Aspects: Prepare documents related to curriculum design, development, and implementation.

Criterion 2: Teaching-Learning and Evaluation: Prepare documents related to teaching-learning processes, evaluation methods, and student assessment.

Criterion 3: Research, Innovations, and Extension: Prepare documents related to research projects, innovations, and extension activities.

Criterion 4: Infrastructure and Learning Resources: Prepare documents related to infrastructure, library, and learning resources.

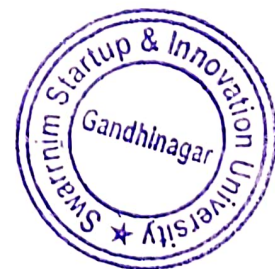
Criterion 5: Student Support and Progression: Prepare documents related to student support services,

Criterion 6: Governance, Leadership, and Management: Prepare documents related to governance structure, leadership, and management practices.

Criterion 7: Institutional Values and Best Practices: Prepare documents related to institutional values, best practices, and social responsibility.

Thanking You,

IQAC Director





INDIA'S FIRST UNIVERSITY FOR STARTUP

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: SSIU/IQAC/2024/13

Date: 28/05/2024

MEETING NOTICE

Dear Sir / Madam,

It is my pleasure to invite you for the **13th Meeting** of the Internal Quality Assurance Cell of Swarnnim Startup & Innovation University, Gandhinagar, is scheduled on **03rd June, 2024**, at 02:00 PM in Board Room of SSIU. The general agenda of the meeting is detailed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Agenda 1: **Action taken report of previous meeting.**

Agenda 2: **Website Updation**

Agenda 3: **Planning for IIQA submission.**

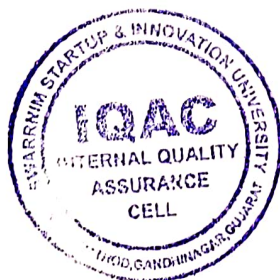
Agenda 4: **Incorporate language certificate course to enhance placement.**

Thanking You,

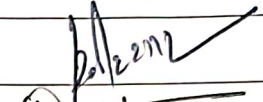

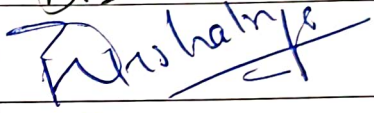
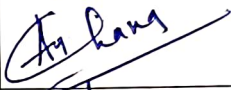

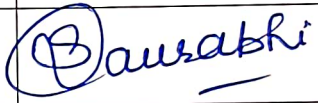
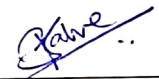


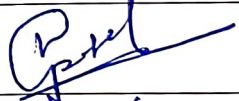


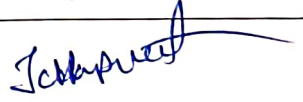


IQAC Director

CC:

1. Hon'ble Vice President
2. All members of IQAC



IQAC meeting was held on 03rd June, 2024 in Board room SSIU, at 2:00 pm and following members were remain present

Sr No	Name	Designation	Signature
1	Dr. Ragin Shah , Provost	Chairperson	
2	Dr. Hiren Kadikar , Academic Director	Member Secretary	
3	Dr. Kavita Kshatriya, Academic Dean	Member	
4	Dr. Archana Pandey, Dean, Faculty of Sciences	Member	
5	Dr. Amit Vyas Principal/Head, Institute of Nursing	Member	
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INDIA'S FIRST UNIVERSITY FOR STARTUP

MINUTES OF THE MEETING OF IQAC

Facilitator: The Vice President

Time: 2:00 PM ONWARDS

Recorder: Member Secretary-IQAC

Date: 03rd June, 2024/ Board Room, SSIU

Subject: 13th Meeting of IQAC

Attendees and absentee: As per the attached attendance sheet.

In the opening remarks, the Chairperson welcomed all the members present in meeting and introduce each members. The Specific Agenda Points discussed are as a foresaid below:

Agenda 1: Action taken of previous meeting

Sr. No	Recommendation by IQAC	Action taken
1	Review of ERP modules	Strengthen the existing ERP modules by repetitive training amongst faculty. Implemented new module like student, faculty and alumni data, Assignment, session plan, placement, admin portal.
2	NAAC preparation and filing	Date collected by IQAC with sign of Heads. 1) Academic planning 2) Time table 3) Academic audit report till date 4) Co-Curricular activity planner and its action taken 5) Extracurricular activity planning and its action taken

Agenda 2: Website updation

- Each department should update their website with latest academic planner and departmental activities on website on regular basis.
- Faculty data should be updated on website. Activities report and upcoming events flyer should be updated on website.
- Student, Faculty and Institute achievements should be updated on website
- Any ranking at national or state level must be updated.



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Agenda 3: Planning for IIQA submission: It was decided to file IIQA in this month of June only. So it was instructed to do exhaustive data collection as per the need of format of IIQA submission data Collection.

Agenda 4: Incorporate language certificate course to enhance placement.

It was discussed to enhance placement opportunities for students by improving their language skills with recognized certification to increase employability and also aim to Enable students to compete in the global job market by possessing a language certification.

Thanking You,

IQAC Director-

