SWARRNIM

STARTUP & INNOVATION
UNIVERSITY
WHERE IDEAS COME ALIVE
INDIA'S FIRST UNIVERSITY FOR STARTUP

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AARIHANT INSTITUTE OF NURSING

We are delighted that you have chosen to pursue your PB.BSC. NURSING at Swarrnim Startup and Innovation University. This handbook is designed to provide information to assist you in succeeding in all areas of your NURSING experience and to answer some of the most common questions students typically have. While we have tried to cover all the pertinent information, please feel free to contact us at any time for assistance. We look forward to guiding you over the next few years to help you successfully complete your degree.

Swarrnim Startup and Innovation University (SSIU) has been approved by the Government of Gujarat under the Gujarat Private University Act No. 10 of 2017. The university imparts technical wisdom about innovation, startup and entrepreneurship through the conventional education medium.

Vision
To be globally competent institution imparting education based upon the foundation of innovation and entrepreneurship.

Mission
To create budding entrepreneurs who can compete globally by grooming their innovative and startup skills.

Campus and Facilities

We are located in Bhoyan Rathod, Opposite IFFCO, Near ONGC WSS, Adalaj Kalol Highway, Gandhinagar, Gujarat. Swarrnim Startup and Innovation University (SSIU) offers the ambiance and amenities to support educational programs. SSIU offers a range of classroom in order to accommodate multiple learning approaches, Seminar Hall, Incubation Center, Student accommodations, Canteen, Sports and Transport and Parking Facilities.

Nursing is a vital and dynamic profession that plays a central role in the healthcare system, focusing on the holistic care of individuals, families, and communities. Rooted in compassion, science, and ethics, nursing aims to promote health, prevent illness, and provide care and support to those who are ill or in need. Nurses serve as advocates, educators, and caregivers, offering both emotional and physical support while working collaboratively with other healthcare professionals. The foundation of nursing is built on evidence-based practice, critical thinking, and a commitment to lifelong learning, ensuring the delivery of safe, effective, and patient-centered care. Our core objective is to enhance the problem solving and critical thinking capabilities of students in order to make them confident future. Our Program model aims to enable students to become agile, ethical and purposeful leaders of tomorrow while encouraging creativity, critical thinking, communication, contemplation, cross-disciplinary approaches, real-world implementation, and the ability to negotiate unanswered questions. Students are guided by best academic minds drawn from path-breaking young scholars to highly experienced experts.

Nursing offers a unique blend of compassion, knowledge, and skill that directly impacts the lives of people across all stages of life. It provides opportunities to serve humanity through healing, comfort, and health education. The profession not only ensures personal fulfillment through caring for others but also offers a wide range of career paths, from bedside care and community health to research, teaching, and leadership roles. Nursing fosters personal growth, resilience, and continuous learning while promoting teamwork and strong ethical values. Above all, it empowers individuals to make a meaningful difference in the world, one patient at a time. NURSING also offers the full-time residential and part time doctoral (PhD) programme, the contents of this Students' Handbook are applicable to all the students of NURSING during their course stage.

Vision

- To develop a Centre for Excellence in nursing which will provide Quality educational programs which are evidence based and encourages innovations to improve patient care. To promote a high-quality education imparting environment through innovative methods, that ensures overall development of the students by providing equal opportunity, to acquire skills, knowledge and an attitude which enables them to become successful global individuals and lifelong learners in the field of health care system.

Mission

- The College of Nursing create, develop and enhance a high quality educational Environment which produces leaders in nursing and healthcare that provide thoughtful innovation in healing, teaching and discovery and create globally competent and responsible individuals, who are ready to look at the future, learn from past and practice in the present with a view to contribute towards a better health care system

Dress Code & Professional Conduct

In the PB.BSC. Nursing programme, maintaining a professional appearance and conduct is fundamental to uphold the dignity and ethical standards of the nursing profession. Students are expected to follow a strict dress code both during academic sessions and clinical postings. The prescribed uniform typically includes a neatly ironed white or institution-specified tunic, matching trousers or skirt, proper nursing shoes, and a visible identity badge. Hair must be tied back neatly, minimal or no makeup is permitted, and accessories such as bangles, rings, or long nails are strictly discouraged for hygiene and safety reasons.

In terms of professional behavior, PB.BSC. Nursing students are expected to exhibit discipline, punctuality, empathy, confidentiality, and respect towards patients, peers, faculty, and staff. Adherence to institutional policies, active participation in clinical duties, and ethical decision-making are key expectations. Any misconduct, negligence, or violation of rules may lead to disciplinary action. Upholding these standards not only ensures safety and professionalism but also prepares students to become responsible, ethical, and competent nursing professionals.

Students are expected to show respect to their peers, the faculty, staff and members of the business community at all times. During class, students should silence cell phones. Similarly, laptops should not be used during class for any purpose other than as specifically instructed by the professor.

The PB.BSC. Programme

- **Duration**: 2 years (including internship)

- **Eligibility**: 10+2 (GENERAL NURSING MIDWIFERY), minimum 45% marks

- **Affiliation**: Approved by Indian Nursing Council (INC) and respective State Nursing Councils

- **Objective**: To prepare professionally trained nurses capable of providing holistic patient care

ORIENTATION PROGRAMME

Aarihant institute of Nursing (AION) organizes orientation program for 10 days for all new students. The orientation program provides the detailed overview of the University, School, Student's code of conduct, Curriculum details, Extra and Co-Curricular activities, Internship and Placement related initiatives/support. Infrastructure and Other facilities. we extend its support to all the new and existing students to recognize and discover their passion, pursue their goals, and build expertise in that chosen area. Hence, the aim of the University and School lies in transforming Students to Corporate. Bridge Course acquaints students with diverse background of Science, Engineering, Arts with basics of subjects that they have not studied in their Graduation, there are bridge courses offered.

ACADEMIC CALENDAR –

NURSING 2024–2025

SR. No.	Event / Activity	Date / Duration
1	Commencement of Classes (1st Year)	4 November 2024
2	Orientation Programme	4 – 6 November 2024
3	First Internal Assessment	Last Week of January 2025
4	Clinical Postings Begin	December 2024
5	Mid-term Vacation / Short Break	May 2025 (1 week)
6	Second Internal Assessment	June 2025
7	Submission of Records and Assignments	July 2025
8	Completion of Clinical Hours	August 2025
9	Preparatory Leave	1st Week of September 2025
10	University Theory & Practical Examination	September – October 2025
11	End of Academic Year	October 2025
12	Commencement of 2nd Year (if applicable)	November 2025

PROGRAMME STRUCTURE

Aspect	Details
Programme Name	Post Basic Bachelor of Science in Nursing (PBBSc Nursing)
Duration	2 Years (Full-time)
Eligibility	GNM (General Nursing & Midwifery) + Registered Nurse with State Nursing Council
Entry Level	UG Level – Aligned with NEP's multiple entry/exit flexibility
Curriculum Design	Outcome-based education with integrated theory, clinicals, and community practice
Credit System	Based on CBCS (Choice-Based Credit System) as per NEP 2020 guidelines
Total Credits	Approx. 100–110 Credits over 2 years (as per university/institution norms)
Core Components	- Nursing Foundation - Medical Surgical Nursing - Mental Health Nursing - Child Health Nursing - Community Health Nursing - Obstetrics & Gynecology Nursing
Skill Components	- Clinical Practicum - Nursing Procedures - Communication Skills - IT Skills in Nursing
Elective / Add-on Courses	- Value-Based Education - Research & Biostatistics - Nursing Informatics
Assessment	Continuous Internal Assessment + End Semester University Exams
Internship / Practical	Mandatory Clinical Hours in Hospitals, PHCs, CHCs, and Community Settings
Language of Instruction	English
Alignment with NEP 2020	Emphasis on: - Holistic education - Flexibility - Skill enhancement - Competency-based training

Curriculum Components

The **Post Basic B.Sc. Nursing (P.B.B.Sc. Nursing)** curriculum is designed to provide a comprehensive foundation in nursing education, aligning with the guidelines of the Indian Nursing Council and the principles of the National Education Policy (NEP) 2020. The curriculum is structured over two academic years and includes core theoretical subjects, clinical training, and skill-based learning. In the **first year**, students study Nursing Foundation, Nutrition and Dietetics, Biochemistry and Biophysics, Psychology, Microbiology, Maternal Nursing, and Medical-Surgical Nursing, along with a qualifying subject in English. The **second year** focuses on Sociology, Community Health Nursing, Mental Health Nursing, Child Health Nursing, and introductory courses in Nursing Education, Nursing Administration, and Nursing Research and Statistics.

Practical components are integrated into both years through extensive clinical experience in medical-surgical nursing, maternal health, child health, mental health, and community health settings. These practical sessions aim to develop hands-on skills and critical thinking essential for professional nursing practice. Additionally, the curriculum emphasizes research awareness through an introductory course on nursing research and statistics, fostering analytical skills and evidence-based practice.

Aligned with NEP 2020, the curriculum also incorporates skill-based components such as communication skills, digital literacy, leadership and management, and ethical-legal aspects of nursing. Some institutions may offer elective or interdisciplinary modules like disaster nursing, palliative care, or environmental health to broaden the students' scope of learning. Overall, the programme aims to build a strong academic and professional foundation, preparing students for advanced roles in nursing practice, education, and administration.

📘 **Teaching Scheme – P.B.B.Sc. Nursing (2 Years)**

📘 **First Year P.B.B.Sc. Nursing**

Subjects	Theory (Hours)	Practical (Hours)
Nursing Foundation	45	200
Nutrition & Dietetics	30	15
Biochemistry & Biophysics	60	–
Psychology	60	–
Microbiology	60	–
Maternal Nursing	60	240
Medical Surgical Nursing	120	270
English (Qualifying)*	30	–
Total Hours	465	725

* English is a qualifying subject and not included for internal assessment or university exams.

📘 **Second Year P.B.B.Sc. Nursing**

Subjects	Theory (Hours)	Practical (Hours)
Sociology	60	–
Community Health Nursing	90	135
Mental Health Nursing	60	135
Child Health Nursing	60	135
Introduction to Nursing Education	60	75
Introduction to Nursing Administration	60	180
Introduction to Nursing Research & Statistics	45	45
Total Hours	435	705

📌 **Grand Total Over 2 Years**
- **Theory Hours: 900**
- **Practical Hours: 1430**
- **Combined Total: 2330 Hours**

Pedagogical Tools

- **Lectures**

  Teaching learning processes is conducted in real with various multi-media aids. Apart from imparting fundamental knowledge of various concepts and theories of the subject, faculties make learning process in class room more interactive by using various innovative teaching pedagogies like case studies, role plays, book reviews, presentations, workshops, guest lectures, etc.

- **Tutorials**

  Lectures sessions are supported by tutorial sessions. Tutorial sessions are conducted in class room after regular sessions. Tutorial sessions are more interactive and specific than regular sessions and are conducted to solve subject specific queries of the students.

- **Guest Sessions**

  Subject and content specific guest sessions are also organized on regular basis that indeed help participants to relate and explore theoretical learning into practical implementation through the real-world experience from successful practitioners. It provides a vibrant platform to the participants to get insights from the vast pool of industry expertise across all promising areas and sectors wherein they strive to pursue their professional careers. As a para-academic initiative, committee members persistently organize guest sessions where torch bearers of major industrial sectors and distinguished business personalities share their views about the industry, its macro and micro integrities, and give the entire overview of contemporaries in the corporate world. This learning enhancement initiative helps molding the participants into proficient managers of the future.

- **Industrial Visit**

  Practical exposure is very critical to understand all management verticals. To serve this purpose, industrial visits at renowned industries are organized for students on a regular basis.

- **Projects/Assignments**

  Projects and assignments are one of the most essential parts of the BSC NURSING curriculum. Each faculty member guides the students personally for the projects and assignments. Learning process is made more comprehensive using following tools:

  1. Live projects provide practical exposure of various concepts and theories learned in Classroom
  2. Presentations to hone communication and interpersonal skills of students
  3. Research projects to sharpen analytical skills of students
  4. Group discussion to augment leadership and communication skills of students
  5. Subject specific assignment for in-depth understanding of subjects
  6. Workshops for better understanding of specific subjects

- **Academic Feedback Mechanism**

  The faculty shows the answer books of Continuous Evaluation Components and Internal Exam to students and also inform them about the marks within 7 to 10 working days. In case of any grievances students are free to personally meet subject faculty or academic committee. The result of respective components is displayed on notice board on regular basis.

- **Student Mentoring**

  The programme is having unique approach of assigning dedicated faculty members to students. The role of mentors is to guide and support students in their various academic and para-academic issues and concerns.

- **Class Schedule**

  A regular day would have five lectures. Each class would be of 60 minutes duration. There would be a Lunch Break at the end of the third class. Some days of the week are also marked for the weekly co-curricular activities. Students are required to refer to the detailed time-table displayed on the notice-board and also communicated vis students whatsapp group.

- **Enterprise resource planning (ERP)**

  SSIU has World Class ERP with student friendly features like Course Calendar, facility of downloading subject Videos and Course Outline, undertaking online quizzes and student evaluation. Students can Monitor Progress refer Attendance Reports and Fees Status.

Students Involvement and Enriching Activities

Co-curricular Activities

To provide a holistic learning experience to its students we go one step ahead of the prescribed syllabi. A dedicated team of faculty members conducts co-curricular activities. This committee grooms the students for participation in external competitions. The department also has Co-curricular activities like Management Quiz, Group Discussions, Elocution, Debate, Mock Interviews and Discussion of Contemporary Issues as a part of the weekly academic schedule. This exercise helps and boost confidence level of students in a large way, this paves way to confidently participate and outshine in various inter-college competitions.

Extra-curricular Activities

To ensure active mind along with regular para-academic activities, we provide a healthy dose of extra-curricular activities.

Funathon

Those who understand the benefits of being fit can cherish its fruits of being active, focused, and strategically sound. This is an inter-department sports event comprising of games like football, carom, cricket, chess and volleyball. The beauty of the event is that it is organized and managed by the students. This helps enhancing the leadership, team spirit and sportsmanship of the students on the ground, and is later on reflected in their work too.

Pedagogical Tools

Annual Day Celebration

Each year, the Institute celebrates Annual Day to recognize the achievements of students by presenting trophy and certificates to winners and participants for their contribution in various external and internal events. Each year, more than 150 participants showcase their performances through plethora of cultural events like Dancing, Singing, Drama-Mime and Fashion Show, in the form of competition where all the performers battle for top position. The event is judged by a panel of eminent personalities from arts and theatre field.

Navratri

To promote cultural and traditional values among students we organize garba event each year. Garba dance form is not only a performing art, but also a forum for cultivating spiritual characteristics amongst the younger generation.

Fun Days Celebration

To make the academic journey more joyful every year days are celebrated based on different themes, wherein students are encouraged to organize and manage the events which give them a chance to sharpen their leadership and team building skills. Unique themes are celebrated each year like three seasons day, rubric's cube day, Brand day, Mismatch Day, Retro Day, Monochrome day, traditional day etc.

General Discipline

- Students must sit in exam-hall according to seating arrangement announced. They must occupy their seats 10 min before the scheduled time, failing to it, they shall not be allowed to appear for examination.
- Students appearing for examination must have a valid I-card. Student without a valid I-card will not be allowed to write the examination.
- To carry Mobile phones/laptop/electronic programmable memory devices in the examination hall is strictly prohibited. Violation of this rule shall be considered as an offence of unfair means in the examination.
- Students are not permitted to bring books, notes or other materials into the examination room.
- Use of simple scientific calculator is permitted however use of programmable calculator is prohibited.
- Exchange of calculator and other accessories is strictly prohibited in the examination hall.
- Students are not allowed to leave their seats during the first half an hour and last 15 minutes of the examination.
- Students must deposit his/her answer paper to the hall supervisor before leaving the hall. Leaving the examination hall without submitting the answer book is unfair means practice by rule, and is liable for strict action.
- Students are totally responsible for tying/joining appropriately their all kind of supplementary answer paper/s with the main answer book within the scheduled time, no extra time shall be given for the same.
- Students indulging in any kind of misbehavior with the hall supervisor will be taken as unfair means and is liable for strict action.
- Students found practicing any kind of unfair means are liable for strict action and their parents may be informed accordingly.
- Once you complete your examination, kindly leave the exam hall and corridors soon.

Examinations & Evaluation

Depending upon the requirements of a given course and preference of the instructor, any course will have many components for the evaluation of student learning. The methods of evaluation may vary; for example, quizzes, assignments, term-papers, projects, presentations, article reviews, class participation, role plays, mid-term examination, final examination

The assessment of students for the curricula they are studying will broadly be done in two categories:

Category 1: Continuous Evaluation

Category 2: End Semester Examination / End of the year Examination

Sr. No	Segment	Components	Conducted During	Responsibility
1	Continuous Evaluation	Written tests, MCQs, Quizzes, Projects, Assignments, Presentation, Case Study, Practical Tests and Viva-Voce as per syllabus	Throughout the Semester	Deans / Principals are responsible for the smooth conduct, timely results and fairness. He/She shall assign responsibility to HODs / Faculties
2	End Semester/ End of the Year Examination	1. Practical (Performance & Viva-Voce) 2. Theory Papers	End of the Semester	Dean / Principal / Controller of Examination shall be responsible for smooth conduct, fairness and timely results

The teacher who is teaching a particular course shall be responsible for the performance of the students in that course.

Scheme of Course Evaluation

The respective teaching faculties and end semester / year examination by the University will evaluate the performance of every student in each course during their academic tenure. In general, the scheme of evaluation for various courses will be –

Continues Evaluation: 50 %

University Evaluation: 50 %

The Percentage value may differ depending on the evaluation requirement of different Governing Councils of various courses at the University and which will be approved by their respective Board of Studies (BOS).

Sr. No.	Component	Passing Criteria	Remark
1	Internal Evaluation	25%	Overall Pasing Criteria is 50%
2	External Evaluation	75%	

University UFM Policy
Nature of malpractice & Quantum of Punishment

Sr. No	Nature of Malpractice	Quantum of Punishment
I	Possession of copying material. (Copying Material in any form)	Annulment/ Cancellation of the performance of the student at the University / College examination in full * (Note: – This quantum of punishment shall apply also to the following nature of malpractices at Sr. No.(II) to Sr.No.(XII) in addition to the punishment prescribed Thereat).
II	Actual copying from the Copying material.	Exclusion of the student from University / College examination for one additional examination.
III	Possession of another student's answer book	Exclusion of the student from University / College for one additional examination. (Both the students).
IV	Possession of another student's answer-book + actual evidence of copying there from.	Exclusion of the student/s from Deemed to be University/ College examination for two additional examinations (Both the students)
V	Mutual/Mass copying	Exclusion of the students from Deemed to be University/ College examination for two additional examinations.
VI	Smuggling-out or smuggling in of answer book as copying material	Exclusion of the student from Deemed to be University /College exam for two additional exams.
	Smuggling-in of written answer book based on the question paper set at the examination.	Exclusion of the student from Deemed to be University / College examination for three additional examinations.
VII	Attempt to forge the signature of the invigilator on the answer-book or supplement.	Exclusion of the student from Deemed to be University / College examinations for four additional examinations.
VIII	Interfering with or counterfeiting of Deemed to be University /College seal, or answer-books or office Stationery used in the examinations.	Exclusion of the student from Deemed to be University /College examination for four additional examinations.
IX	Answer-book, main or supplement, written outside the examination hall or any other insertion in answer-book.	Exclusion of the student from Deemed to be University /College examination for four additional examinations.

X	To bribe or attempting to bribe any of the person/s connected with the conduct of examinations.	Exclusion of the student from Deemed to be University /College examination for four additional examinations.
XI	Using obscene language /violence/ threat at the examination centre by a student at the Deemed to be University/ College examination to invigilators / Centre-in -charge or Examiners.	Exclusion of the student from Deemed to be University /College examinations for four additional examinations
XII	(a) Impersonation at the Deemed to be University / College Examination.	Exclusion of the student from Deemed to be University /College examination for five additional examinations (both the students if impersonator is University /College student).
	(b) Impersonation examinations.	Exclusion of the student from Deemed to be University /College examination for five additional examinations (both the students if impersonator is University /College student).
XIII	Revealing identity in any form in the answer written or in any other part of the answer-book by the student at the College or Institute examination.	Annulment of the performance of the student at the Deemed to be University / College examination in full.
XIV	Found having written on palms or on the body, or on the clothes while in the Examination.	Annulment of the performance of the student at the Deemed to be University / College examination in full.
XV	All other malpractice(s) not covered in the aforesaid categories.	Annulment of the performance of the student at the Deemed to be University /College Examination in full, and severe punishment depending upon the gravity of the offence.

Committees for the Students

● **Anti-Ragging Committee**

To provide a secure environment to the fresher students, Faculty of Management has constituted an anti-ragging committee & Squad with the objective to check and prevent any form of ragging. A combination of faculty members & students actively keep a check on ragging activities to ensure non-occurrence of such nuisance on the campus.

● **Internal Complaint Committee**

We believe in providing a safe and healthy environment in Higher Educational Institutions (HEIs) for women students and employees. ICC is responsible empowering women in HEIs through awareness on the various initiatives for capacity building of women, like women centric fellowships and scholarships, women study centres and legal provisions and advisories for women. It is also responsible to create safe spaces in HEIs for women through provision of this platform for lodging complaints related to violence and harassment against women and a helpline number and email address for reporting such issues.

● **Grievance Redressal Cell**

Grievance Redressal cell is officiating on regular basis to enquire the extent of grievances in diverse nature of Discipline & Act of Misconduct and misbehavior of students.
Objective:- A Grievance Redressal Cell has been constituted for the redressal of the problems reported by the Students of the College with the objective of encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.

● **Women Development Cell**

This cell meets on regular basis and conduct various activities for the awareness and wellbeing of female students.

1. To create healthy working environment for both the genders by establishing guidelines to deter any Sexual Harassment.
2. To set a process of accepting grievances on sexual harassment, gender dignity, their fair investigation and appropriate action on the findings of the enquires.
3. To encourage raising of awareness about gender sensitivity and gender equality at campus.

CONSEQUENCES OF MISCONDUCT

a. Penalty for breach of academic discipline would be first decided by the concerned faculty as per the rules defined in the course outline or as may be appropriate.

b. However, a faculty may refer the case of academic misconduct to the Head of the Department/ Director, who in turn will ask the Academic Committee to take a decision.

c. The cases of non-academic misconduct can be referred by anyone to the Head of the Department/ Director. The Head of the Department/ Director will attempt to address the situation and decide on penalty, if any. However, if the nature of misconduct such which may warrant severe penalty, the Head of the Department/ Director will refer the matter to the Academic Committee, which will take a final decision.

d. The decision of Academic Committee will be conveyed by the Head of the Department/ Director to the concerned student. The decision of the Academic Committee is binding to all.

e. In any case where the result of an examination has been ascertained and published, and & it is prima facie found that such result has been affected by any malpractice, fraud or any other improper conduct on the part of a student, the Academic Dean shall appoint an ad-hoc committee to examine the matter and seek its opinion. If the opinion of the Committee confirms the mal practice on the part of the student for seeking benefits, following the process of natural justice, the Academic Dean shall amend the result as deemed necessary and order the withdrawal of the certificates/prizes/awards from the student.

f. A student expelled from the programme on the ground of academic or non- academic misconduct is ineligible for seeking admission in the University.

FEE & PAYMENT SCHEDULE

- Students are advised to collect the fee details and payment schedule from the Account Department, and make payment in full accordingly.

- Except the caution money deposit, no fees are refundable in case of withdrawal or expulsion from the programme.

- Late registration and late payment of fees is not permissible, except with the prior permission of Dean Academics.

- In case of late payment, late fees will be charged at the rate of Rs.100 per day. In exceptional cases, the Dean Academics. may grant extension of time for making payments, without late fees.

- Those who fail make all payments due, including late fees, in a particular term will not be allowed to register for the next term, and will be deemed to have withdrawn from the programme.

- The caution money deposit will be refunded only on completion of programme and if there is no due from the student. The dues, if any, will be deducted from the caution money deposit that becomes refundable as per the rules.

INFORMATION CENTER – LIBRARY

The Code of Conduct is given below:

1) Book will be issued for 14days only. Delay in Returning the book will be penalized. For @Rs.5per Day.

2) Library timing is 9am to 5pm

3) If the book is damaged or lost by the students then the students have to pay 25% more than MRP of that book OR New Copy of the same title, publisher & year of the publication may be allowed to replace, within limited time duration.

4) Journals or Magazine or Newspaper should not carry outside the library. The students can read it in library only.

5) Do not damage any property of the library like newspapers, journals, book, computer etc. Doing this should be penalized with Rs.500

6) Non-Book Material like CD is for use in library only.

7) If the library ticket is lost, you should inform librarian immediately.

8) For the reissue of new ticket, you have to deposit Rs.50 for the loss of each ticket. If the book issued on lost ticket will be the responsibility of the ticket holder.

9) The books will be Issued/Returned to the student on his/her own ticket only.

10) Your Mobile should be switched off in the library. If your mobile rang in library, you will be penalized with Rs.100.

11) Do not enter in the library stack room with your bags or personal books or any other materialistic things.

12) If you misbehave in the library or with the library staff, the authorized person has the right to take disciplinary action against you.

13) Whenever you are entering in library kindly sign in library entry register.

14) Marking of any kind/underlining/writing on the books is strictly forbidden.

15) Maximum allowed issue books will be 3 only and Minimum will be 2.

COMPUTING FACILITIES

The Code of Conduct is given below:

A. Be responsible for using computing facility in an effective, ethical, and lawful manner. Individual users are responsible for their own actions. For example, if a user transmits illicit materials or stores illegal software, that individual user is responsible for such actions and may be held accountable for all consequences and repercussions arising from such actions.

B. Be aware that wasteful or inefficient use of resources may result in significant expenses for university or result in a reduction in the level of service to other users

C. Use only those facilities for which student has permission.

Students are encouraged to report any violations of above rules and any information relating to flaws in the computing facility security, to the appropriate Lab Attendent/Faculty/HOD.

Students Involvement in Government Supported Initiatives

SWAYAM

SWAYAM is a programme initiated by Government of India and designed to achieve the three cardinal principles of Education Policy viz., access, equity and quality. Institute encourage students to register for SWAYAM and actively use SWAYAM resources for their knowledge and skills augmentation Committees for the Students.

National Digital Library (NDL)

The National Digital library of India (NDL) is a project under Ministry of Human Resource Development, India. The objective is to integrate several national and international digital libraries in one single web-portal. Students actively use NDL database for getting access to various e-books, video lectures, audio lectures, research papers, journals, magazines and other online resources. These resources are extremely useful to students in enriching their subject knowledge.

Norms for Students Startup

It is applicable to all students/Alumni of the University.

To identify a problem that is realistic, innovative, creative, and associated with real- world issues.

The solutions may be included in National Innovation Contest Organized by MHRD Innovative Cell (IIC) and YUKTI, GOI.

Any novel technological idea that can be upgraded for the commercial proposition, scaling up a laboratory proven concept qualifies for a pre-incubation project. Innovative ideas to go through the pre-incubation step and it is expected that the innovator is interested in commercializing the technology to move to registering the Business within a year of pre-incubation.
Selected Ideas to be admitted to "Innovation Space" the pre incubation facility of Swarrnim Startup and Innovation University and the university will provide free working space for the nascent entrepreneurs.

Each student group to be assigned to a senior faculty member for mentorship. Under the mentorship the group/s to prepare a prototype. The student can use the laboratory and other resources of the university for developing the prototype.

The startup to be registered as a student business entity – Partnership, LLP, Private Limited Company, One Person Company. Startups to provide a copy of the registration certificate/letter to their academic institution.

Swarrnim Incubation center can be utilized by external students who wish to incubate his startup idea. There is an incubation agreement for external students.

If the student of Swarrnim Startup and Innovation University want to quit from his startup, other students who are his team member in the startup can take a lead and run the organization or allow another student to join their startup.

Incubation Support:

Upon completion of the pre-incubation process, successful students to be admitted into the incubation program for converting the novel ideas into successful startups. Startups to be promoted and supported by the university in the following ways:

The access to pre-incubation and Incubation facility to startups by students, staffs, faculties and alumni for a mutually acceptable time-frame but should not be more than 30 months)

The SSIP of Government of Gujarat Rs. 20 lakhs to be earmarked annually in cash and/ or kind for Innovation and Entrepreneurial activities (Seed grant for prototype development/ Capability enhancement activities)

IE Courses at different semester: are the flagship program to be launched as an initiative of the Swarrnim Startup and Innovation University for nascent entrepreneurs (Youth Entrepreneurs/Student Entrepreneurs). The startups shall be administered by an advisory board that includes representatives from the schools of Engineering, Agriculture, Life Sciences, and Management.

Students are required to carefully read Startup Policy and related policies in detail

The placement policy is applicable for students enrolled in stand-alone regular programs for the students graduating in 2024, 2025 & 2026. The policy will be applicable till the last day of teaching of the term.

Eligibility & Debarment for students graduating in 2024, 2025 & 2026.

Eligibility & Debarment	
rolment	l students (graduating in 2024, 2025 & 2026 or equivalent, for admission batches 2022, 2023 & 2024 onwards) are eligible to register for Career Services.
Temporary Debarment	• For students registered for career services and later having less than the minimum CGPA as mentioned above or more than 2 standing arrears, will be temporarily debarred from career services until they again secure above mentioned minimum CGPA. • Temporary Debarment status will be updated after End-Term Exam Result • CTCP Activities will not be scheduled for Temporary Debarred students.
Important: A student once permanently debarred from placement services at any point of time cannot later become part of the placement process at any given stage.	

Important Notes:

Students must not change their email address & mobile numbers. Student mobile Nos. and E-mail Ids (although can be updated by student) changes shall be avoided as this information is frequently shared with prospective recruiters by Organisation.

Keep a decent E-mail ID.

Organisation shall not be responsible for any loss of communication due to phone nos./E-mail ids not reachable due to any reason.

Do's and Don'ts

It is advised that students must maintain a minimum 6.67 CGPA (or equivalent) with no standing arrears to be eligible for enough placement opportunities.

Go for Internships with good organizations/companies.

Get yourself industry-certified on latest technologies/tools through industry-certifications or industry-run MOOCs in your respective program/discipline.

Have live projects / research work (in related area of your program/discipline) to showcase your knowledge and skills to employer.

Strengthen your aptitude and reasoning abilities.

Your CV/resume and ensure you mean every word and you are able to justify your skills mentioned in it.

Disclaimers:

(i)   Minimum attendance criteria for CTCP Classes is 90%, failing in this criteria can lead to debarred you from placement drives.

(ii)   Students are required to note that the placement service is a facility offered by the University and cannot be taken as a guarantee of a job offer. The decision regarding making job offers is left to the discretion of the companies participating in the campus recruitment.

(iii)   In case of any issue arising out of this policy and interpretation thereof; decision regarding any point not covered under this policy; and in case of any provision/decision being changed, modified or overridden, Authorized Signatory shall be the final authority.

Students are required to carefully read Placement Policy and related policies before opting the Career Services.